

**Homeward Board Meeting**  
April 8, 2024 / 12:00 PM-1:00 PM  
RiverPlace – 2309 Euclid Avenue, Room 1A  
\*\*\*IN PERSON\*\*\*

**1. Welcome and Introductions**

**2. Approve Agenda\***

**3. Consent Items\***

- 3.1. Homeward March 2024 Meeting Minutes
- 3.2. Homeward February 2024 Financial Statement
- 3.3. Director Advisory Council Minutes
- 3.4. Housing Committee Minutes
- 3.5. Coordinated Services Committee Minutes
- 3.6. Performance Measures Committee Minutes
- 3.7. Centralized Intake March Monthly Report
- 3.8. IHYC – Letter of Support for TBRA Application
- 3.9. PHC – Letter of Support for TBRA Application

**4. Nominating Committee** – Nathan Simpson

**5. Gap Analysis** – Angie Arthur

**6. Grant Committee** – Angie Dethlefs-Trettin

- 6.1. HUD Continuum of Care Competition – Letter of Interest\*
- 6.2. 2024 HUD CoC Competition – Ranking and Priorities\*

**7. Executive Director’s Report** – Angie Arthur

- 7.1. Strategic Planning Update

**8. Business**

- 8.1. **System Performance Measures** – Kasper Kittredge

**9. Public Comment/Announcements**

- 9.1. **“Homelessness is a Housing Problem”** - Co-Author Gregg Colburn is speaking at ISU College of Design (715 Bissell Rd, Ames) in Kocimski Auditorium (101 Design) at 5 p.m. on Thursday, April 18<sup>th</sup>. Parking is available in the College of Design lot or on the street.

**10. Adjournment**

*Next Meeting is May 13, 2024*



**Homeward Board Meeting Minutes**

March 4, 2024 / 12:00 PM-1:00 PM

RiverPlace – 2309 Euclid Avenue, Room 1A

\*\*\*IN PERSON\*\*\*

**BOARD MEMBERS PRESENT**

Annie Uetz, Rebecca Foster, David Weidt, Lori Jensen, Lyn Wilson, Tami Nielson, Amanda Wanke, Ehron Stover-Wright, Reverend Frederick Gaddy, Nathan Simpson, Charles Hill, Jill Padgett, Alyson Simmons, Angie Dethlefs-Trettin, Katie Snell, Amber Lewis

**BOARD MEMBERS ABSENT**

Lorna Garcia, Dennis Henderson, Jennifer Miner, Tony Montgomery, Manisha Paudel, Whitney Warnke, Brett Burk

**STAFF**

Angie Arthur, Jim Cain, Amy Croll, James McKee

**GUESTS**

Katie Kiminski, Courtney Guntly, Jeremy Orcutt, Kasper Kittredge, Pat Schacherer, Emily Osweiler, Deirdre Henriquez, Randy Jensen

**CALL TO ORDER**

Annie Uetz welcomed everyone to the meeting and did introductions.

**APPROVAL OF AGENDA**

Amanda Wanke motioned to approve. Rebecca Foster seconded. All in favor. Motion passes.

**APPROVAL OF CONSENT ITEMS**

A motion was made by Nathan Simpson to approve. Amanda Wanke seconded. All in favor. Motion carried.

**NOMINATING COMMITTEE**

Nathan Simpson reported that there are four board openings and four members eligible for re-appointment. Board terms start on July 1. The nominating committee is working to create a more equitable board related to experience, age, race, religion, and other factors. The next steps are nominating forms will be posted on the website for 30 days and circulated via the CoC listserv.

**EQUITY COMMITTEE**

Ehron Stover-Wright reported for Manisha Paudel. The Equity Committee met February 8 with family shelter providers to discuss how inequity enters and is prevalent within our system. The committee and shelter staff discussed disproportionality as it relates to workforce alignment with the population served. Family shelters will complete an organizational self-assessment toolkit as



a pilot with a re-convening on April 16<sup>th</sup> to discuss effectiveness. The tool was heavily adapted based on other tools to ensure relevancy and flexibility to our system needs and to focus on equity. Ultimately, as a committee, we hope to answer the question, “What does the support that we can provide look like?” The tool will be available to other entities to use once initial data has been collected to determine if the tool is a good fit.

### **GRANT COMMITTEE**

Angie Dethlefs-Trettin reported that it’s time to prepare for the HUD process as the HUD NOFO is expected to be released in June/July. The HUD amount is \$5.9M and is available for HMIS, Permanent Supportive Housing, Shelter, and Planning. The grant committee will create a formal application process that will be brought to the board. There will be a letter of interest that will be expected to be due around mid-May. The purpose of the letter is to get a sense of what agencies want to continue doing and for new program creation. The grant committee will review the actual application and the scoring rubric.

### **GAP ANALYSIS**

Angie Arthur reported on the results of the gap analysis released the Wednesday after the February board meeting. It calls for permanent supportive housing (523 for individuals and 17 for families), emergency family shelter (29), expanding rapid rehousing (333 for individuals and 4 for families), as well as updates to centralized intake.

Balance of State has been awarded funding to do a statewide gap analysis that will be a complementary document to the Homeward gap analysis.

In terms of press, we have received coverage from the Des Moines Register, Axios, and Business Record. This information can also help with the rankings and priorities for the NOFO. There is an opportunity to engage the business community regarding policy implications, particularly because of the significant amount of investment that will be required.

### **EXECUTIVE DIRECTOR’S REPORT**

Angie Arthur reviewed the strategic plan highlighting collaboration, expanding capacity, and communication. We’ve partnered with the Balance of State for the Youth Homelessness System Improvement grant. Primary Health Care and Homeward met with Starts Right Here (Will Keeps and Yvonne). Start Rights Here is working to expand services and purchase a church for 18 new housing units for youth receiving their services. The focus is on how we can highlight and emphasize a high-level standard of care. We are currently working with the City of Des Moines for the 5 year community coordinated plan for the 6 counties of the MSA. The current outreach is designed to reach culturally specific groups. In terms of expanding capacity, Homeward received notification from Nationwide to cover the costs of the gap analysis. We are releasing a RFP for the audit, with 30 days to respond.

Day on the Hill: we had a successful inaugural Day on the Hill after a rescheduled January event.

## **BUSINESS**

### **YOUTH/YOUNG ADULTS**

Amy Croll reported on the YAC service project in partnership with West Des Moines Schools and is working on a ppt presentation regarding myths and facts related to homelessness, with national and local data. They currently have two presentations scheduled with a third proposal submitted. West Des Moines has a school pantry, and we could use Food Bank to do the ordering. Tami Nielson will be the point person for this. A link to the donation webpage will be sent out as well.

### **ANALYSIS OF AGING**

Kasper Kitteridge reported that service providers report anecdotal stories of seeing more enrollments that are over 65. There is an increase over the past few quarters based on HMIS data. Most of these individuals are showing up in coordinated entry and emergency shelter as compared to the other project utilizations. We anticipate seeing an increase in PSH and rapid rehousing.

Prior living situations are primarily emergency shelters, motels, etc. and places not meant for human habitation. Of the top five situations, there is an increase in the number of people coming from places not meant for human habitation. The majority of the clients being served are entering the system for the first time.

The primary reason for homelessness is eviction and relocation for those who are 65+. Divorce, separation or other forms of family breakup, not being able to pay rent, and other are the top reasons for homelessness. Evictions have continued to increase as the reason for homelessness. Relocation spikes about every 3<sup>rd</sup> quarter and it is uncertain as to why.

A significant number of individuals are exiting to homelessness, followed by permanent situations. Important to note that this data is only applicable to those who entered/exited in this year, which will not include those who were enrolled in programs that are longer than 1 year.

The report presented is within the Performance Measures Committee report.

## **PRESENTATION**

Gregg Colburn, co-author of Homelessness is a Housing Problem, will be presenting on April 18th at 5 pm at ISU.

## **PUBLIC COMMENT/ANNOUNCEMENTS**

- CISS can run data and is collaborating with Aging Resources on first month rent for those who are 62+.





**ADJOURNMENT**

Amanda motioned to adjourn. Nathan second. Meeting adjourned at 1:00 pm

*Next Meeting is April 8, 2024*

# TARBELL & CO, PLC

A CERTIFIED PUBLIC ACCOUNTING FIRM

## Accountants' Compilation Report

To the Board of Directors of:

Homeward Iowa  
505 Fifth Avenue, Suite 1010  
Des Moines, IA 50309

Management is responsible for the accompanying financial statements of Homeward Iowa which comprise the Statement of Assets, Liabilities, and Net Assets- Modified Cash Basis as of February 29, 2024, and the related Statement of Revenues and Expenses- Modified Cash Basis for the eight months ended February 29, 2024, in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's Assets, Liabilities, Net Assets, Revenues, and Expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information contained in the Statement of Revenues and Expenses – Budget vs Actual for the one and eight months ended February 29, 2024 is presented for purposed of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Homeward Iowa.

*Tarbell & CO., P.L.C.*

Tarbell & Co., P.L.C.  
West Des Moines, IA  
A Certified Public Accounting Firm  
March 15, 2024

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**Homeward Iowa**  
**Statement of Assets, Liabilities, and Net Assets**  
**Modified Cash Basis**

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	Feb 29, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 · Operational checking account	19,569.07
104 · Business primary share savings	100.00
106 · Ultra business money market	103,271.59
108 · Youth action council checking	3,559.30
110 · Online app checking	34.51
<b>Total Checking/Savings</b>	126,534.47
<b>Other Current Assets</b>	
111 · CCCU CD- 2109	254,933.65
112 · CCCU CD- 2321	101,553.66
<b>Total Other Current Assets</b>	356,487.31
<b>Total Current Assets</b>	483,021.78
<b>TOTAL ASSETS</b>	<b>483,021.78</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
235 · ARPA Deferred Revenue	300,000.00
<b>Total Other Current Liabilities</b>	300,000.00
<b>Total Current Liabilities</b>	300,000.00
<b>Total Liabilities</b>	300,000.00
<b>Equity</b>	
290 · Unrestricted Net Assets	265,897.80
Net Income	-82,876.02
<b>Total Equity</b>	183,021.78
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>483,021.78</b>

**Homeward Iowa**  
**Statement of Revenues and Expenses**  
**Modified Cash Basis**

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	Jul '23 - Feb 24
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
301 · Polk County investment	75,000.00
306 · Investment interest income	10,782.56
312 · City of Des Moines	75,000.00
313 · HUD Planning Grant	73,018.97
376 · Unrestricted funding	2,200.00
377 · Individual donations	3,224.80
378 · Restricted funding	17,984.78
	257,211.11
<b>Total Income</b>	
<b>Expense</b>	
<b>Program Commitments</b>	
410 · Point in Time	441.10
417 · Intergenerational Homeless Stud	12,500.00
418 · Community Case Manager Pilot	37,500.00
419 · Prevention	867.76
491 · Youth Action Council	5,624.64
590 · Centralized Intake	33,333.36
591 · CoC Training	33.00
	90,299.86
<b>Total Program Commitments</b>	
<b>Professional Fees</b>	
501 · Misc professional fees	24,820.00
502 · Accounting services	3,500.00
	28,320.00
<b>Total Professional Fees</b>	
<b>Staff Costs</b>	
511 · Salaries	156,719.69
512 · Employee benefits	5,979.83
514 · Payroll taxes	13,703.59
515 · Retirement plan	5,515.61
522 · PEO	3,814.87
589 · Mileage	274.03
	186,007.62
<b>Total Staff Costs</b>	
<b>Insurances</b>	
523 · D & O	871.00
524 · General liability and rental	250.00
525 · Workers compensation	34.59
	1,155.59
<b>Total Insurances</b>	
<b>Office Expenses</b>	
530 · Parking	1,737.50
531 · Office material and supplies	1,011.13
532 · Office rent	13,500.00
534 · Telephone/internet	695.59
535 · Filing fees	62.50
536 · Postage	66.00
	17,072.72
<b>Total Office Expenses</b>	
<b>Technology</b>	
541 · Equipment maintenance	3,785.28
543 · Equipment replacement/software	4,651.70
	8,436.98
<b>Total Technology</b>	
<b>Education/Advocacy</b>	
573 · Advertising/marketing	213.41
575 · Electronic media	424.65
580 · Tickets	200.00
	838.06
<b>Total Education/Advocacy</b>	



**Homeward Iowa**  
**Statement of Revenues and Expenses**  
**Modified Cash Basis**

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	<u>Jul '23 - Feb 24</u>
<b>Staff and Board Development</b>	
581 · Dues/subscriptions/memberships	80.21
582 · Continuing education	2,080.88
583 · Board and committee meetings	3,283.39
585 · Strategic Plan/Project Management	2,511.82
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<b>Total Staff and Board Development</b>	7,956.30
	<hr/>
<b>Total Expense</b>	340,087.13
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<b>Net Ordinary Income</b>	-82,876.02
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<b>Net Income</b>	<b>-82,876.02</b>
	<hr/> <hr/>

**Homeward Iowa**  
**Statement of Revenues and Expenses - Budget vs Actual**  
**Modified Cash Basis**

	Feb 24	Budget	Jul '23 - Feb 24	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
301 · Polk County investment	0.00	0.00	75,000.00	75,000.00	75,000.00
306 · Investment interest income	190.19	0.00	10,782.56	0.00	0.00
312 · City of Des Moines	0.00	12,500.00	75,000.00	100,000.00	150,000.00
313 · HUD Planning Grant	0.00	21,957.50	73,018.97	43,915.00	131,745.00
376 · Unrestricted funding	250.00	6,250.00	2,200.00	50,000.00	75,000.00
377 · Individual donations	97.52	250.00	3,224.80	2,000.00	3,000.00
378 · Restricted funding	500.00	1,250.00	17,984.78	10,000.00	15,000.00
<b>Total Income</b>	<b>1,037.71</b>	<b>42,207.50</b>	<b>257,211.11</b>	<b>280,915.00</b>	<b>449,745.00</b>
<b>Expense</b>					
<b>Program Commitments</b>					
410 · Point in Time	125.00	166.67	441.10	1,333.33	2,000.00
417 · Intergenerational Homeless Stud	0.00	1,870.25	12,500.00	14,962.00	22,443.00
418 · Community Case Manager Pilot	0.00	6,250.00	37,500.00	50,000.00	75,000.00
419 · Prevention	0.00		867.76		
491 · Youth Action Council	75.00	500.00	5,624.64	4,000.00	6,000.00
590 · Centralized Intake	4,166.67	4,166.67	33,333.36	33,333.33	50,000.00
591 · CoC Training	0.00	250.00	33.00	2,000.00	3,000.00
<b>Total Program Commitments</b>	<b>4,366.67</b>	<b>13,203.59</b>	<b>90,299.86</b>	<b>105,628.66</b>	<b>158,443.00</b>
<b>Professional Fees</b>					
501 · Misc professional fees	24,820.00	833.34	24,820.00	6,666.67	10,000.00
502 · Accounting services	500.00	600.00	3,500.00	4,800.00	7,200.00
503 · Audit fees	0.00	833.33	0.00	6,666.67	10,000.00
<b>Total Professional Fees</b>	<b>25,320.00</b>	<b>2,266.67</b>	<b>28,320.00</b>	<b>18,133.34</b>	<b>27,200.00</b>
<b>Staff Costs</b>					
511 · Salaries	19,190.20	20,087.14	156,719.69	160,697.14	241,045.70
512 · Employee benefits	847.74	1,666.66	5,979.83	13,333.33	20,000.00
514 · Payroll taxes	1,657.71	1,536.66	13,703.59	12,293.33	18,440.00
515 · Retirement plan	930.44	1,004.36	5,515.61	8,034.86	12,052.29
522 · PEO	253.38	575.00	3,814.87	4,600.00	6,900.00
589 · Mileage	0.00	41.67	274.03	333.33	500.00
<b>Total Staff Costs</b>	<b>22,879.47</b>	<b>24,911.49</b>	<b>186,007.62</b>	<b>199,291.99</b>	<b>298,937.99</b>
<b>Insurances</b>					
523 · D & O	0.00	116.67	871.00	933.33	1,400.00
524 · General liability and rental	0.00	20.84	250.00	166.68	250.00
525 · Workers compensation	0.00	63.33	34.59	506.67	760.00
<b>Total Insurances</b>	<b>0.00</b>	<b>200.84</b>	<b>1,155.59</b>	<b>1,606.68</b>	<b>2,410.00</b>

**Homeward Iowa**  
**Statement of Revenues and Expenses - Budget vs Actual**  
**Modified Cash Basis**

	Feb 24	Budget	Jul '23 - Feb 24	YTD Budget	Annual Budget
<b>Office Expenses</b>					
530 · Parking	197.90	255.00	1,737.50	2,040.00	3,060.00
531 · Office material and supplies	100.62	58.34	1,011.13	466.67	700.00
532 · Office rent	1,500.00	1,500.00	13,500.00	12,000.00	18,000.00
534 · Telephone/internet	82.77	125.00	695.59	1,000.00	1,500.00
535 · Filing fees	0.00	16.66	62.50	133.33	200.00
536 · Postage	0.00	16.67	66.00	133.33	200.00
537 · Printing expense	0.00	41.66	0.00	333.33	500.00
<b>Total Office Expenses</b>	1,881.29	2,013.33	17,072.72	16,106.66	24,160.00
<b>Technology</b>					
541 · Equipment maintenance	364.00	450.00	3,785.28	3,600.00	5,400.00
543 · Equipment replacement/software	60.00	250.00	4,651.70	2,000.00	3,000.00
544 · Data for HMIS	0.00	666.66	0.00	5,333.33	8,000.00
<b>Total Technology</b>	424.00	1,366.66	8,436.98	10,933.33	16,400.00
<b>Education/Advocacy</b>					
573 · Advertising/marketing	0.00	416.67	213.41	3,333.33	5,000.00
575 · Electronic media	0.00	83.33	424.65	666.67	1,000.00
580 · Tickets	200.00	166.67	200.00	1,333.33	2,000.00
593 · eNewsletter	0.00	20.83	0.00	166.67	250.00
<b>Total Education/Advocacy</b>	200.00	687.50	838.06	5,500.00	8,250.00
<b>Staff and Board Development</b>					
581 · Dues/subscriptions/memberships	21.39	50.00	80.21	400.00	600.00
582 · Continuing education	0.00	666.67	2,080.88	5,333.34	8,000.00
583 · Board and committee meetings	0.00	166.66	3,283.39	1,333.33	2,000.00
585 · Strategic Plan/Project Managemen	0.00	416.66	2,511.82	3,333.33	5,000.00
<b>Total Staff and Board Development</b>	21.39	1,299.99	7,956.30	10,400.00	15,600.00
<b>Total Expense</b>	55,092.82	45,950.07	340,087.13	367,600.66	551,400.99
<b>Net Ordinary Income</b>	-54,055.11	-3,742.57	-82,876.02	-86,685.66	-101,655.99
<b>Net Income</b>	<b>-54,055.11</b>	<b>-3,742.57</b>	<b>-82,876.02</b>	<b>-86,685.66</b>	<b>-101,655.99</b>

## Homeward's Director Advisory Council

### Meeting Minutes

February 6, 2024 11am-Noon

River Place, Room 3

**In Attendance:** Deirdre Henriquez, Amber Lewis, Jennifer Miner, Ashlan Lippert, Katie Kamienski, Joy Ihle, Cynthia Latcham, Cole Lindholm, Angie Arthur, Randy Jansen, Emily Osweiler, Carrie Woerdeman

- I. The meeting was called to order at 11am.
- II. Self-introductions took place.
- III. The minutes from December were approved; Joy Ihle motioned, and Jennifer Miner seconded.
- IV. Discussion/Updates
  - A. Systems Streamline Committee
    1. Ashlan Lippert and Emily Osweiler shared that we had our Inpatient Mental Health system discussion. Ashlan, Emily, and Shelby Ridley met with providers from Broadlawns, Easter Seals, Unity Point, and DMPD. Great conversation and takeaways from both systems to the other.
    2. Shelby is working on the minutes to share with our full group, and we will send those out and can have further Q&A at that time if interested. We are waiting on the inpatient mental health providers to review and approve those notes.
  - B. Gap Analysis Study Next Steps
    1. Angie Arthur reported that Matt White received more detailed information regarding family vs individual length of stay and local salary comparisons. With that information he was able to make a few tweaks to his analysis which changed some of the numbers a bit.
    2. The information will be public within days. Angie is working to get the information in front of funders and elected officials in addition to the general public.
  - C. Community Book Club Update
    1. Several members of this group and our colleagues read Homelessness is a Housing Problem: How Structural Factors Explain U.S. Patterns and discussed it as a group on Wednesday, January 31, 2024 at Smokey Row Cottage Grove from noon-1pm.
    2. There was enough interest to have a second meeting to discuss the book further. A date and place are being determined.
  - D. Funding Opportunities
    1. There was a reminder regarding upcoming funding opportunities.
      - a. IFA's HOME-ARP application is open and due March 5<sup>th</sup> at noon.
      - b. FHLB application will open April 1<sup>st</sup> and close May 1<sup>st</sup>.
  - E. Women's Shelter Group
    1. It did not meet this past month.
- V. Community Updates
  - A. Angie shared the good news that all HUD funded programs were renewed and there was a bonus of \$500k awarded to Children & Families of Iowa for Domestic Violence Rapid Rehousing.

- B. There is a partnership with the Balance of State regarding youth homelessness. An application for funding that begins July 1, 2024 has been submitted. If funded, there may be training opportunities with a focus on racial equity and trauma informed, amongst other topics.
  - C. The first funnel at the Iowa Statehouse is on February 16<sup>th</sup>. The Iowa Homeless Coalition Day on the Hill is rescheduled for Wednesday, February 21<sup>st</sup> from 10am-noon. Advocates will educate their legislators on eviction expungement and criminalization of homelessness.
  - D. Ashlan shared that a collaboration with the DMPL, Harkin Institute, Project Uplift, and CultureALL is working towards an event where people can read books by Matthew Desmond (Evicted and Poverty by America) and come together for discussion. They are also hoping to include presentations by people with lived experience (“Open Books”) who will share stories regarding homelessness & eviction, affordable housing, food insecurity, and childcare & employment. They will have training, get paid, and speak in front of small groups that rotate. Ashlan will send more info as it becomes available.
  - E. DMPL will now provide Centralized Intake from 1-3pm on Fridays at the Central Library.
  - F. Cynthia Latcham shared that Monarch is underway with demolition. The pool is filled in. They are estimating a 12-month construction period.
  - G. Carrie Woerdeman shared that Home Inc is having their fifth annual fundraiser “Hunt for Housing” on February 28 from 5-7:30pm at West End Architectural Salvage.
  - H. The Beacon Village has their certificate of occupancy.
  - I. Deirdre Henriquez shared that CISS is having their second annual 5K fundraiser: Coldest Night of the Year on February 24<sup>th</sup>. You can join her team to participate or help with fundraising. It will be held at Des Moines Water Works Park.
  - J. Jennifer Miner shared that the VA goals and data from 2023 is being released.
    - a. VA had a goal to house 38,000 veterans who were experiencing homelessness across the country. The local target was to house 132 veterans and the VA housed 167, exceeding their goal.
      - i. The goal was that fewer than 5% would return to homelessness. Only seven of the 167 returned to homelessness. All seven of those veterans reengaged with services.
    - b. Jennifer will be on channel 13 to share the wonderful news later this week.
  - K. Dee shared that during our latest cold stint, three unsheltered clients were housed!
- VI. Meeting was adjourned at noon.

THE NEXT DIRECTOR ADVISORY COUNCIL MEETING WILL BE TUESDAY, MARCH 5, 2024 FROM 11-NOON AT RIVER PLACE.

**Homeward's Director Advisory Council**  
**Meeting Minutes**

March 5, 2024, 11am-Noon  
River Place, Room 3

**In Attendance:** Deirdre Henriquez, Amber Lewis, Joy Ihle, Carol Gathright, Jorie Hidri, Angie Arthur, Cindy West, Carrie Woerdeman, Lori Rinehart, Jennifer Miner, Jim Cain, Ashlan Lippert, Pat Schacherer  
Emily Osweiler

- I. The meeting was called to order at 11am.
- II. Self-introductions
- III. The February 2024 minutes were discussed, and a few corrections were noted.
- IV. Discussion/Updates
  - A. Legislative Session Update
    1. Call Senator Brad Zaun and/or your state senator and/or members of the judiciary committee and ask them to reintroduce HF548 (Eviction Expungement)
      - a. New language may be added due to work from the ACLU and JB Conlin regarding the tenant and landlord negotiating sealing records as part of a mediation.
    2. There was a bill introduced that would criminalize many aspects of life for those experiencing homelessness. Many providers, funders, and advocates came to speak against the bill, and it was dismissed.
      - a. This has also created conversation regarding the renewal of the Iowa Coalition on Homelessness for statewide advocacy. More to come.
  - B. Homelessness is a Housing Problem
    1. Dr. Gregg Colburn, co-author of Homelessness is a Housing Problem will be speaking at a Homeless Symposium at Iowa State on Thursday, April 18<sup>th</sup> at 5pm in the College of Design. Parking is free after 5pm. More info will be shared when we have it.
    2. Dr. Colburn will then attend a small invite-only educational event the next morning, Friday, April 19<sup>th</sup> from 8-9:30am at the C3 Center. Homeward plans to invite elected officials, etc. to hear from him.
  - C. Gap Analysis Study Next Steps
    1. Balance of State has been approved to have their own gaps analysis study completed. They are currently getting bids for the consultant.
    2. A small group is meeting to identify specific next steps regarding:
      - a. Family shelter
      - b. Centralized intake updates
      - c. Increasing rapid rehousing, permanent supportive housing, and other permanent housing.
    3. Dee Henriquez also shared the idea of how Elsie Mason used to be for age 55+ and now its 62+ (or under 62 with a mobility disability). This could be something tangible that our community could advocate to change to help with senior housing for those experiencing homelessness.

- V. Community Updates
  - A. Jennifer Miner shared there is a VA suicide prevention training coming up that would also be helpful for those working in the homelessness and justice systems and that if we let her know we're interested she would make sure to share the info.
    - a. VA SAVE (Signs, Asking, Validate, Encourage)
    - b. Helps people know how to support a veteran in crisis with suicidal ideation.
    - c. Free, brief, applicable across systems, open to other orgs
  - B. Full Circle did a community needs assessment of the recovery community in Polk County and there was a clear need for sober activities.
    - a. DSM Rec Center will have Friday Fun Night with board games and trivia.
  - C. Ashlan Lippert shared that the DMPL will partner with the DOT to help print State of Iowa IDs for people who don't have support documents.
    - a. Pilot event on May 9 for approximately 50 people.
    - b. There will be a registration process.
    - c. To be eligible you must have had an Iowa ID at some point in the past.
    - d. \$3500 was raised for this program.
    - e. Ashlan will send more info when she has it.
  - D. There was discussion about the sunsetting of the FCC Affordable Connectivity program in May.
    - a. It is not clear if this also means that the lifeline "free phone" (clients often call this the "Obama-Phone")
    - b. If it does mean the phone, this will be a major problem for many of our clients. Even the SNAP application is part phone interview.
  - E. Lori Rinehart shared that she will be retiring on March 19<sup>th</sup>.
- VI. Meeting was adjourned at 11:55am. THE NEXT DIRECTOR ADVISORY COUNCIL MEETING WILL BE TUESDAY, April 2, 2024, FROM 11-NOON AT RIVER PLACE.



**DATE:** Monday, March 18, 2024  
**TIME:** 1:00-2:00 PM  
**LOCATION:** Hybrid: Zoom and Leadership Room at UWCI

<b>TIME</b>	<b>ITEM</b>	<b>PRESENTER</b>
<b>1:00-1:05</b>	<b>Welcome</b>	Rachel Ong - Habitat for Humanity  Angie Arthur - Homeward
<b>1:05-1:15</b>	<b>Owner-Occupied Rehab Program</b>	Jerry Floyd – Paramount Housing Development
<b>1:15-1:25</b>	<b>Eviction Expungement</b>	Angie Arthur - Homeward
<b>1:25-1:55</b>	<b>City of Des Moines Consolidated Plan: Input Session</b>	Jodi Gjersvik – City of DM  Civitas
<b>1:55-2:00</b>	<b>Community Updates</b>	All

**Next Housing Work Group Meeting: Monday, April 15, 2024 from 1:00-2:00PM**

**Notes:**

-Jerry Floyd shared an overview of the work Paramount Housing Development is doing. One of the current projects is completing owner-occupied rehab projects. There has been a wide range of projects that have been able to be completed with the grant program from Federal Home Loan Bank. This round of funding is specifically directed towards seniors, people with disabilities, and veterans. They are currently working on creating an online application through Neighborly to help with accessibility. This round of repairs will be wrapping up in the fall. Paramount is planning on applying for a second year of funding for 2025.

-Angie provided an update about the status of the eviction expungement legislation. Unfortunately, the bill did not survive the second funnel and cannot move forward as a standalone bill at this point. There have been some rumblings that the bill language may be amended onto another piece of legislation, but there is no guarantee that will happen, and that it would be a piece of legislation that Homeward would want to support. There was brief discussion around how it might be better to just start with a clean slate again next year.

-CIVITAS (consultant for the City of Des Moines consolidated plan) gave an overview of what the process will look like over the next few months. They requested some initial stakeholder feedback from those in attendance and will be hosting sessions in the coming months. There is both a community member survey and a stakeholder survey available. They are asking that you please complete the stakeholder survey so they can get as much feedback and data as possible for the HUD plan. There will be a website with all of the information on it that is currently in the works. Until that is completed, here are the links to the two surveys:

[Stakeholder Survey](#)

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OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central Iowans in Dallas, Polk, and Warren Counties from thriving.





DATE: Monday, March 18, 2024  
TIME: 1:00-2:00 PM  
LOCATION: Hybrid: Zoom and Leadership Room at UWCI  
[Community Member Survey](#)

## Community Updates:

-United Way of Central Iowa has released a survey looking to gather data about the state of nonprofits in central Iowa. If you have not already received this survey, and are willing to contribute to the data collection, please contact Rachelle Talbot at [rachelle.talbott@unitedwaydm.org](mailto:rachelle.talbott@unitedwaydm.org).

-Uplift: "Join UpLift's Community Conversation: Investigating Matthew Desmond's Poverty, by America. Attendees will get the chance to hear directly from Matthew Desmond, about his research and call to abolish poverty. Desmond's work will serve as a launching point for attendees to engage in a local Iowa conversation about how to imagine future solutions to reduce the experience of poverty. Register now to secure your place in this conversation." <https://lp.constantcontactpages.com/ev/reg/nfzmuq2/lp/b124919c-2556-4d22-9cb7-b57667d34add>

-Gregg Colburn, Author of *Homelessness is a Housing Problem*, will be speaking at ISU April 18<sup>th</sup> at 5pm. More information can be found here: <https://www.design.iastate.edu/event/gregg-colburn-lecture/>

-The City of Des Moines will be hosting thematic listening sessions across the city for the housing impediments project. If you would like more information, please connect with Luke or Hannah and they can connect you with Jodi.

-Dave Stone, advocacy officer at UWCI, shared about the progression of the legislation against basic income programs. This legislation, despite amazing efforts, has passed out of the senate committee and is eligible for floor debate. Dave recommended that next steps are to contact your individual senators and let them know the impact the pilot program is having and how this legislation could negatively impact the community.

-Habitat for Humanity will be hosting a homeownership celebration at their new housing in Ankeny April 6<sup>th</sup> at 1pm. Rachel Ong will share more information as it gets closer.

-IMPACT'S Stay Housed rental assistance program (Emergency Rental Assistance) funding will be exhausted in the coming weeks. To help as many tenants as possible during this time, we will only be providing one month of future rent (April) starting March 1, 2024. Applications at the Polk County Justice Center will continue until all available rental assistance is exhausted. Tenants applying at the Justice Center will receive assistance with past due rent and one month of future assistance (April). If there are remaining funds for assistance in the month of April, IMPACT will assist participants with the arrears and **May** forward rent.

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## Service Council Minutes

Wednesday, February 28, 2024

10:00am – 11:00am – In Person Meeting

In Attendance: Kristin Pollard, Saraya Thomsen, Tina Sommars, Jamie Krankavitch, Jenni Fisher, Patricia Lozano, Hannah Landgraf, Martha Gasca, Katie Kamienski, Carrie Moreno, Kelsie Pinegar, Jenna Schuck, Tyan Smith, Angie Arthur

1. Welcome and Introductions
2. Director's report
  - Partnered with The Iowa Balance of State-provide consistent training for trauma informed care, youth, cultural appropriateness, equity, etc.
  - NOFO Continuum of Care-everyone renewed. DV Bonus \$500,000 for Rapid Rehousing
  - "Poverty, by America," by Matthew Desmond: Why does poverty exist in the United States?
  - "Homelessness is a Housing Problem" Gregg Colburn
  - The release of the GAP analyses can be found on the Homeward website.
  - March is a busy time for grants as many are due.

3. SafeCare Community Presentation with Tina Sommars (SafeCare Supervisor/Coordinator)

What is SafeCare?

- A program for parents of children 0-5 years.
  - Providers come to your home for weekly sessions.
  - 3 topic areas: Parent-Infant/Child Interaction, Home Safety, and Child Health
  - Referrals can be made by the individual or community partners. Please contact Tina Sommars for program enrollment at [tsommars@cfiowa.org](mailto:tsommars@cfiowa.org) or via her cell at 515-729-9598.
4. Sharing of Community Resources
    - Animal Rescue League of Iowa provides pet fostering for individuals who are experiencing homelessness.
    - Kids Zoom-Since 2016, Kids Zoom as built a reputation for safe door-to-door transportation for children in Central Iowa, (515)-336-1166

5. Closing

Next Meeting: March 27, 2024

10:00am – 11:00am

- This meeting will be in person at:
  - River Place
  - 2300 Euclid Ave.



**Performance Measures Committee Meeting  
Minutes – February 22, 2024  
Teams Meeting Online 10:00 AM – 11:30 AM**

**Attendees:** Angie Arthur, Lisa Crabbs, Ehren Stover-Wright, Jeremy Orcutt, Ji, Cain, Jorie Hidri, Jenna Schuck, KarLee Kearns, Kasperian Kittredge, Melissa Oneill, Patrick Schacherer, Sarah Martin, Ryan Schweitzer, Jennifer Miner, Hope Metheny

**Approval of December Meeting Minutes**

A motion was made by Patrick Schacherer to approve the minutes. Seconded by Angie Arthur. Carried.

**Aging Population Outcomes Data**

Kasper reviewed the attached Aging Population Charts



Aging Population  
Charts -1.25.2024 PC.

Discussion

- Angie asked for gender analysis for the 65+ and general homeless population. ICA will provide at next meeting.
- Discussed what should be done with this information. Determined that at this time best to start to track and review annually. Do not have enough data yet to discern whether or not 65+ demographic is a trend that will continue to increase and require a response.
- Jennifer Miner shared that the VA is hiring a position to focus on housing and services needs of aging Veterans receiving services in the VA Homeless Programs.

**Preliminary PIT Data**

- ICA finalizing numbers for unsheltered count. Current preliminary number is 145 unsheltered individuals which is an increase from 129 last year.
- HUD changed way PIT is uploaded and it now comes directly from HMIS. ICA working to address fidelity issues.

**Agenda for Next Meeting**

- Gender analysis of 65+ and general population
- Updated PIT data
- System performance measures

**Next meeting: 3/28/2024, 10:00-11:30**

## CE Household Report: 01/01/2024-03/31/2024

Region: Not selected

Provider(s): Not selected

### Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	137	119	137										393
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	43	47	43										133
TOTAL	180	166	180										526

### Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	2												2
Housing Needs Assessment	163	160	171										493
TOTAL	165	160	171										495

Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	31	25	38										94
Placed on Prioritization List	134	135	133										401

SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	15	6	16										37
Family (v2.0)		1											1
Family (v3.0)	34	29	30										93
HP Assessment (BOS ONLY)		1											1
Single (v2.0)	9	3	1										13
Single (v3.0)	96	106	112										313
Youth (v2.0)	11	14	12										37

SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	82	84	82										248
RRH - Rapid Rehousing (4-7)	63	66	72										200
HP - Homelessness Prevention													
Diversion - No supports (0-3)	20	10	17										47

### Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	6	5	5										16
Not Housed	26	20	38										84
Average days to permanent housing	15	13	13										13
Average days on prioritization list	15	60	26										31

Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	4	4	5										13
Rapid Rehousing (RRH)	1	1											2
NULL	1												1

Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	2	1	4										7
Client/Household no longer wishes to participate in Co			1										1
Client/Household self-resolved and is no longer homele	2		1										3
NULL	22	19	32										73

# CE Household Report: 01/01/2024-03/31/2024

Region: Not selected

Provider(s): Not selected

## CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	4		1										5
Referral to scheduled Coordinated Entry Crisis Needs Assessment	1												1
Referral to scheduled Coordinated Entry Housing Need Assessment	163	160	170										492
Unique Household TOTAL	168	160	170										497
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	2												2
Referral to Emergency Shelter bed opening	28	45	40										112
Referral to Housing Navigation project or services	3	1	6										10
Referral to Joint TH-RRH project/unit/resource opening		1											1
Referral to post-placement/follow-up case management	11	17	7										35
Referral to PSH project resource opening	1	1	3										5
Referral to RRH project resource opening	11	6	18										35
Referral to Street Outreach project or services	1	2	1										4
Unique Household TOTAL	55	69	69										186
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management Enrolled in Aftercare project		2											2
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher Successful referral: client accepted	2												2
ES Successful referral: client accepted	11	11	10										32
ES Unsuccessful referral: client rejected	11	18	19										47
ES Unsuccessful referral: provider rejected			1										1
Housing Nav Successful referral: client accepted	3												3
TH-RRH Successful referral: client accepted		1											1
PP/CM Successful referral: client accepted	7	7	8										22
PP/CM Unsuccessful referral: client rejected	1	2	6										9
PSH Successful referral: client accepted	1		3										4
PSH Unsuccessful referral: client rejected	1												1
RRH Successful referral: client accepted	9	5	9										23
RRH Unsuccessful referral: client rejected			1										1
RRH Unsuccessful referral: provider rejected	2												2
SO Successful referral: client accepted		2											2
NULL Successful referral: client accepted	3												3
NULL Unsuccessful referral: client rejected		1	1										2
NULL Unsuccessful referral: provider rejected		1											1

## CE Household Report: 01/01/2024-03/31/2024 (Single Individuals)

Region: Not selected

### Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	79	80	97										256
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	41	43	42										126
<b>TOTAL</b>	<b>120</b>	<b>123</b>	<b>139</b>										<b>382</b>

### Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	1												1
Housing Needs Assessment	115	119	129										362
<b>TOTAL</b>	<b>116</b>	<b>119</b>	<b>129</b>										<b>363</b>

Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	20	13	25										58
Placed on Prioritization List	96	106	104										305

SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	10	5	13										28
Family (v2.0)		0											0
Family (v3.0)	0	0	0										0
HP Assessment (BOS ONLY)		0											0
Single (v2.0)	9	2	1										12
Single (v3.0)	87	100	105										291
Youth (v2.0)	10	12	10										32

SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	53	58	55										166
RRH - Rapid Rehousing (4-7)	49	54	60										162
HP - Homelessness Prevention													
Diversion - No supports (0-3)	14	7	14										35

### Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	5	3	5										13
Not Housed	16	10	21										47
Average days to permanent housing	10	15	31										19
Average days on prioritization list	33	146	51										69

Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	3	3	5										11
Rapid Rehousing (RRH)	1	0											1
<b>NULL</b>	1												1

Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	2	1	3										6
Client/Household no longer wishes to participate in Coordinated Entry			1										1
Client/Household self-resolved and is no longer homeless	0		0										0
<b>NULL</b>	14	9	17										40

# CE Household Report: 01/01/2024-03/31/2024 (Single Individuals)

Region: Not selected

## CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	1		0										1
Referral to scheduled Coordinated Entry Crisis Needs A	1												1
Referral to scheduled Coordinated Entry Housing Need	117	123	132										371
Unique Household TOTAL	119	123	132										373
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	1												1
Referral to Emergency Shelter bed opening	19	32	20										71
Referral to Housing Navigation project or services	3	1	4										8
Referral to Joint TH-RRH project/unit/resource opening		0											0
Referral to post-placement/follow-up case management	10	16	7										33
Referral to PSH project resource opening	1	0	3										4
Referral to RRH project resource opening	8	4	11										23
Referral to Street Outreach project or services	1	1	1										3
Unique Household TOTAL	42	51	44										135
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution interventio													
Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management													
Enrolled in Aftercare project		2											2
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a H	1												1
ES	6	6	3										15
ES	8	12	9										29
ES			0										0
Housing Nav	3												3
TH-RRH		0											0
PP/CM	7	7	8										22
PP/CM	0	2	5										7
PSH	1		2										3
PSH	1												1
RRH	6	4	4										14
RRH			1										1
RRH	2												2
SO		1											1
NULL	0												0
NULL		1	0										1
NULL		1											1

## CE Household Report: 01/01/2024-03/31/2024 (Family Household)

Region: Not selected

### Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	58	39	40										137
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	2	4	1										7
<b>TOTAL</b>	<b>60</b>	<b>43</b>	<b>41</b>										<b>144</b>

### Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	1												1
Housing Needs Assessment	48	41	42										131
<b>TOTAL</b>	<b>49</b>	<b>41</b>	<b>42</b>										<b>132</b>

Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	11	12	13										36
Placed on Prioritization List	38	29	29										96

SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	5	1	3										9
Family (v2.0)		1											1
Family (v3.0)	34	29	30										93
HP Assessment (BOS ONLY)		1											1
Single (v2.0)	0	1	0										1
Single (v3.0)	9	6	7										22
Youth (v2.0)	1	2	2										5

SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	29	26	27										82
RRH - Rapid Rehousing (4-7)	14	12	12										38
HP - Homelessness Prevention													
Diversion - No supports (0-3)	6	3	3										12

### Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	1	2	0										3
Not Housed	10	10	17										37
Average days to permanent housing													
Average days on prioritization list		0											0

Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	1	1	0										2
Rapid Rehousing (RRH)	0	1											1
<b>NULL</b>	0												0

Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	0	0	1										1
Client/Household no longer wishes to participate in Coordinated Entry			0										0
Client/Household self-resolved and is no longer homeless	2		1										3
<b>NULL</b>	8	10	15										33



# CE Household Report: 01/01/2024-03/31/2024 (Family Household)

Region: Not selected

## CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	3		1										4
Referral to scheduled Coordinated Entry Crisis Needs A	0												0
Referral to scheduled Coordinated Entry Housing Need	46	37	38										121
Unique Household TOTAL	49	37	38										124
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	1												1
Referral to Emergency Shelter bed opening	9	13	20										41
Referral to Housing Navigation project or services	0	0	2										2
Referral to Joint TH-RRH project/unit/resource opening		1											1
Referral to post-placement/follow-up case management	1	1	0										2
Referral to PSH project resource opening	0	1	0										1
Referral to RRH project resource opening	3	2	7										12
Referral to Street Outreach project or services	0	1	0										1
Unique Household TOTAL	13	18	25										51
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution interventio													
Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management													
Enrolled in Aftercare project		0											0
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a H	1												1
ES	5	5	7										17
ES	3	6	10										18
ES			1										1
Housing Nav	0												0
TH-RRH		1											1
PP/CM	0	0	0										0
PP/CM	1	0	1										2
PSH	0		1										1
PSH	0												0
RRH	3	1	5										9
RRH			0										0
RRH	0												0
SO		1											1
NULL	3												3
NULL		0	1										1
NULL		0											0

## CE Household Report: 01/01/2024-03/31/2024 (Youth Subset - 18 to 24)

Region: Not selected

### Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	14	15	12										41
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	3	5	5										13
<b>TOTAL</b>	<b>17</b>	<b>20</b>	<b>17</b>										<b>54</b>

### Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	0												0
Housing Needs Assessment	15	19	17										51
<b>TOTAL</b>	<b>15</b>	<b>19</b>	<b>17</b>										<b>51</b>

Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	2	4	5										11
Placed on Prioritization List	13	15	12										40

SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	0	0	0										0
Family (v2.0)		0											0
Family (v3.0)	4	5	3										12
HP Assessment (BOS ONLY)		0											0
Single (v2.0)	0	0	0										0
Single (v3.0)	0	0	2										2
Youth (v2.0)	11	14	12										37

SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	6	10	8										24
RRH - Rapid Rehousing (4-7)	9	9	9										27
HP - Homelessness Prevention													
Diversion - No supports (0-3)	0	0	0										0

### Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	0	0	0										0
Not Housed	0	2	6										8
Average days to permanent housing													
Average days on prioritization list		1	5										4

Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	0	0	0										0
Rapid Rehousing (RRH)	0	0											0
<b>NULL</b>	0												0

Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	0	0	0										0
Client/Household no longer wishes to participate in Co			0										0
Client/Household self-resolved and is no longer homele	0		0										0
<b>NULL</b>	0	2	6										8

**CE Household Report: 01/01/2024-03/31/2024 (Youth Subset - 18 to 24)**

Region: Not selected

**CE Events**

<b>Access Events</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>YTD</b>
Referral to Prevention Assistance project	1		0										1
Referral to scheduled Coordinated Entry Crisis Needs A	0												0
Referral to scheduled Coordinated Entry Housing Need	14	19	17										50
Unique Household TOTAL	15	19	17										51
<b>Referral Events</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>YTD</b>
Referral to a Housing Stability Voucher	0												0
Referral to Emergency Shelter bed opening	4	12	6										22
Referral to Housing Navigation project or services	0	0	0										0
Referral to Joint TH-RRH project/unit/resource opening		1											1
Referral to post-placement/follow-up case management	0	2	0										2
Referral to PSH project resource opening	0	0	2										2
Referral to RRH project resource opening	0	0	1										1
Referral to Street Outreach project or services	0	0	0										0
Unique Household TOTAL	4	13	8										24
<b>Event Details</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>YTD</b>
Problem Solving/Diversion/Rapid Resolution interventio													
Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management													
Enrolled in Aftercare project		1											1
<b>Referral Results</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>YTD</b>
Referral to a H	0												0
ES	3	6	3										12
ES	2	0	3										5
ES			1										1
Housing Nav	0												0
TH-RRH		1											1
PP/CM	0	1	0										1
PP/CM	0	1	0										1
PSH	0		2										2
PSH	0												0
RRH	0	0	0										0
RRH			0										0
RRH	0												0
SO		0											0
NULL	0												0
NULL		0	0										0
NULL		0											0

March 25, 2024

Hope Metheny, Major Grants Director  
Iowa Homeless Youth Centers  
612 Locust St  
Des Moines, IA 50309

Dear Ms. Metheny:

I am pleased to write this letter in support of Iowa Homeless Youth Centers (IHYC) a YSS Organization's - Tenant Based Rental Application (TBRA) grant application to the Iowa Finance Authority (IFA) HOME program (the Home Investment Partnerships Program through the US Department of Housing and Urban Development).

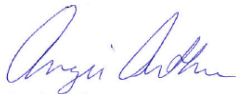
Homeward serves as Polk County's homelessness planning organization, forging strategic partnerships between homelessness organizations, community partners, government officials, and people experiencing homelessness. Our work is to ensure that Polk County residents rarely experience homelessness at all and that their stay in homelessness is a brief, one-time experience when it does occur.

IHYC's Homeless and At-Risk Youth TBRA Program helps youth between the ages of 18-24 secure safe housing in our community as they work towards self-sufficiency. IHYC provides a comprehensive package of youth focused services to address issues surrounding youth homelessness on an individualized case-by-case basis. These support services aim to help youth move from the streets into safe housing and help youth that are at-risk of homelessness to help prevent youth from becoming homeless.

In providing housing assistance and guidance as well as advocacy and educational/employment opportunities, we have seen that youth served by IHYC gain the skills necessary to become self-sufficient, contributing members of our community.

IHYC has been a trusted ally in ensuring vulnerable youth in our community are able to pursue life's many opportunities. The collaborations formed between IHYC and other agencies here in Polk County have been highly successful at making a difference in the lives of homeless and at-risk young people. With the recent completion of the Polk County Gap Analysis, it is shown that there is a significant need in Polk County for rental assistance programs with wrap around services. Maintaining TBRA resources in Polk County is vital to creating housing stability for youth experiencing homelessness.

Sincerely,



Angie Arthur  
Executive Director



April 5, 2024

Kelly Huntsman, CEO  
Primary Health Care, Inc.  
1200 University Ave Ste. 200  
Des Moines, IA 50314

Dear Mrs. Huntsman,

I am pleased to write this letter in support of Primary Health Care's (PHC) Tenant Based Rental Assistance application to the Iowa Finance Authority. PHC's TBRA program assists literally homeless individuals and families gain permanent housing as they work towards goals that will ensure their long-term housing stability. PHC has a strong record of administering Rapid Rehousing and TBRA programming, and their ability to provide case management and connection to housing is of the highest standard.

Homeward serves as Polk County's homelessness planning organization, forging strategic partnerships between homelessness organizations, community partners, government officials, and people experiencing homelessness. Our work is to ensure that Polk County residents rarely experience homelessness at all and that their stay in homelessness is a brief, one-time experience when it does occur. We recognize the need for services and housing for our homeless population and believe in the work of Primary Health Care. Primary Health Care's experience and resources to provide case management and connection to housing is top notch in our community.

PHC uses effective, evidence-based strategies when working with people experiencing homelessness. By utilizing progressive engagement, PHC case managers are prepared to meet clients where they're at and offer them the right resources at the right time. This type of intervention also lends itself to PHC's support of harm reduction and housing first strategies by ensuring the client is setting the goals and their basic needs are met first and foremost.

The relationships formed between PHC, our agency, and other agencies in our community have been highly successful at making a difference in the lives of those experiencing homelessness in Polk County. I look forward to continued involvement with your program in the future.

As we all strive to end homelessness in our community, I fully support PHC's request for TBRA funding.

Sincerely,

Angie Arthur  
Executive Director

**2024 Pre-NOFO Timeline (Revised 3/25/24)**

Date	Item
March 26, 2024	Recommend to the Grant Committee for adoption any policy changes to CoC application related policies; 2024 Priorities and Ranking; and 2024 Letter of Interest
April 8, 2024	Grant Committee recommended policy changes, priorities and ranking, and letter of interest to Homeward Board
April 10, 2024	LOI for Renewal and New Projects released
April 24, 2024	LOI for Renewal and New Projects due to Homeward
May 1, 2024	Review of LOIs completed. Follow up questions emailed to submitting agencies
May 8, 2024	Responses to LOI questions due to Homeward
April 23, 2024	2024 local project application and scoresheet presented to Grant Committee
May 13, 2024	Grant Committee recommendations to Homeward Board 2024 local project application and scoresheet



**TOPIC:** 2024 Letter of Interest

**DATE:** April 5, 2024

**BACKGROUND:**

The local process for submitting applications to be considered in the annual CoC Program Competition includes the submission of a Letter of Interest (LOI), and later, a project application. There are two LOI forms: one for existing projects who wish to renew their grant funding and one for new projects.

The Renewal LOI informs Homeward’s staff of which existing projects plan to renew their CoC grants and to any changes the funded organization may be considering.

The New Project LOI informs Homeward’s staff of any new applications organizations may be considering as well as the scope of the proposed project and the amount of money that may be requested. This gives Homeward’s staff the ability to determine if the proposed project is eligible for funding and if the amount of funds to be requested is within the range of the amount of available funds as well as, suggest changes that would make the proposed project eligible for funding and within the amount of funds projected to be available.

The LOI process typically occurs in May of each year. This year, it’s been rumored that the 2024 CoC Program NOFO will be released in May so the 2024 LOIs will be released April 10<sup>th</sup> and must be returned by noon on April 24<sup>th</sup>.

**RECOMMENDATION:**

Following this two page summary is the Grant Committee’s recommended Renewal Project and New Project LOIs for the 2024 local CoC Program Competition. Below is a summary of the changes to the LOIs for the 2024 competition.

Renewal Project LOI - The proposed changes to this LOI, include:

- Updating the date and time the LOI is due to Homeward;
- Changing the year from 2023 to 2024 throughout the document;
- Removing the column “Supportive Services budget line-item changes  $\leq 10\%$ ” from the table found at the top of page two of the LOI. City staff ask that Supportive Services budget line-item changes happen during the contract signing stage of the grant renewal process.

New Project LOI – The proposed changes to this LOI, include:

- Updating the date and time the LOI is due to Homeward.
- Changing the year from 2023 to 2024 throughout the document;
- Adding “or DV” to bonus funds in the first paragraph of the ‘Overview’ section;



- Adding proposed 2024 new project priorities in section I.
- Updating link to 2023 NOFO in section II.
- Updating CoC Bonus amount for 2023 in section IV.
- Adding section V. describing the amount of additional funds that will be available due to the reallocation of a PSH project.
- Adding section VI. describing the parameters of any new PSH project created using the CoC Bonus and reallocated funds to prevent the current participants in the Anawim Consolidated project being reallocated from losing their housing.
- Adding, the following in the Project Budget Worksheet
  - (Review [24 CFR 578](#) for program overview & eligible expenses), at the top of the worksheet so the person completing the LOI has an understanding of what is eligible in each budget line item.
  - “up to 10%” on line 7. Administration. This is a higher amount than for some renewal projects.
  - “must equal 25% of line 8” to reinforce HUD’s match requirement.
- Adding “see attached” in the Eligibility, section – Housing First Verification. The attached document will be the Housing First checklist found in the project application so the person completing the LOI understands the DSM/Polk CoC’s definition of Housing First.





# IA-502 Des Moines/Polk County CoC 2024 Continuum of Care Application

## Letter of Interest – Renewal Project

### OVERVIEW

The LOI process will assist Homeward in understanding the expenditure rate and budgetary needs of existing projects and whether they will request renewal funding.

If your organization is planning to renew an existing Homeless Management Information System (HMIS), Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Rapid Rehousing-TH (RRH-TH), Supportive Services Only-CI (SSO-CI), or Youth Homeless Demonstration Program (YHDP) project you must submit a *non-binding* LOI by email to **Angie Arthur at [aarthur@homewardiowa.org](mailto:aarthur@homewardiowa.org) no later than April 24, 2024 at 12:00 PM.** LOI's submitted after this deadline **WILL NOT** be accepted and the organization **WILL NOT** be considered for submitting a full project application for 2024 HUD CoC funds. Projects will be prioritized and ranked as described in the *2024 CoC Program Competition Priorities and Ranking*.

### ORGANIZATION

Name: [Click here to enter text.](#)

Grant Contact Person: [Click here to enter text.](#)

Phone: [Click here to enter text.](#)      Email: [Click here to enter text.](#)

### PROJECT INFORMATION

HUD Project Name	HUD Grant #	Program Type <small>(PSH, RRH TH-Y, SSO-CI, HMIS)</small>	Expiration Date <small>(mm/dd/yyyy)</small>	Total Grant Amount	Amount Drawn Down	Date of Last Draw <small>(mm/dd/yyyy)</small>
Project Name	Grant #	Choose an item.	<a href="#">Click here for calendar</a>	\$0	\$0	<a href="#">Click here for calendar</a>
Project Name	Grant #	Choose an item.	<a href="#">Click here for calendar</a>	\$0	\$0	<a href="#">Click here for calendar</a>
Project Name	Grant #	Choose an item.	<a href="#">Click here for calendar</a>	\$0	\$0	<a href="#">Click here for calendar</a>
Project Name	Grant #	Choose an item.	<a href="#">Click here for calendar</a>	\$0	\$0	<a href="#">Click here for calendar</a>



# IA-502 Des Moines/Polk County CoC 2024 Continuum of Care Application

## Letter of Interest – New Project

### OVERVIEW

To assist in planning for the 2024 HUD Continuum of Care Application process, Homeward is implementing a Letter of Interest (LOI) process. The LOI process allows Homeward the opportunity to review prospective new applications to fill specific gaps in the local continuum using HUD Continuum of Care (CoC) CoC or DV bonus funds or through reallocation of existing program funds.

If your organization is considering submitting a new project application for the 2024 CoC Program Competition, you must submit a *non-binding* LOI by email to Angie Arthur at [aarthur@homewardiowa.org](mailto:aarthur@homewardiowa.org) **no later than April 24, 2024 at 12:00 PM**. LOI's submitted after this deadline **WILL NOT** be accepted and the organization **WILL NOT** be considered for submitting a full project application for 2024 HUD CoC funds.

### NEW PROJECTS

- I. Applications for new projects, as described in sections A and B below, will be considered for the 2024 CoC Program Competition.
  - A. Priorities for new projects funded through the CoC Bonus:
    1. Permanent Supportive Housing (PSH) for chronically homeless individuals and families.
  - B. Priorities for new projects funded through Reallocation:
    1. Permanent Supportive Housing (PSH) for chronically homeless individuals and families.
- II. To verify if your project is eligible, please review the 2023 HUD CoC NOFO:  
[https://www.hud.gov/sites/dfiles/SPM/documents/Continuum\\_of\\_Care\\_Competition\\_and\\_Noncompetitive\\_YHDP.pdf](https://www.hud.gov/sites/dfiles/SPM/documents/Continuum_of_Care_Competition_and_Noncompetitive_YHDP.pdf)
- III. To be eligible for consideration, new projects must:
  - (1) Propose to serve homeless adults or homeless families coming directly from the streets or emergency shelters.
  - (2) Provide scattered-site leasing (units or structures cannot be owned by applicant) or tenant-based rental assistance or, if the applicant can provide a deed or long-term lease demonstrating site control for a building or units where evidence of site control exceeds the requested grant term, and where building or units are ready to be occupied no later than **3 months** after award of funds, the applicant may instead request operating costs or project-based rental assistance.
  - (3) Be submitted by a project applicant that is in good standing with HUD, which means that the project applicant does not have any open monitoring findings or history of slow expenditure of grant funds;
  - (4) Demonstrate a plan for rapid implementation of the program. The project narrative must document how the project will be ready to begin housing the first program participant within 6 months of the award.
  - (5) Demonstrate a connection to mainstream service systems.

- (6) Demonstrate that the type, scale, and location of the housing, as well as the type and scale of the supportive services, fit the needs of program participants.
- (7) Demonstrate that program participants will be assisted to obtain and remain in permanent housing in a manner that fits their needs.
- (8) Be a current participant or agree to participate in the Des Moines/Polk County coordinated assessment system.
- (9) Provide a 25% match (cash or in-kind contributions) for all non-lease grant funds for which the applicant has applied.

Additionally, HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:

- (a) Project applicants and potential sub-recipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of sub-recipients, regular drawdowns, and timely resolution of any monitoring findings.
- (b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources.
- (c) Project applicants must demonstrate they will be able to meet all timeliness standards per §578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project if the request is made by an existing recipient that HUD finds to have significant problems related to capacity, performance, or unresolved auditing or monitoring related to one or more existing grants or does not routinely draw down funds from e-LOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

- IV. The expected grant amount for the CoC Bonus will be up to five percent (5%) of the DSM/Polk CoC's Final Pro Rata Need (FPRN), which totaled **\$334,353** in 2023.
- V. Funds for one PSH project will be voluntarily reallocated in the 2024 CoC program competition. The amount of additional funds available for new project applications as a result of the reallocation will be **\$1,536,474.00**.
- VI. The project being reallocated serves 63 chronically homeless families and 66 chronically homeless individuals. The new project being created using the CoC Bonus and reallocated funds must serve this same number of families (63), and 62 individuals in order to include funding for adequate case management services and prevent the fewest current program participants from losing their housing.
- VII. New project applications will be ranked by Homeward's Grant Committee along with the current renewal project applications. Projects will be prioritized and ranked as described in the *2024 CoC Program Competition Priorities and Ranking*.

## Letter of Interest – New Project

### ORGANIZATION

**Name:** Click here to enter text.

**Address:** Click here to enter text.

**City:** Click here to enter text.

**State:** Click here to enter text.

**Zip:** Click here to enter text.

**Phone:** Click here to enter text.

**Fax:** Click here to enter text.

**Email:** Click here to enter text.

### CONTACT

**Grant Contact Person:** Click here to enter text.

**Phone:** Click here to enter text.

**Email:** Click here to enter text.

**Agency Director:** Click here to enter text.

**Phone:** Click here to enter text.

**Email:** Click here to enter text.

### PROJECT SUMMARY

**Project Name:** Click here to enter text.

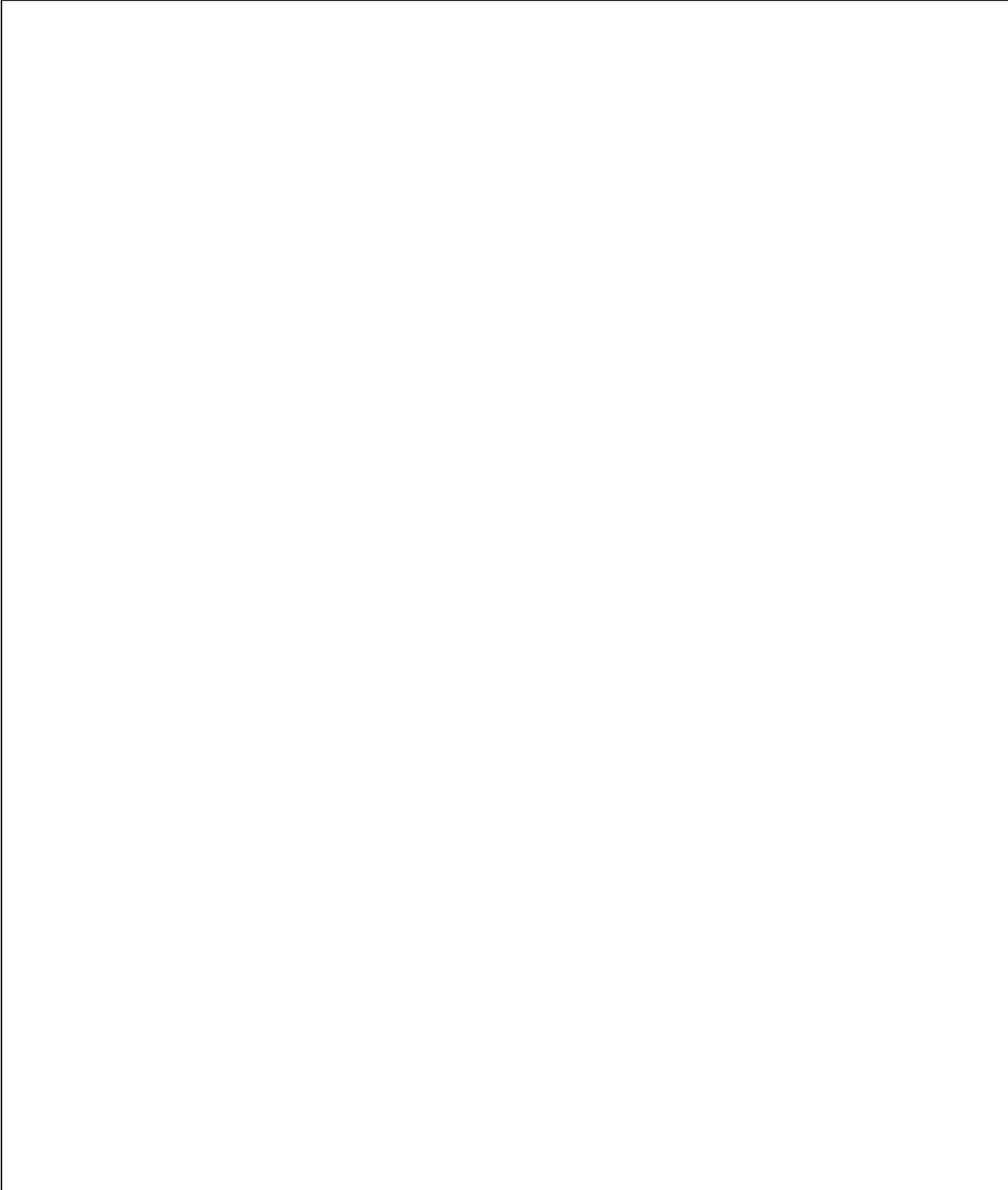
**Program Type/Population Served (Choose one):**       RRH for adults       RRH for families

**Unit Configuration (Indicate number of units in front of each unit type below):**

# 0 BR    # 1 BR    # 2 BR    # 3 BR    # 4 BR    # TOTAL

Project Description (type of housing – scattered site or project-based; strategies to be used in assisting hard-to-serve populations secure housing; scope of services to be provided and specific partners who will provide services; strategies for assisting participants in accessing mainstream resources; and timetable for implementing the project) – 2,000 characters (excluding spaces)

Organization Experience and Capacity (organization’s previous experience in operating a similar project **or current centralized intake**; challenges faced and specific strategies used to overcome challenges in implementing or operating a similar project **or current centralized intake**; organization’s ability and qualifications to operate the proposed project - identify key members of the project operations team and briefly describe their relevant experience and duties) – 3,000 characters (excluding spaces)



**Project Budget Worksheet**

5—DSM/Polk CoC 2024 New Project LOI

<b>Line Item</b> (Review <a href="#">24 CFR 578</a> for program overview & eligible expenses)	<b>Total Assistance Request for 1 Year Grant Term</b>
1a. Leased Units	\$0
1b. Leased Structures	\$0
2. Rental Assistance	\$0
3. Supportive Services	\$0
4. Operations	\$0
5. HMIS	\$0
<b>6. Subtotal Assistance Requested (lines 1a.- 5)</b>	<b>\$0</b>
7. Administration (up to 10% of line 6)	\$0
<b>8. Total Assistance plus Admn. (total lines 6 and 7)</b>	<b>\$0</b>
9. Cash Match	\$0
10. In-Kind Match	\$0
<b>11. Total Match (lines 9 and 10) – must equal 25% of line 8</b>	<b>\$0</b>
<b>12. Total Budget (lines 8 and 11)</b>	<b>\$0</b>

### Cash and/or In-Kind Match

<b>Source</b>	<b>Amount</b>	<b>Cash (check)</b>	<b>In-kind (check)</b>	<b>Signed MOU or Agreement for in-kind amounts prior to a HUD grant agreement (Check if Yes)</b>
Click here to enter text.	\$0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Click here to enter text.	\$0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Click here to enter text.	\$0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Click here to enter text.	\$0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>	<b>\$0</b>			

### ELIGIBILITY



Centralized Intake Verification – This project will accept referrals exclusively from the DSM/Polk County Centralized Intake System and follows all policies and procedures of the DSM/Polk County Centralized Intake System.

Yes  No

Housing First Verification – This project will follow the DSM/Polk CoC’s Housing First policy.

Yes  No

Are there any unresolved City of Des Moines or HUD monitoring findings, or outstanding audit findings related to this organization?  Yes  No If “Yes,” briefly describe.

**Person completing the Letter of Interest:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

*I certify, on behalf of my organization, that all information contained in this Letter of Interest is accurate and true to best of my knowledge and belief and is consistent with my organization’s records. I understand and acknowledge that presenting false information or failing to provide accurate and complete information as required could have a negative impact on my organization’s application potentially including, but not limited to, rejection of my organization’s grant application.*

\_\_\_\_\_  
Executive Director/CEO/President

\_\_\_\_\_  
Date

**Letter of Interest Submission:** Please submit this LOI by email to [Angie Arthur at angie.arthur@homewardiowa.org](mailto:angie.arthur@homewardiowa.org) **no later than April 24, 2024 at 12:00 PM**. LOI’s submitted after this deadline **WILL NOT** be accepted and the organization **WILL NOT** be considered for submitting a full project application for 2024

**TOPIC:** 2024 CoC Program Competition Priorities and Ranking

**DATE:** April 5, 2024

**BACKGROUND:**

HUD’s CoC Program Competition regulations require the Des Moines/Polk County CoC to establish priorities for new projects submitted for funding. Funding for new projects may come from two sources:

CoC Bonus – A CoC may submit new project applications totaling up to 5% of its Final Pro Rata Need (the maximum amount of funds the DSM/Polk CoC can be awarded). Last year, our CoC Bonus amount was \$334,353.

Reallocation – Funds that are shifted from an existing renewal project to create one or more new projects.

**RECOMMENDATION:**

Following this summary is the Grant Committee’s recommendation for the 2024 CoC Program Competition Priorities and Ranking.

Page 1, top portion contains the priorities for new projects and the rationale for selecting those priorities.

Page 1, bottom portion contains the project ranking. A note about ranking. Per HUD’s CoC Program Competition regulations, renewal and new projects must be scored and assigned a unique rank number then ranked highest to lowest in one of two tiers:

Tier 1 - The amount of funds available in Tier 1 equals 95% (subject to change per the 2024 CoC Program NOFO) of the total amount of funds needed to renew all existing non-YHDP projects<sup>1</sup>. Therefore, all projects ranked in Tier 1 are guaranteed to be funded unless the funding for the last project in Tier 1 straddles Tier 1 and Tier 2. **NOTE:** The additional funds available in this year’s local competition, due the voluntary reallocation of the Anawim Consolidated project, are part of the 95% available in Teir 1. Therefore, most of the funds for a new PSH project will be in Teir 1.

Tier 2 - The amount of funds available for projects ranked in Tier 2 is the remaining 5% of the amount of funds needed to renew all existing non-YHDP projects and the CoC Bonus funds. Projects listed in Tier 2 are not guaranteed to be funded. Funding for these projects is based on the scores of the Consolidated Applications submitted by local CoC’s. The Consolidated Application is the application completed by Homeward’s staff. The higher the score of a CoC’s Consolidated Application, the more likely the CoC is to have projects funded in Tier 2.

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<sup>1</sup> Per HUD’s CoC Program Competition regulations, Youth Homeless Demonstration Program (YHDP) renewal projects are automatically funded outside the competition, so their funding is not included in the Final Pro Rata Need.

## **2024 CoC Program Competition Priorities and Ranking**

A. Priorities for new projects funded through the CoC Bonus:

1. Permanent Supportive Housing (PSH) for chronically homeless individuals and families.

B. Priorities for new projects funded through Reallocation:

1. Permanent Supportive Housing (PSH) for chronically homeless individuals and families.

### **RATIONALE FOR PRIORIZATION IN SECTIONS A AND B**

Funds from one PSH project will be voluntarily reallocated in the 2024 CoC program competition. The project being reallocated serves 63 chronically homeless families and 66 chronically homeless individuals. The new project being created using the CoC Bonus and reallocated funds must serve this same number of families (63), and 62 individuals in order to include funding for adequate case management services and prevent the fewest current program participants from losing their housing.

### **Ranking projects in Tier 1 and 2:**

- Renewal projects will be ranked first in Tier 1 based on total score highest to lowest.
- New projects will be ranked next in Tier 1 and/or 2 in order of priority as listed in sections A and B, above, and then based on total score highest to lowest.  
**NOTE:** *If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 1; and then, using the CoC's score, and other factors described in Section II.B.17. of the NOFA, HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award the project at the reduced amount, provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).*
- Per HUD policy, YHDP renewal projects will not be ranked in either tier nor will they be subject to the same competitive process as CoC renewal projects.
- Renewal projects, ~~which include the YHDP projects~~, with a performance measure score of 70% or less may be subject to reallocation or moved to Tier 2 and ranked ~~based on~~ ~~(Option 1: the criteria for new projects.)~~ or ~~(Option 2: after the new projects based on score).~~



# 2023 - System Performance Measures

Homeward / Polk County

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PRESENTER:

KASPER KITTREDGE, DATA ANALYST- ICA

# The ‘What’ and the ‘Why’

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- System Performance Measures (SPMs) report on 7 system-level measures to help communities understand how they function
  - Due yearly to HUD, reporting from 10/1 – 9/30
- Reports on all data in the HMIS system for ES, SO, TH, SH, and PH projects
  - Does not include data from DVIMS
- CoCs are charged with designing a local ‘system’ to assist people experiencing homelessness
  - Requires viewing local homeless response as an integrated system of homeless assistance
  - SPMs ensure a common understanding of system intent and goals
- Focus on measuring cumulative and collective impact of programs
- Identify areas for improvement
- Fosters accountability to the community for how well the entire system prevents and ends homelessness for community members

# Measure 1 :

## Length of Time Persons Remain Homeless

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### **Universe:**

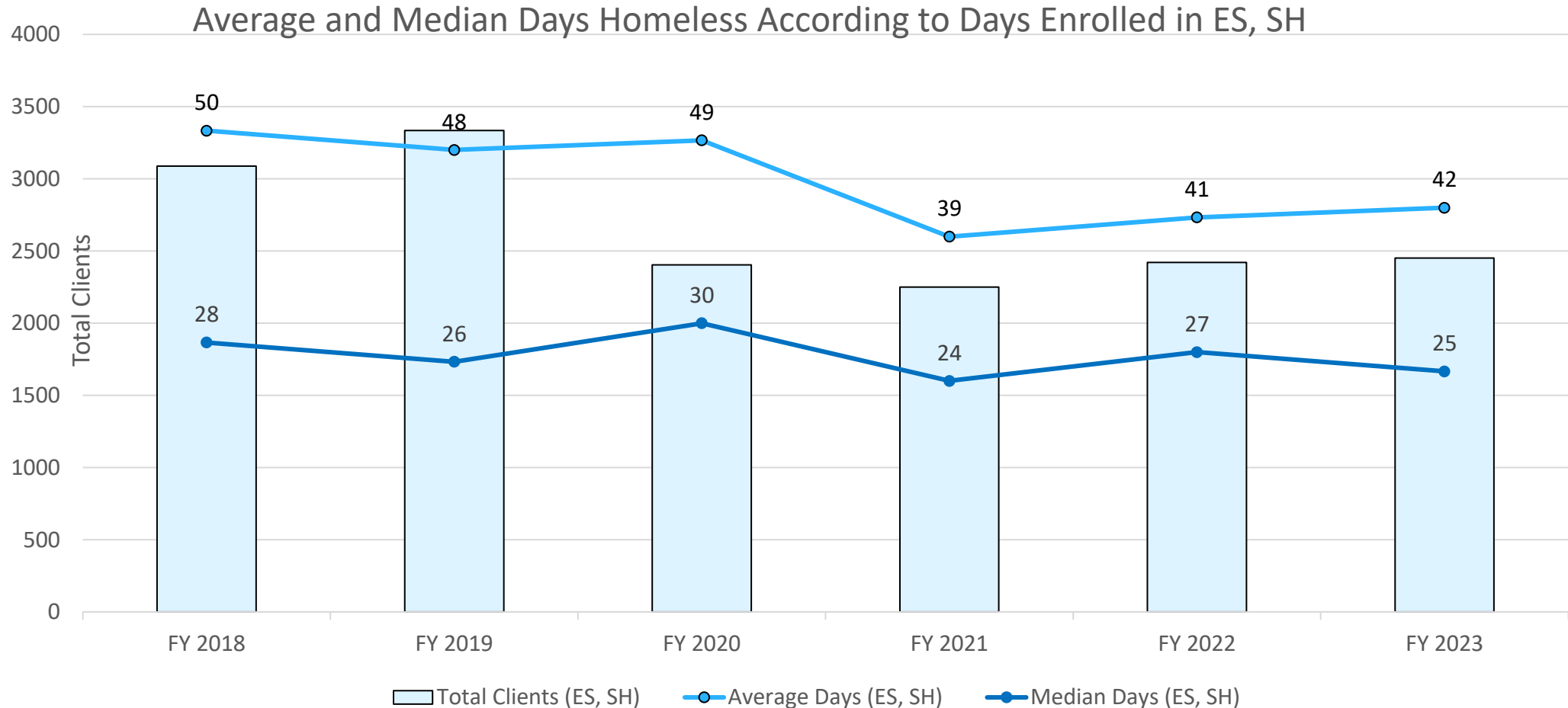
- Metric 1.1: People in ES and SH during the reporting period who exited during the reporting period
- Metric 1.2: People in ES, SH, and TH during the reporting period who exited during the reporting period

### **Measures:** Average and Median length of time that persons remain homeless

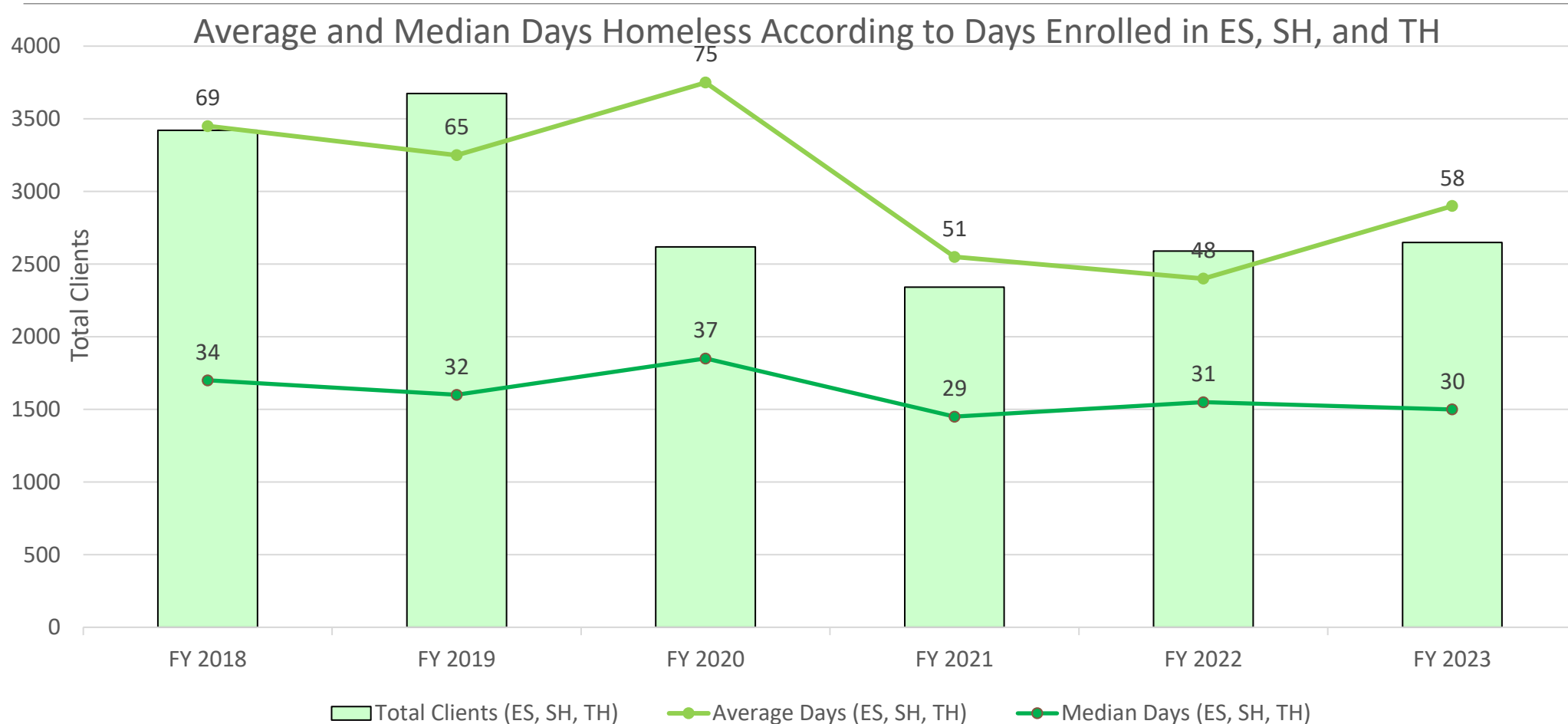
- Metric 1.a: Measures the length of time homeless based on time spent enrolled in programs in HMIS
- Metric 1.b: Measures the length of time homeless based on the Prior Living Situation

**Desired Outcome:** Reduction in the average and median length of time persons remain homeless from one year to the next.

# Metric 1.1a – ES, SH

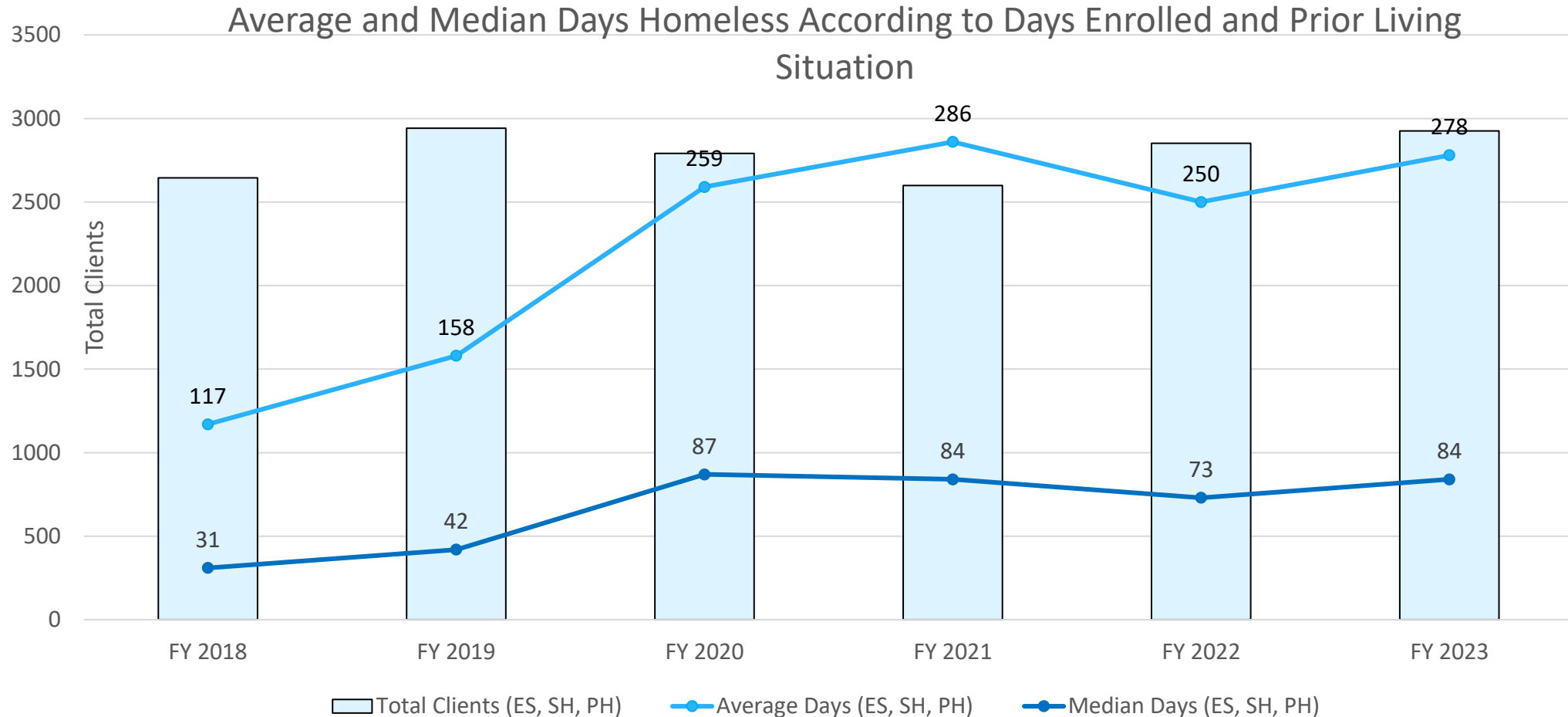


# Metric 1.2a – ES, SH, TH

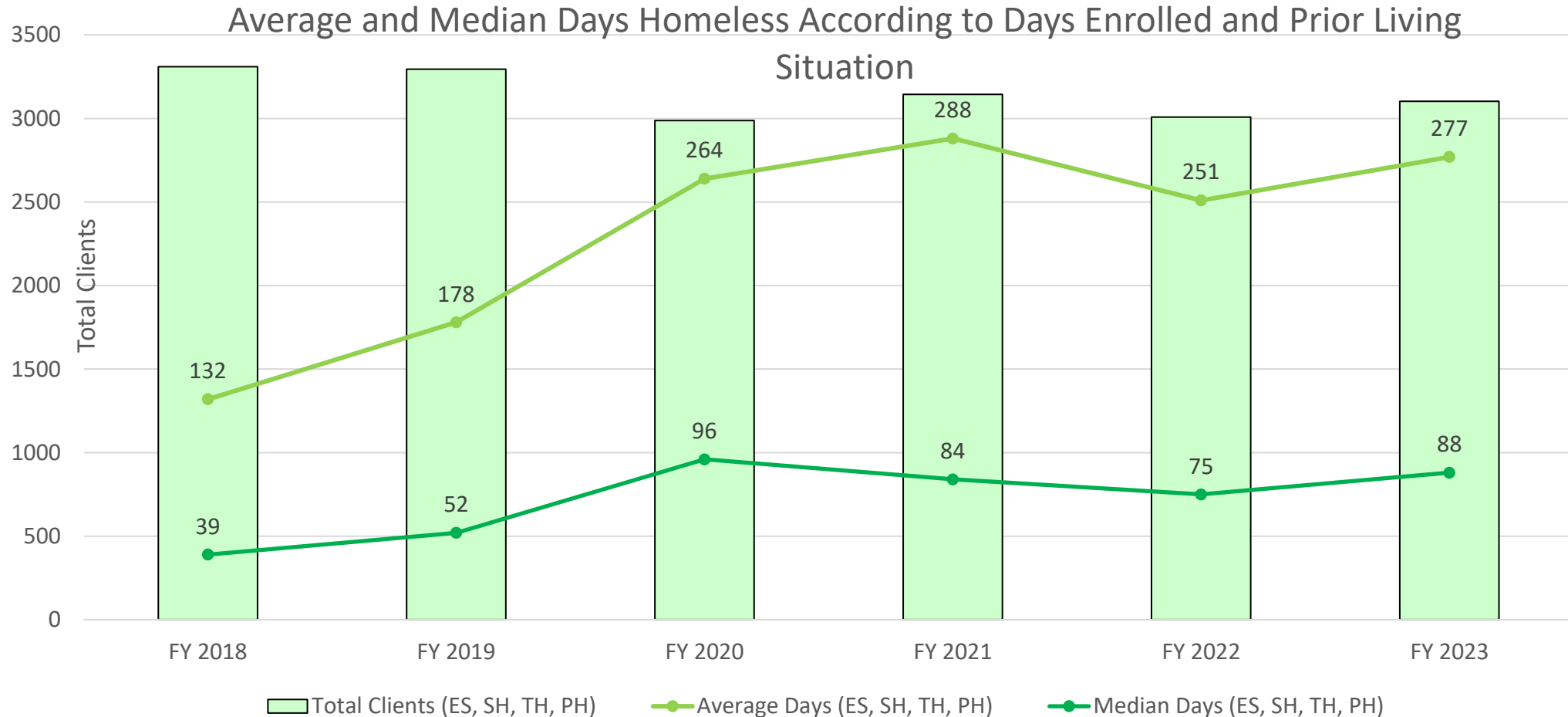




# Metric 1.1b – ES, SH, PH



# Metric 1.2b – ES, SH, TH, PH



# Measure 2 :

## The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

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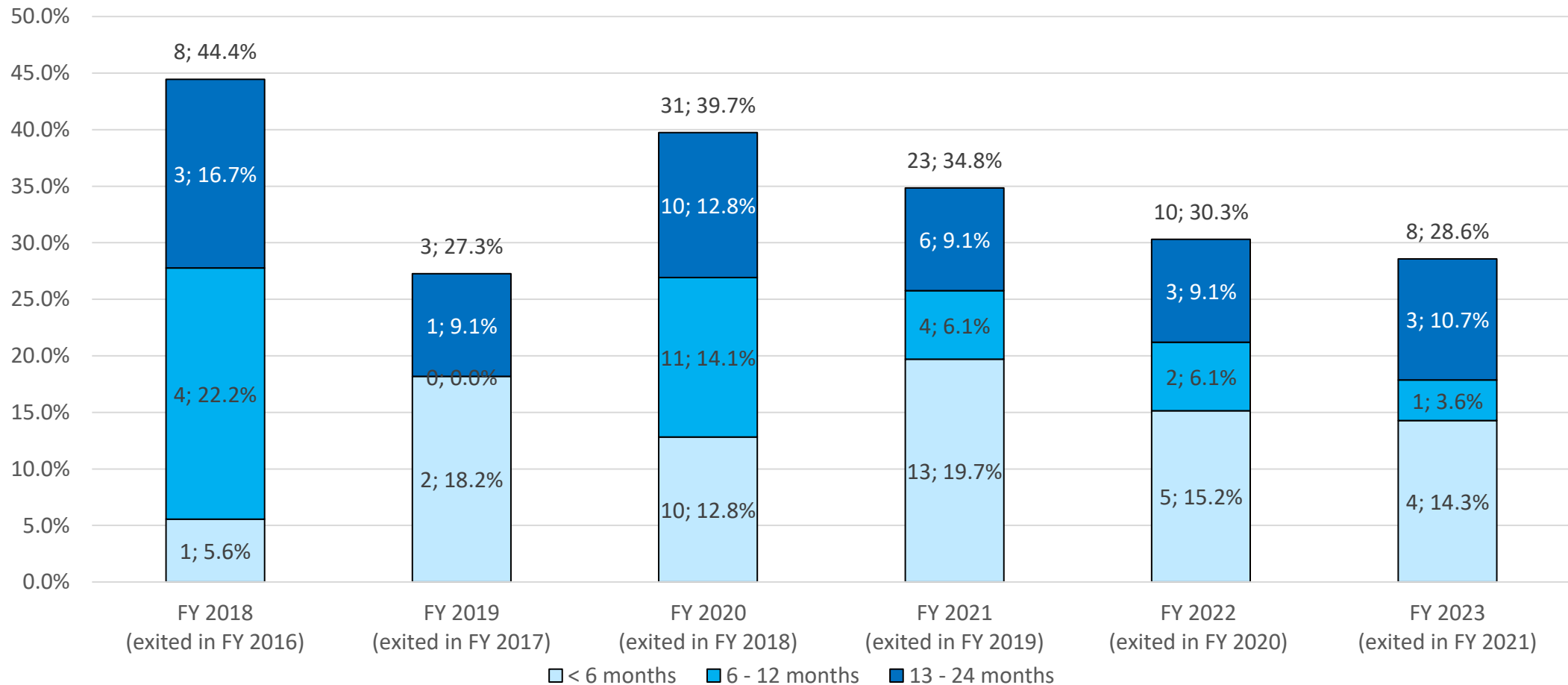


**Universe:** Persons in SO, ES, SH, TH, and any PH project type who exited to permanent housing destinations during the 2 years prior to this reporting period

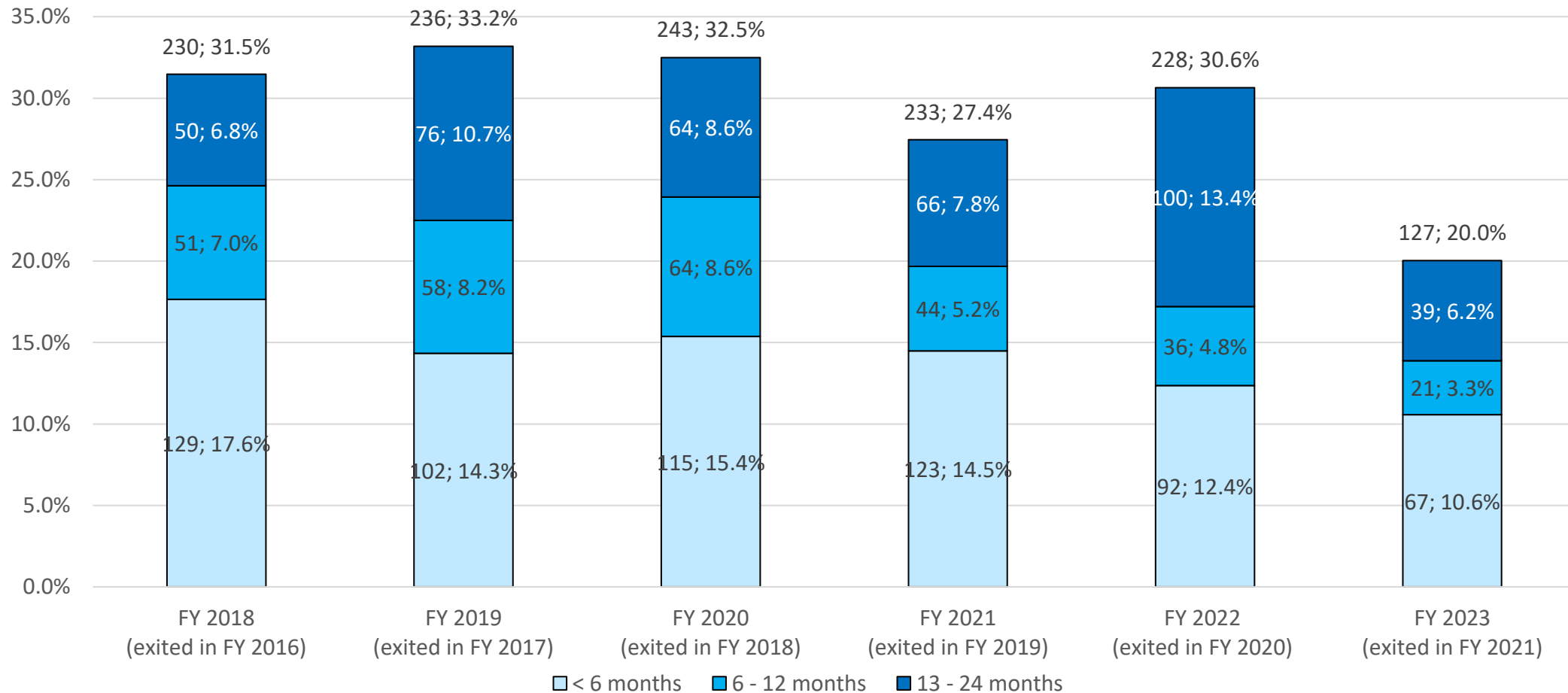
**Measures:** The percentage of people who exited to permanent housing destinations, and then returned to homelessness within 6, 12, and 24 months after their date of exit

**Desired Outcome:** Reduction in the percentage of people who return to homelessness

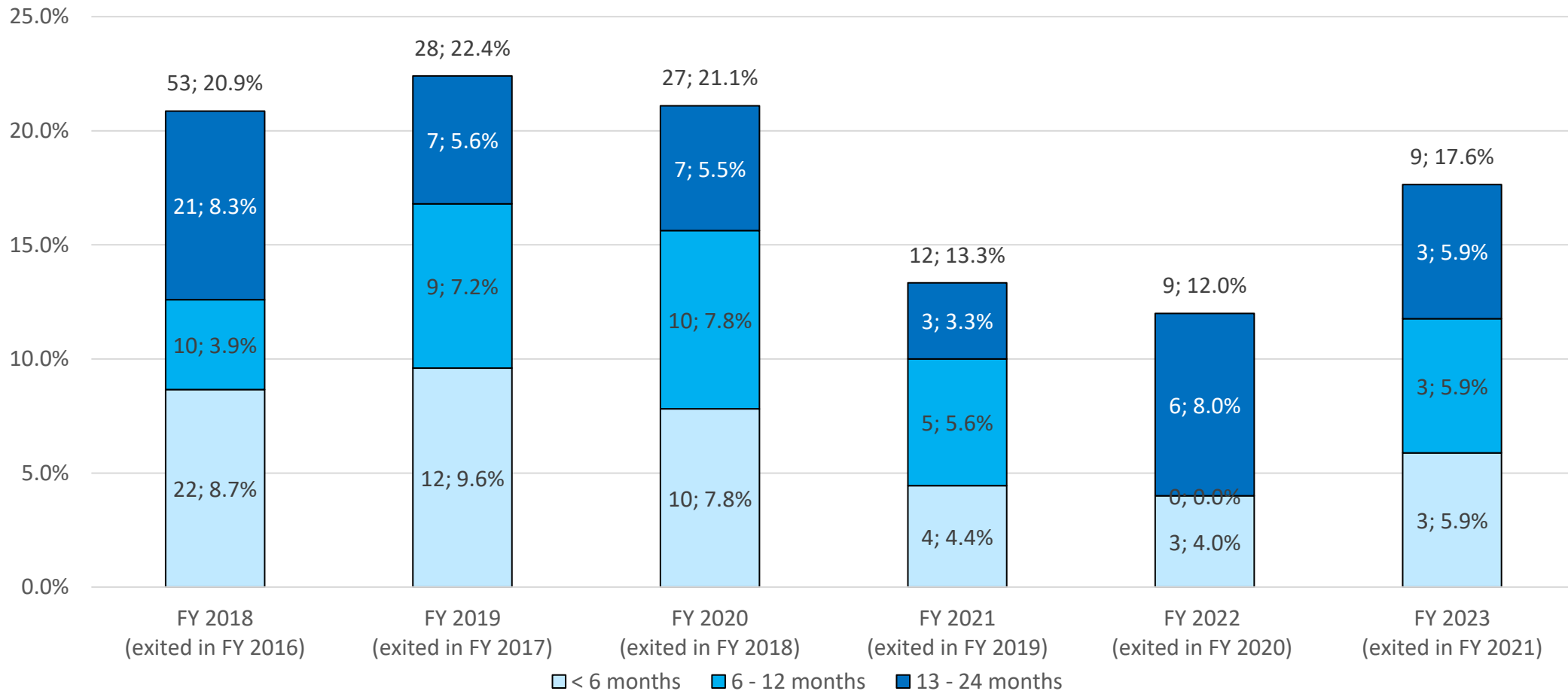
# Metric 2 – Street Outreach



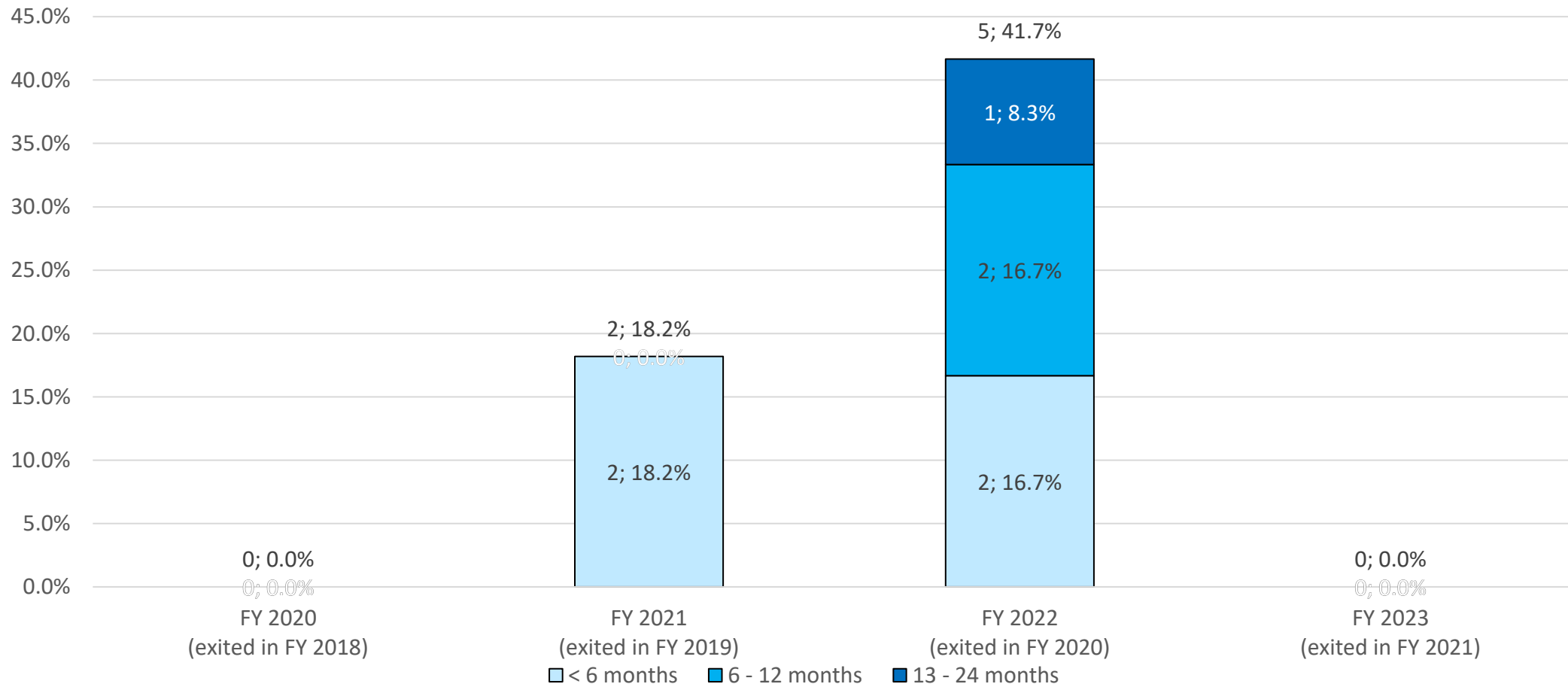
# Metric 2 – Emergency Shelter



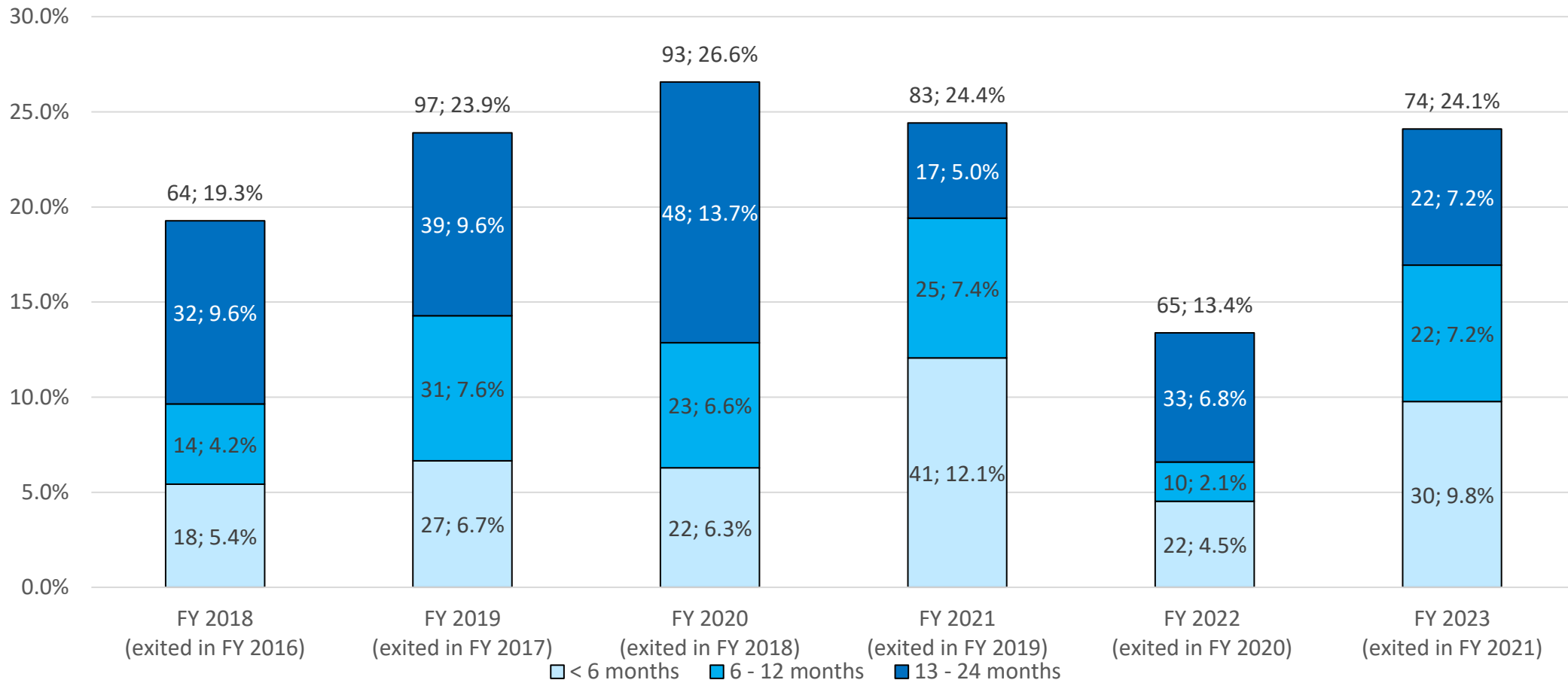
# Metric 2 – Transitional Housing



# Metric 2 – Safe Haven

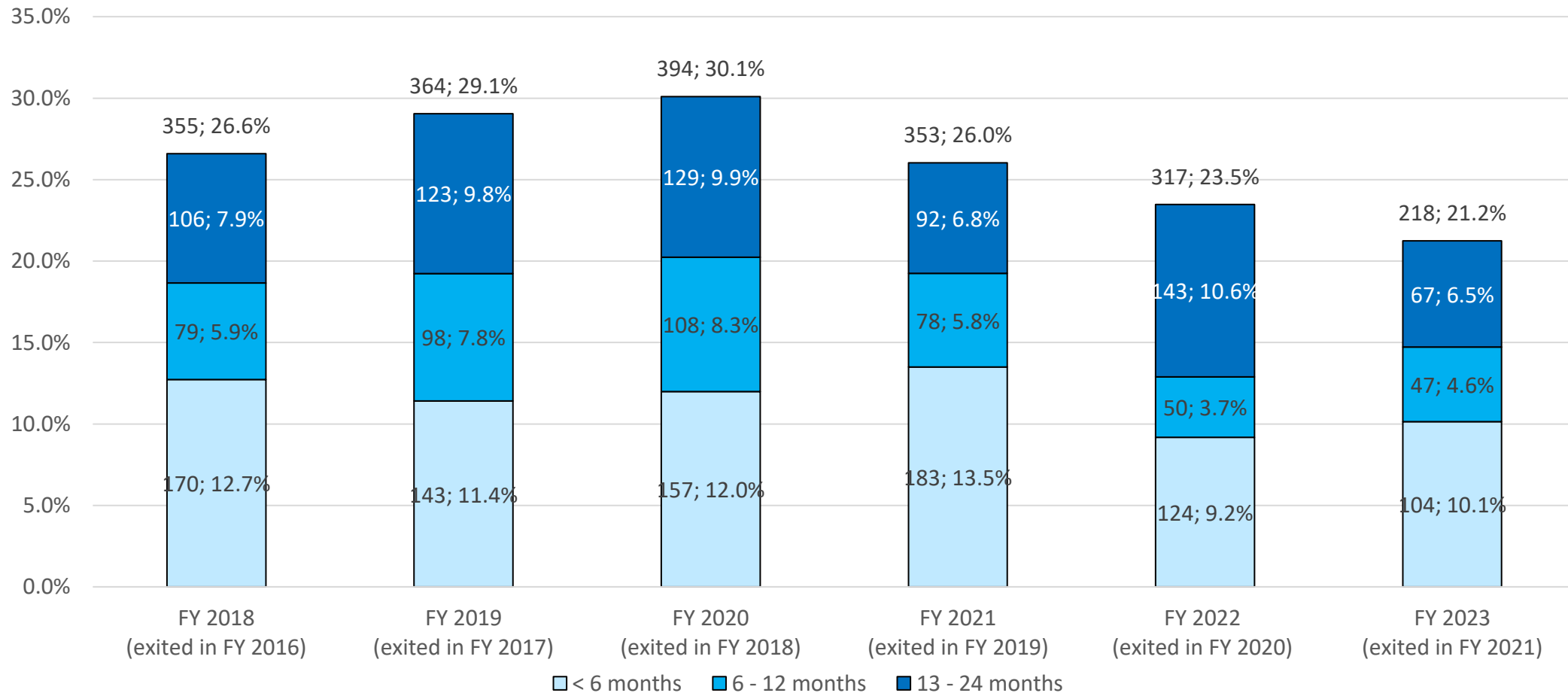


# Metric 2 – Permanent Housing





# Metric 2 – All Project Types



# Measure 3 : Number of Homeless Persons

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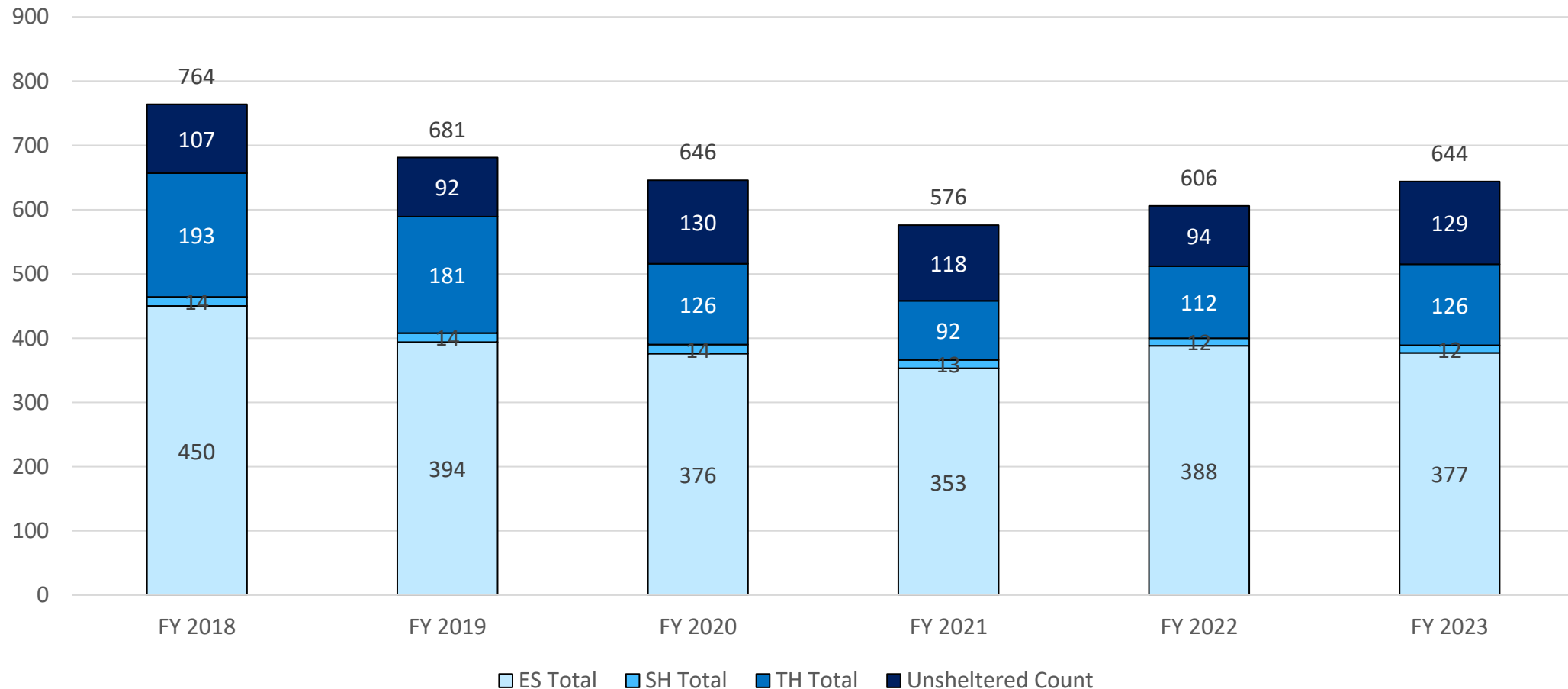
## **Universe:**

- Metric 3.1: Persons counted as sheltered and unsheltered in the PIT count conducted during the reporting period
- Metric 3.2: Persons in ES, SH, and TH project types during the reporting period

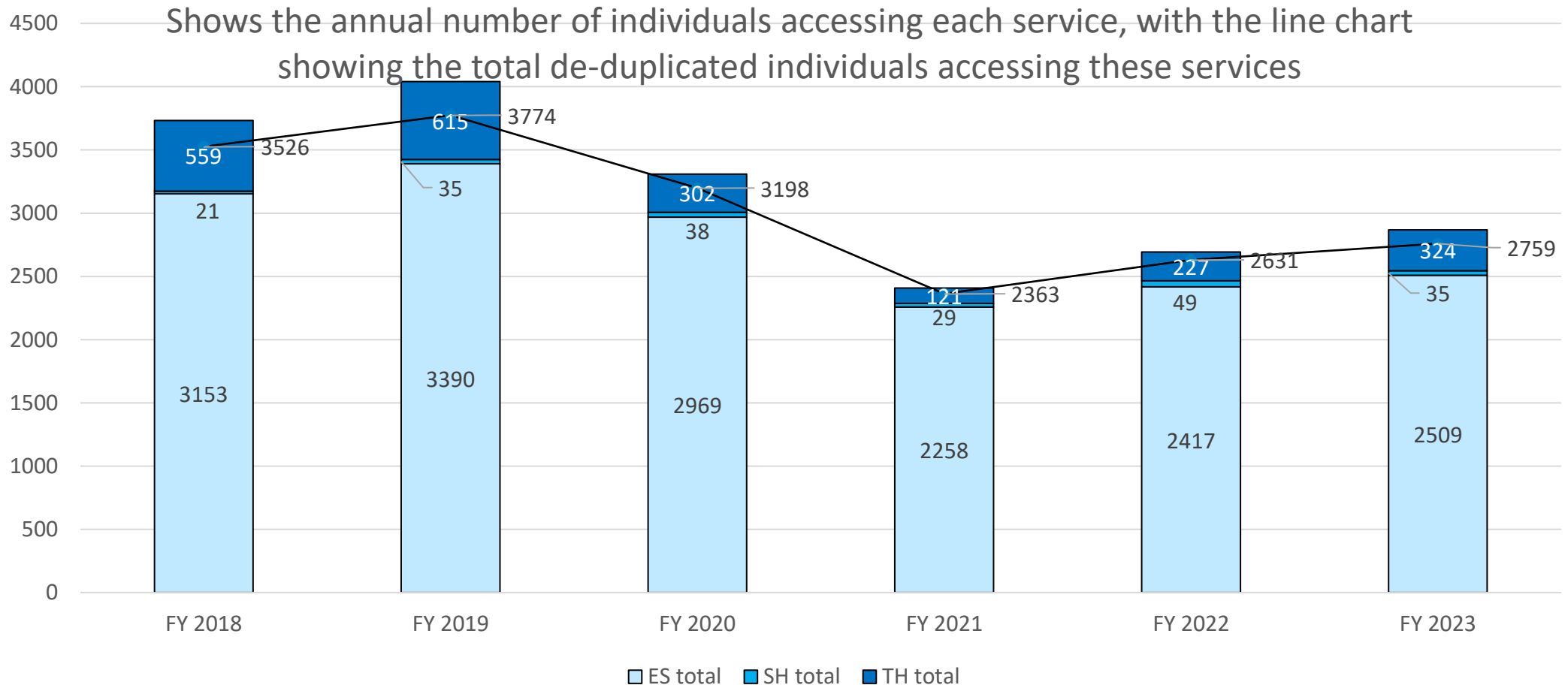
**Measures:** Number of people who were homeless on the night of the PIT or during the reporting period as per HMIS enrollments in ES, SH, TH projects

**Desired Outcome:** Reduction in the number of persons who are homeless

# Metric 3.1- PIT Count Homeless



# Metric 3.2- Annual Count Homeless



# Measure 4 :

## Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

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**Universe:** Adults in CoC Program-funded SH, TH, RRH, PSH project types who...

- Metric 4.1, 4.2, 4.3: ...have been in HMIS for at least a year and are still in the system at the end of the reporting period (i.e, system stayers)
- Metric 4.4, 4.5, 4.6:...have exited during the reporting period (i.e, system leavers)

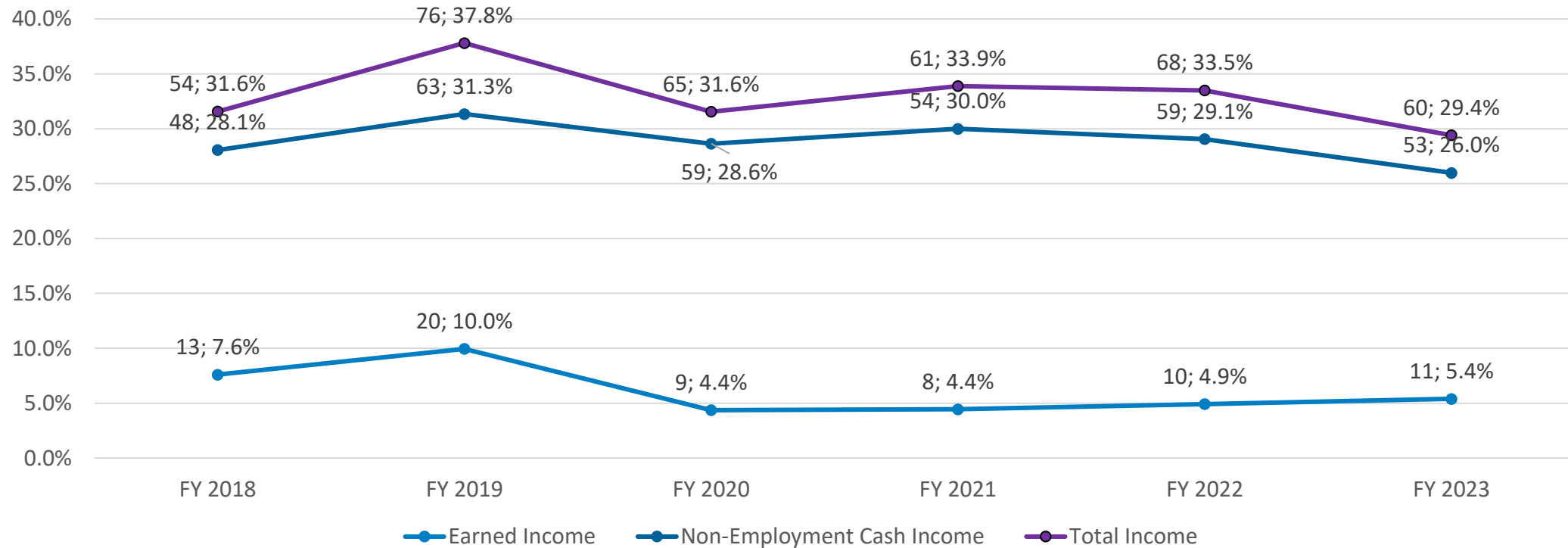
### **Measures:**

- Metric 4.1, 4.2, 4.3: Percentage of persons who increase or gain in employment income, in non-employment cash income, and in total cash income.
- Metric 4.4, 4.5, 4.6: Percentage of persons who increase or gain in employment income, in non-employment cash income, and in total cash income from system entry to system exit.

**Desired Outcome:** Increase in the percent of adults who gain or increase employment or non-employment cash income over time

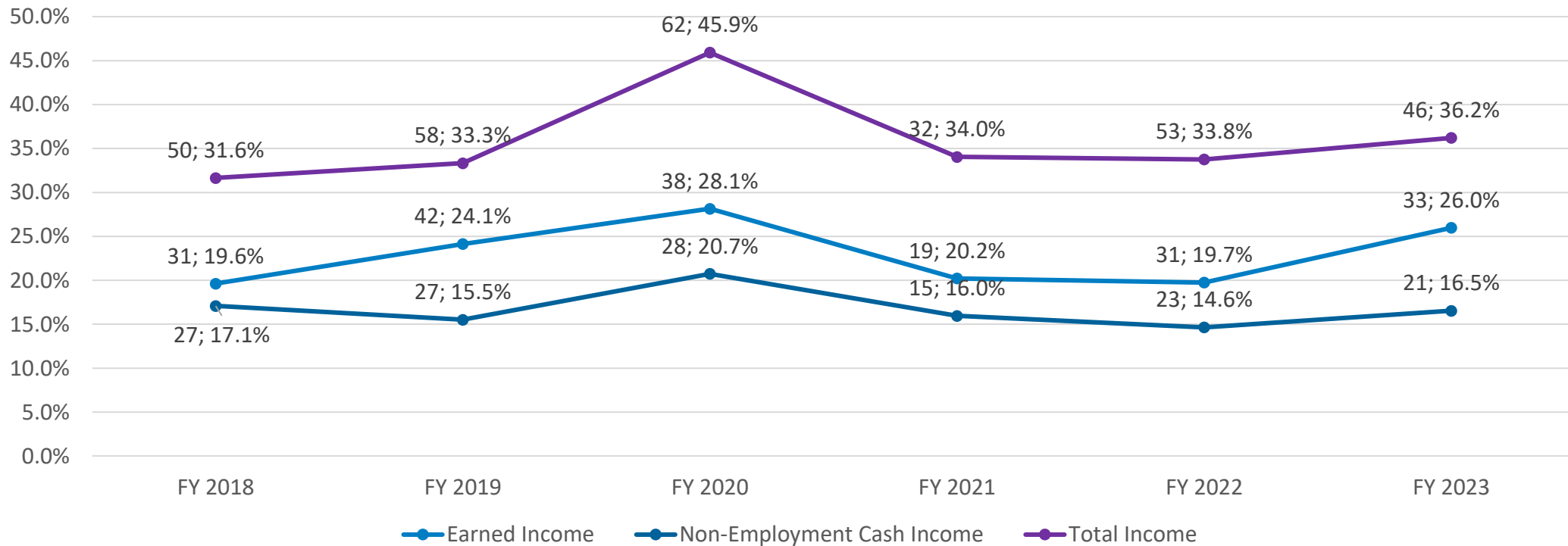
# Metric 4.1, 4.2, 4.3

Adult System Stayers with Increased Income During the Reporting Period



# Metric 4.4, 4.5, 4.6

Adult System Leavers with Increased Income From System Entry to Exit



# Measure 5 :

## Number of Persons who Became Homeless for the First Time

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**Universe:** Persons who entered during the current reporting period into...

- Metric 5.1:...ES, SH, TH project types
- Metric 5.2:...ES, SH, TH, and any PH project types

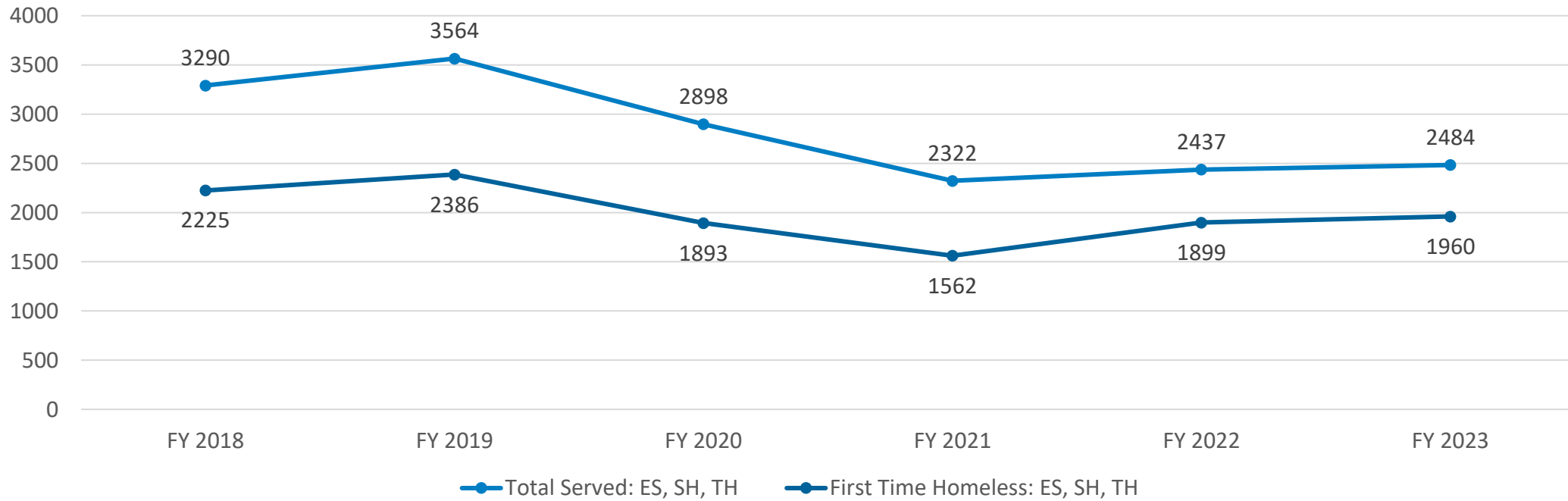
**Measures:** Number of homeless persons in ES, SH, TH, and PH projects with no prior enrollments in HMIS for at least 24 months

**Desired Outcome:** Reduction in the number of persons who become homeless for the first time



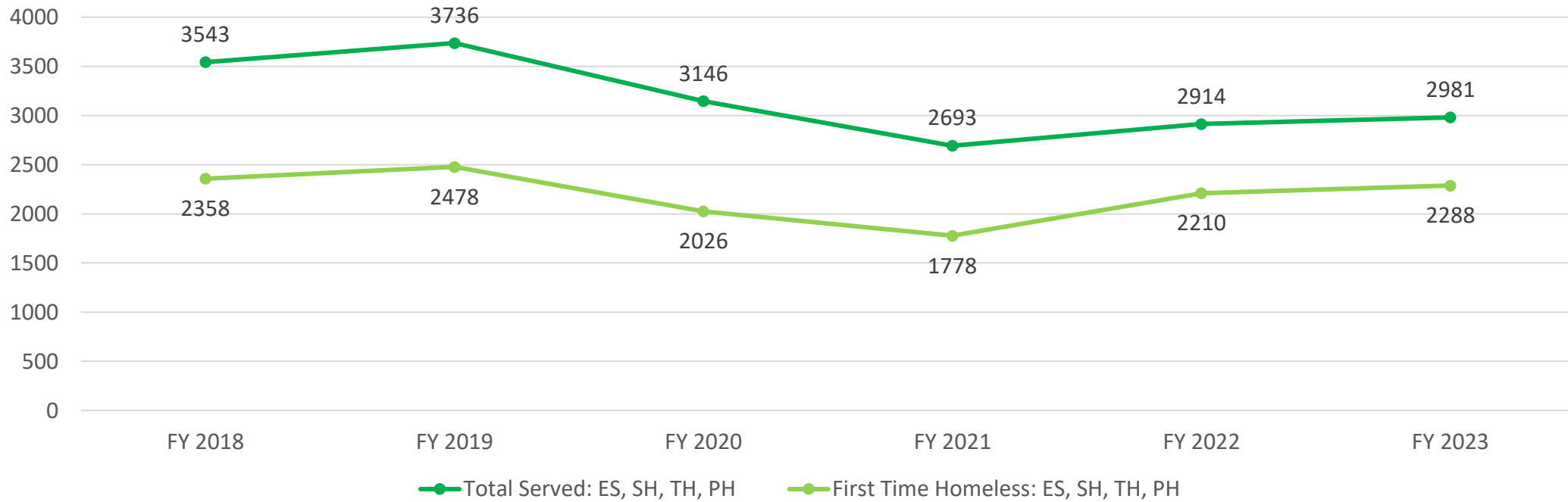
# Metric 5.1 – ES, SH, TH

Number of People experiencing First Time Homelessness Compared with Total Served



# Metric 5.2 – ES, SH, TH, PH

Number of People experiencing First Time Homelessness Compared with Total Served



# Measure 7a :

## Successful Placement from Street Outreach to Sheltered Situations

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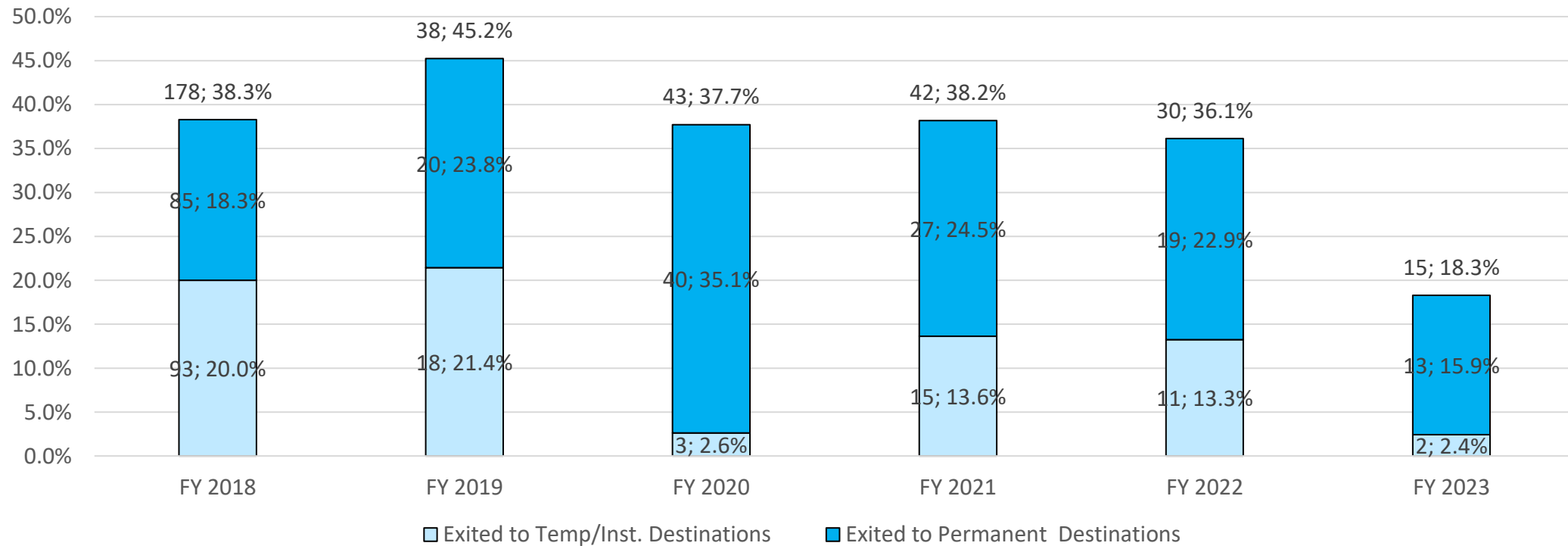
**Universe:** Persons in SO projects who exited from SO during the current reporting period

**Measures:** Placements to permanent housing destinations, temporary destinations (except for a place not meant for human habitation), and some institutional destinations are considered positive

**Desired Outcome:** Increase in the percentage of persons who exit to an ES, SH, TH, or permanent housing destination

# Metric 7a

## Successful Placements from Street Outreach



# Measure 7b :

## Successful Placement in or Retention of Permanent Housing

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### **Universe:**

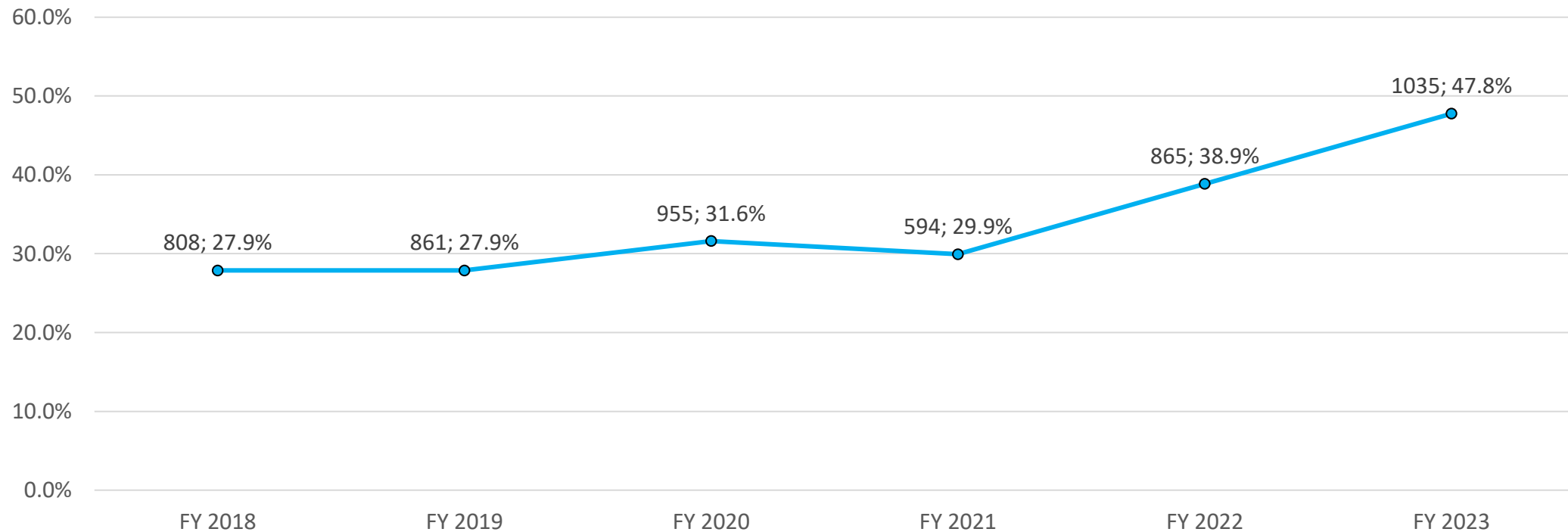
- Metric 7b.1: Persons in ES, SH, TH, and RRH projects who exited during the current reporting period
- Metric 7b.2: Persons in all PH project types except RRH during the current reporting period

**Measures:** Exits to permanent housing destinations or retention of permanent housing

**Desired Outcome:** Increase in the percentage of persons who exit to or retain permanent housing

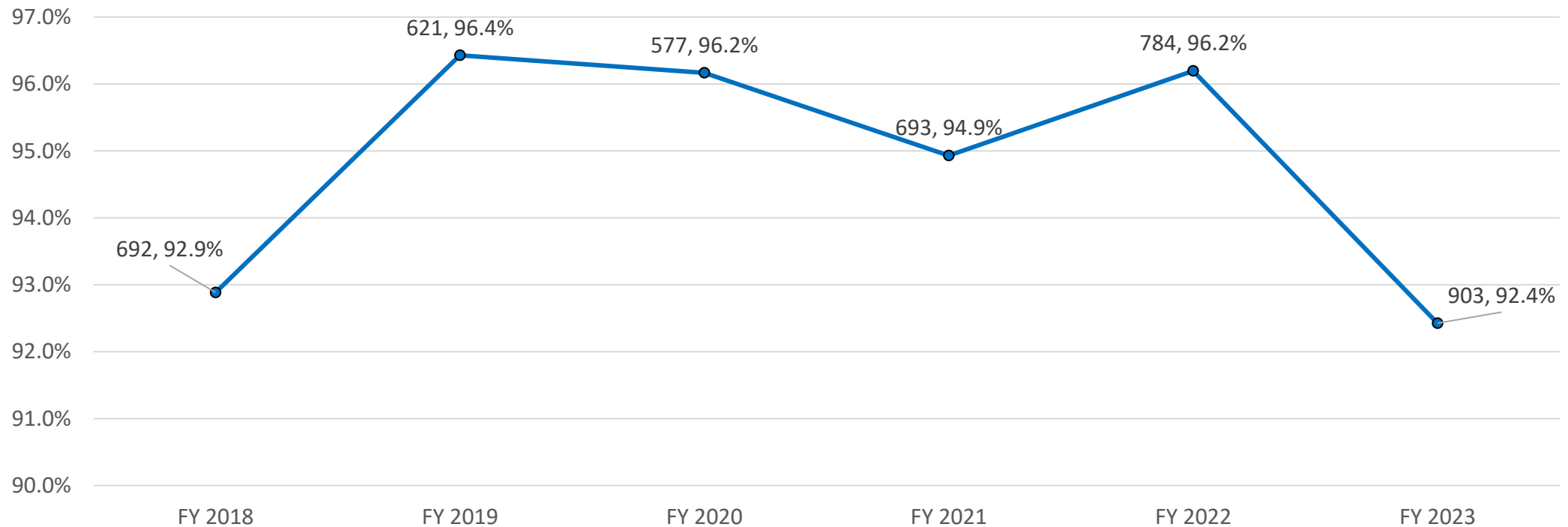
# Metric 7b.1 – ES, SH, TH, RRH exits

Percentage of Successful Exits



# Metric 7b.2 – Exit/retention of OPH, PSH

Percentage of Successful Exits or Retention



# Questions?

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