



Homeward Board Meeting
February 10, 2025 / 12:00 PM-1:30 PM
RiverPlace – 2309 Euclid Avenue, Room 1A
IN PERSON

1. **Welcome and Introductions**
2. **Approve Agenda***
3. **Consent Items***
 - 3.1. Homeward January 2025 Meeting Minutes
 - 3.2. December Financial Statements
 - 3.3. Performance Measures Committee Minutes
 - 3.4. Housing Work Group Minutes
 - 3.5. Service Council Minutes
 - 3.6. Centralized Intake January Monthly Report
4. **Performance Measures Committee** – Jennifer Miner
 - 4.1. Performance Measure Goals *
5. **5-Year Strategic Plan to Address Homelessness**
6. **Legislative Advocacy**
7. **Executive Director’s Report** – Angie Arthur
8. **Business**
 - 8.1. Street Outreach and Ordinance Implementation – Primary Health Care
 - 8.2. Trauma Informed Care Assessment Tool – Amy Croll
9. **Public Comment/Announcements**
10. **Adjournment**

Next Meeting is March 10, 2025

* - Denotes voting item



Homeward Board Meeting Minutes
January 13, 2025 / 12:00 PM-1:30 PM
RiverPlace – 2309 Euclid Avenue, Room 1A
IN PERSON

Annie Uetz, Chair, called the meeting to order at 12:04 pm.

1. Welcome and Introductions

Present: Annie Uetz, Rebecca Foster, Lyn Wilson, Lori Jensen, Tony Montgomery, Dannie Patrick, Taylor Peterson, Luke Lynch, Manisha Paudel, Frederick Gaddy, David Weidt, Margaret Weirich, Katie Snell, Alyson Simmons, Elijah Williams, Amber Lewis, Lorna Garcia

Guests: Mila Trombino, Margo Miller, Cynthia Latcham, Jori Hidri, Courtney Guntly, Katie Kamienski, Amy Landrigan, Jeremy Orcutt, Melissa O’Neil, Shelby Ridley, Patrick Schacherer, Emily Osweiler, Mariah Breeze

Staff: Angie Arthur, Jim Cain, Amy Croll

2. Approve Agenda*

Lori Jensen moved approval of the agenda. Rebecca Foster seconded the motion. All approved. Motion passes.

3. Consent Items*

- 3.1. Homeward November 2024 Meeting Minutes
- 3.2. October and November Financial Statements
- 3.3. Directors Advisory Council Minutes
- 3.4. Performance Measures Committee Minutes
- 3.5. Housing Work Group Minutes
- 3.6. Service Council Minutes
- 3.7. Centralized Intake December Monthly Report
- 3.8. Anawim Letter of Support – Community Foundation of Greater Des Moines

Manisha Paudel moved approval of the consent agenda. Frederick Gaddy seconded the motion. All approved. Motion passes.

4. Executive Committee – Annie Uetz

4.1. Election of Vice Chair *

Annie Uetz reported Nathan Simpson has resigned from the Homeward Board with his transition to CEO at Primary Health Care. As a result, the board needs to elect a new vice-chair. The executive committee would like to nominate Lorna Garcia as the vice-chair. Luke Lynch moved the motion. Jennifer Miner seconded. All approved. Motion passed.

* - Denotes voting item

5. **5-Year Strategic Plan to Address Homelessness**

Since October, several meetings have been held across the community related to the 5-year strategic plan. In December, board members were able to meet with Matt White. This week, Homeward hosts additional meetings regarding proposed strategies based on prior recommendations.

Rebecca Foster commented on the strategies related to housing vouchers. She stated that mainstream vouchers are the only vouchers occurring as of now due to funding cuts. There's a significant gap in payment due to zip code, with Ankeny being the highest in the metro.

6. **Iowa Homeless Coalition – Legislative Advocacy**

A state-wide coalition has been meeting to address homelessness. The 501c4 filing has been submitted. The board meeting has met for its first board meeting and agencies will be invited to be members of the Iowa Homeless Coalition. We have also become members of the Iowa Housing Coalition.

7. **Executive Director's Report** – Angie Arthur

- Angie reported that Homeward is working with the Balance of State for the expansion of the youth action board and state-wide training support.
- The state-wide gap analysis was released and is available on the Balance of State's website. The gap analysis identified an \$87M funding gap state-wide to effectively address homelessness.
- Homeward met with Nancy's Place regarding Medicaid voucher information. The Medicaid guide is available online and the link was distributed via a bookmark available at the meeting.
- We have received inquiries related to the CoC application notification and the CoC Builds application. We have not yet received notification from HUD.
- Homeward hosted an informal event in January at Crème to network and connect. Twenty-eight individuals attended representing sixteen different agencies with significant connections being made.
- Day One funds were received and contracts were created with Families Forward, Catholic Charities, and Primary Health Care to divert family homelessness.

Luke Lynch asked if Iowa Finance Authority has any set plans following the state-wide gap analysis. To our knowledge, there are no current follow-up plans.

8. **Business**

8.1. Doorway Project - Elijah Williams

* - Denotes voting item

HOMeward

The Doorway Project is a collaboration between Youth Action Council and a similar project in Seattle. The two groups are collaborating to first do a podcast related to homelessness and then everyone will do a related art project. The work will culminate in a project and a speaker's event on March 12 at Iowa State University. Additional partners include ArtForce Iowa, Balance of State, City of Des Moines, and the IHYC Youth Opportunity Center.

8.2. Continuum of Care Membership

Jim highlighted the CoC Membership link on the Homeward website under the Take Action section (<https://www.homewardiowa.org/take-action/becomeacocmember>). This is important because everything within Homeward is predicated on the CoC Membership. Homeward is empowered to make decisions based on the CoC membership, including the board, the HMIS lead, CE lead, and CoC management. Membership makes these decisions. When we complete the CoC application, we are required to demonstrate outreach to increase membership in the CoC.

Currently, we have 41 entities registered and individuals can register separately from their agencies if they are the point of contact for their agency.

8.3. Monarch Apartments – Cynthia Latcham

Cynthia presented on the Monarch Apartments that are close to opening. Of the 42 apartments, six are 1-bedroom units. The apartments will be filled 100% by Primary Health Care referrals. Twenty ADA parking spots exist for the 20 ADA rooms. The blue roof, recently replaced after the 2020 derecho, will remain and some exterior painting will occur once the weather warms. The building has a strong trauma-informed feeling. Examples of trauma-informed practices included wide hallways, open sight lines, a laundry system (staff laundered) rather than laundry rooms (individually laundered), beige hard surfaces with soft color palettes, a mail room co-located with staff offices. Peer support apartments are in the corner rooms with clear sight lines down both hallways. There will also be security systems in place. Exterior doors will be locked, and key cards will be given to tenants. The Monarch is still looking for a few staff, including peer support staff. Margo Miller will be the Monarch Director. They will be able to have volunteers at the Monarch and are excited about having a volunteer program at this location. Volunteers are needed to move items in and there is an Amazon wish list for items to be purchased.

The Monarch opening will occur when they get the certificate of occupancy and insurance finalized. Anticipated move-in date for residents is March 1, 2025.

8.4 Point in Time Count

It is time for our January PIT count, which will occur on the last Wed of January. It'll be a 24-hour count. PHC is looking for volunteers to do the PIT count. Training occurs on the 23rd and interested individuals can register to volunteer on the Homeward website.

* - Denotes voting item

1. **Public Comment/Announcements**

Amber Lewis highlighted that on tonight's city council agenda, the City of Des Moines will hold a public hearing to approve a funding application for the Pallet Shelters project. She highlighted there are significant steps remaining before this project would be implemented. The project currently proposes 40 temporary spaces available for unsheltered individuals. This will be the first time the neighborhood and some of the city council members have been informed and able to ask questions on this project. This project, if approved, will still need to go through a rigorous HUD-required environmental review. They would also need to identify a service provider.

Eli Williams asked what type of funding. The funding source of this project would be CDBG – CV funding, one time funding held at the state. It seems as if this is one-time funding resulting from funds which were returned to the state. The City of Des Moines was contacted by the State and asked to apply for this funding.

Anawim Housing offices will be moving back to the 22nd and Forest address in mid-February.

Lorna Garcia highlighted that the city ordinances are not being enforced, but officers are being directed to lean into Primary Health Care prior to enforcement.

Alyson Simmons highlighted that there has been an increase in violent crime and encourage us to think about the individuals who have been displaced due to homicide or violence.

Margaret Weirich identified that the evictions have been decreasing in Polk County with 2024 evictions decreasing in the last five months of the year. Rebecca Foster identified that she is seeing landlords issuing more 60-day non-renewals vs evictions.

2. **Adjournment**

Tony Montgomery moved to adjourn. Katie Snell seconded. Motion passed. Meeting adjourned at 1:02 pm.

Next Meeting is February 10, 2025

* - Denotes voting item

TARBELL & CO, PLC

A CERTIFIED PUBLIC ACCOUNTING FIRM

Accountants' Compilation Report

To the Board of Directors of:

Homeward Iowa
505 Fifth Avenue, Suite 1010
Des Moines, IA 50309

Management is responsible for the accompanying financial statements of Homeward Iowa which comprise the Statements of Assets, Liabilities, and Net Assets- Modified Cash Basis as of December 31, 2024 and 2023, and the related Statements of Revenues and Expenses- Modified Cash Basis for the six months ended December 31, 2024 and 2023, in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's Assets, Liabilities, Net Assets, Revenues, and Expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information contained in the Statements of Revenues and Expenses – Budget vs Actual for the one month and six months ended December 31, 2024 is presented for purposed of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Homeward Iowa.

Tarbell & CO., P.L.C.

Tarbell & Co., P.L.C.
West Des Moines, IA
A Certified Public Accounting Firm
January 8, 2025

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Homeward Iowa
Statement of Assets, Liabilities, and Net Assets
Modified Cash Basis

	Dec 31, 24	Dec 31, 23
ASSETS		
Current Assets		
Checking/Savings		
102 · Operational checking account	0.00	29,177.63
104 · Business primary share savings	100.00	100.00
105 · Day 1 Funds Money Market	425,756.85	0.00
106 · Ultra business money market	754.40	177,828.49
107 · Business exclusive money market	617,349.46	0.00
108 · Youth action council checking	959.25	3,993.71
110 · Online app checking	119.51	229.51
Total Checking/Savings	1,045,039.47	211,329.34
Other Current Assets		
139 · Prepaid expenses	1,500.00	0.00
111 · CCCU CD- 2109	0.00	254,933.65
112 · CCCU CD- 2321	0.00	101,553.66
Total Other Current Assets	1,500.00	356,487.31
Total Current Assets	1,046,539.47	567,816.65
TOTAL ASSETS	1,046,539.47	567,816.65
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
202 · Bank overdraft	27,334.48	0.00
241 · Accrued PTO	11,225.58	0.00
Total Other Current Liabilities	38,560.06	0.00
Total Current Liabilities	38,560.06	0.00
Total Liabilities	38,560.06	0.00
Equity		
290 · Unrestricted Net Assets	397,743.45	640,897.80
292 · Temporarily restricted	199,430.00	0.00
Net Income	410,805.96	(73,081.15)
Total Equity	1,007,979.41	567,816.65
TOTAL LIABILITIES & EQUITY	1,046,539.47	567,816.65

Homeward Iowa
Statements of Revenues and Expenses
Modified Cash Basis

	Jul - Dec 24	Jul - Dec 23
Ordinary Income/Expense		
Income		
301 · Polk County investment	125,000.00	75,000.00
306 · Investment interest income	16,058.18	10,333.88
313 · HUD Planning Grant	0.00	73,018.97
376 · Unrestricted funding	1,950.00	1,950.00
377 · Individual donations	543.85	3,127.28
378 · Restricted funding	543,503.60	17,484.78
Total Income	687,055.63	180,914.91
Expense		
Program Commitments		
417 · Intergenerational Homeless Stud	9,943.00	12,500.00
418 · Community Case Manager Pilot	18,750.00	37,500.00
419 · Prevention	0.00	867.76
491 · Youth Action Council	2,442.67	4,994.64
590 · Centralized Intake	25,000.00	25,000.02
594 · Rapid Resolution	40,000.00	0.00
Total Program Commitments	96,135.67	80,862.42
Professional Fees		
502 · Accounting services	2,860.00	2,500.00
503 · Audit fees	13,865.00	0.00
Total Professional Fees	16,725.00	2,500.00
Staff Costs		
511 · Salaries	121,072.15	118,339.30
512 · Employee benefits	5,697.90	3,973.00
514 · Payroll taxes	9,871.34	10,299.55
515 · Retirement plan	5,750.46	3,564.54
522 · PEO	1,646.97	3,308.11
589 · Mileage	46.44	274.03
Total Staff Costs	144,085.26	139,758.53
Insurances		
523 · D & O	871.00	871.00
524 · General liability and rental	250.00	250.00
525 · Workers compensation	615.88	506.13
Total Insurances	1,736.88	1,627.13
Office Expenses		
530 · Parking	1,973.65	1,175.80
531 · Office material and supplies	31.98	910.51
532 · Office rent	9,000.00	10,500.00
534 · Telephone/internet	412.07	530.05
535 · Filing fees	0.00	62.50
536 · Postage	73.00	66.00
538 · Bank fees	10.00	0.00
Total Office Expenses	11,500.70	13,244.86
Technology		
541 · Equipment maintenance	1,247.08	3,061.68
543 · Equipment replacement/software	1,416.85	4,591.70
Total Technology	2,663.93	7,653.38
Education/Advocacy		
573 · Advertising/marketing	512.25	213.41
575 · Electronic media	642.00	424.65
Total Education/Advocacy	1,154.25	638.06

Homeward Iowa
Statements of Revenues and Expenses
Modified Cash Basis

	Jul - Dec 24	Jul - Dec 23
Staff and Board Development		
581 · Dues/subscriptions/memberships	731.95	37.43
582 · Continuing education	1,344.28	2,080.88
583 · Board and committee meetings	171.75	3,256.61
585 · Strategic Plan/Project Manageme	0.00	2,336.76
	2,247.98	7,711.68
Total Staff and Board Development		
Total Expense	276,249.67	253,996.06
Net Ordinary Income	410,805.96	(73,081.15)
Net Income	410,805.96	(73,081.15)

Homeward Iowa
Statements of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

	Dec 24	Budget	Jul - Dec 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
301 · Polk County investment	0.00	0.00	125,000.00	75,000.00	75,000.00
306 · Investment interest income	2,945.44	0.00	16,058.18	0.00	0.00
312 · City of Des Moines	0.00	12,500.00	0.00	75,000.00	150,000.00
313 · HUD Planning Grant	0.00	19,902.67	0.00	119,416.00	238,832.00
376 · Unrestricted funding	125.00	2,083.34	1,950.00	12,500.00	25,000.00
377 · Individual donations	260.04	416.67	543.85	2,500.00	5,000.00
378 · Restricted funding	425,000.00	7,083.33	543,503.60	42,500.00	85,000.00
Total Income	428,330.48	41,986.01	687,055.63	326,916.00	578,832.00
Expense					
Program Commitments					
410 · Point in Time	0.00	200.00	0.00	1,200.00	2,400.00
417 · Intergenerational Homeless Stud	0.00	0.00	9,943.00	0.00	0.00
418 · Community Case Manager Pilot	0.00	6,250.00	18,750.00	37,500.00	75,000.00
420 · Lived expertise council	0.00	625.00	0.00	3,750.00	7,500.00
491 · Youth Action Council	90.00	625.00	2,442.67	3,750.00	7,500.00
590 · Centralized Intake	25,000.00	4,166.67	25,000.00	25,000.00	50,000.00
591 · CoC Training	0.00	833.33	0.00	5,000.00	10,000.00
594 · Rapid Resolution	40,000.00	2,083.33	40,000.00	12,500.00	25,000.00
Total Program Commitments	65,090.00	14,783.33	96,135.67	88,700.00	177,400.00
Professional Fees					
501 · Misc professional fees	0.00	833.33	0.00	5,000.00	10,000.00
502 · Accounting services	0.00	600.00	2,860.00	3,600.00	7,200.00
503 · Audit fees	0.00	1,500.00	13,865.00	9,000.00	18,000.00
Total Professional Fees	0.00	2,933.33	16,725.00	17,600.00	35,200.00
Staff Costs					
511 · Salaries	20,268.40	23,963.00	121,072.15	143,778.00	287,556.00
512 · Employee benefits	949.65	1,666.66	5,697.90	10,000.00	20,000.00
514 · Payroll taxes	1,525.39	1,833.25	9,871.34	10,999.50	21,999.00
515 · Retirement plan	889.33	1,198.17	5,750.46	7,189.00	14,378.00
522 · PEO	253.38	575.00	1,646.97	3,450.00	6,900.00
589 · Mileage	0.00	41.67	46.44	250.00	500.00
Total Staff Costs	23,886.15	29,277.75	144,085.26	175,666.50	351,333.00
Insurances					
523 · D & O	0.00	116.66	871.00	700.00	1,400.00
524 · General liability and rental	0.00	20.83	250.00	125.00	250.00
525 · Workers compensation	95.27	63.33	615.88	380.00	760.00
Total Insurances	95.27	200.82	1,736.88	1,205.00	2,410.00

Homeward Iowa
Statements of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

	Dec 24	Budget	Jul - Dec 24	YTD Budget	Annual Budget
Office Expenses					
530 · Parking	279.75	300.00	1,973.65	1,800.00	3,600.00
531 · Office material and supplies	21.28	58.33	31.98	350.00	700.00
532 · Office rent	1,500.00	1,500.00	9,000.00	9,000.00	18,000.00
534 · Telephone/internet	82.48	208.33	412.07	1,250.00	2,500.00
535 · Filing fees	0.00	16.67	0.00	100.00	200.00
536 · Postage	73.00	16.66	73.00	99.99	200.00
537 · Printing expense	0.00	41.67	0.00	250.00	500.00
538 · Bank fees	10.00		10.00		
Total Office Expenses	1,966.51	2,141.66	11,500.70	12,849.99	25,700.00
Technology					
541 · Equipment maintenance	348.28	450.00	1,247.08	2,700.00	5,400.00
543 · Equipment replacement/software	74.00	250.00	1,416.85	1,500.00	3,000.00
544 · Data for HMIS	0.00	666.66	0.00	4,000.00	8,000.00
Total Technology	422.28	1,366.66	2,663.93	8,200.00	16,400.00
Fundraising					
554 · Customer relationship mgmt	0.00	166.67	0.00	1,000.00	2,000.00
588 · Development plan	0.00	833.33	0.00	5,000.00	10,000.00
Total Fundraising	0.00	1,000.00	0.00	6,000.00	12,000.00
Education/Advocacy					
573 · Advertising/marketing	0.00	833.33	512.25	5,000.00	10,000.00
575 · Electronic media	0.00	125.00	642.00	750.00	1,500.00
580 · Tickets	0.00	250.00	0.00	1,500.00	3,000.00
593 · eNewsletter	0.00	20.83	0.00	125.00	250.00
Total Education/Advocacy	0.00	1,229.16	1,154.25	7,375.00	14,750.00
Staff and Board Development					
581 · Dues/subscriptions/memberships	271.39	83.34	731.95	500.00	1,000.00
582 · Continuing education	0.00	916.67	1,344.28	5,500.00	11,000.00
583 · Board and committee meetings	0.00	416.67	171.75	2,500.00	5,000.00
585 · Strategic Plan/Project Managemene	0.00	416.67	0.00	2,500.00	5,000.00
Total Staff and Board Development	271.39	1,833.35	2,247.98	11,000.00	22,000.00
Total Expense	91,731.60	54,766.06	276,249.67	328,596.49	657,193.00
Net Ordinary Income	336,598.88	(12,780.05)	410,805.96	(1,680.49)	(78,361.00)
Net Income	336,598.88	(12,780.05)	410,805.96	(1,680.49)	(78,361.00)

**Performance Measures Committee Meeting
Minutes – December 12, 2024
Teams Meeting Online 10:00 AM – 11:00 AM**

Attendees: Jennifer Miner, Angie Arthur, Ehren Stover-Wright, Hope Metheny, Jeremy Orcutt, Jim Cain, Jorie Hidri, KarLee Kearns, Kasperian Kittredge, Melissa O’Neil, Jenna Schuck, Ryan Schweitzer

Performance Measures Goals

Kasper reviewed current goals for each performance measures. Discussed what changes should be made for 2025. See attached.

Community Dashboard Update

Kasper reviewed updates to Community Dashboard. He plans to add a section regarding household type so that can identify the number of different households and age ranges of individuals experiencing homelessness.

Agenda for Next Meeting

- Community Dashboard update
- Goals from strategic planning
- **Next meeting: January 23, 2025 10:00-11:30**

Analyzed for an aggregated 12 months of data (12/1/23 - 11/30/24)

Destination Error Rate

Project Type	Current spread across projects	Total across projects	Average of Current Goal	Median of projects	Recommendation
Single ES	12%	12%	16%	20%	Stay or lower
	4%			12%	20%
	33%				

Project Type	Total across all projects	Average of Current Goal	Median of Current Goal	Recommendation
RRH (total)	19%	13%	12%	Stay or lower
(coc)	8%	4%	0%	10%
(esg)	11%	11%	11%	
(non-coc, €)	25%	19%	23%	

Project Type	Current spread across all projects	Total across projects	Average of Current Goal	Median of projects	Recommendation
Family ES	27%	20%	21%	5%	Loosen and/or provide support
	14%			21%	10%, with follow-up training

Project Type	Total across all projects	Average of Current Goal	Median of Current Goal	Recommendation
TH	0%	0%	0%	Stay
			5%	Stay

Project Type	Total across all projects	Average of Current Goal	Median of Current Goal	Recommendation
PSH	7%	5%	2%	Stay
			5%	Stay

POSITIVE EXITS

Project Type	Current spread across projects	Total across projects	Average of Current Goal	Median of projects	Recommendation
ES - Single	34%	40%	50%	15%	Increase to 30%
	81%				25%
	35%				

Project Type	Current spread across projects	Total across projects	Average of Current Goal	Median of projects	Recommendation
ES- Familie	44%	54.52%	54%	70%	Stay or loosen
	64%				60%

Project Type	Total across all projects	Average of Current Goal	Median of Current Goal	Recommendation
RRH	67%	71%	73%	Stay
			72%	

PSH	Total across all projects	Average of Median of Current Goal				Recommendation: Stay
		92%	89%	89%	93%	
SO	Total across all projects	Average of Median of Current Goal				Recommendation: Increase to 40%
		45%	73%	88%	30%	40%, with further investigation into error proportions/enrollment time

INCREASED INCOME

PSH	Total across all projects	Average of Median of Current Goal				Recommendation: Stay
		31%	23.75%	30%	25 - 30%	
RRH	Total across all projects	Average of Median of Current Goal				Recommendation: Stay
		23%	33%	25.50%	25%	

Days to Move In

PSH		Average of Median of Current Goal				Recommendation: Stay
		100	73	90	90 days	Stay
RRH		Average of Median of Current Goal				Recommendation: 75 days
		69.42857	45	90	90 days	75

Days to Data Entry

All project: Minimum		Average	Max	Current Goal	Recommendation: Stay
		0.12	6.03381	16.78	7 days
		Median			
		4.84			
	% within 7 days:	67%			

OpportUNITY
HOUSING WORKGROUP MEETING
MEETING AGENDA



DATE: Tuesday, January 21, 2024
TIME: 1:00-2:00 PM
LOCATION: In-person, 1111 9th Street, Leadership Room

TIME	ITEM	PRESENTER
1:00-1:05	Welcome	Rachel Ong - Habitat for Humanity Angie Arthur - Homeward
1:05-1:45	MIPA: Metro Home Improvement Program, Dallas County Local Housing Trust Fund	Andrew Collings, Mid-Iowa Planning Alliance
1:45-2:00	Community Updates	All

Next Housing Work Group Meeting: Monday, February 17, 2024 from 1:00-2:00PM

Notes:

Andrew Collings from Mid-Iowa Planning Alliance gave us an overview of their work and the initiatives they are supporting. You can find the PowerPoint attached in the email.

The data tool that was used for the final map can be found [here](#).

Community Updates:

The Monarch is moving along. Anawim has volunteer opportunities available if you are looking for one.

The legislative subgroup starts this Friday the 24th at 1pm. You should have received the calendar series but if you need it, please email Hannah.

Habitat will be at the capitol for their day on the hill Wednesday the 29th. Stop by for a breakfast snack and talk to your legislators about housing!

Iowa Housing Partnership will have their day on the hill February 4th from 10-12pm.

Homewards CoC funding application was approved, and some additional projects were funded. They continue to work on their strategic plan. There is a homeless coalition forming across the state. More information will be shared as things develop.

OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central Iowans in Dallas, Polk, and Warren Counties from thriving.

OpportUNITY

HOUSING WORKGROUP MEETING

MEETING AGENDA



DATE: Tuesday, January 21, 2024

TIME: 1:00-2:00 PM

LOCATION: In-person, 1111 9th Street, Leadership Room

WeLift is hosting a training, Coffee for a Cause, on March 7th from 8:00am-2:30pm.

This training will explore what is like for those reentering into our communities and the barriers they face. We will share the link to register when we have it.

There will be a career fair held at DMACC Urban Campus, building #7 on February 27th from 10-2p.

The VITA tax preparation program is happening again this year. More info [here](#). They have also partnered with UpLift on a handy dandy guide you can find [here](#).

AARP is accepting applications for projects that benefit residents — especially those age 50 and older — in the following categories:

- Creating vibrant **public places** that improve open spaces, parks and access to other amenities.
- Delivering a range of **transportation and mobility options** that increase connectivity, walkability, bikeability and access to public and private transit
- Supporting a range of **housing** options that increases the availability of accessible and affordable choices
- Increasing **digital connections** and enhancing digital literacy skills of residents
- Supporting **community resilience** through investments that improve disaster management, preparedness and mitigation for residents

[AARP.org/Livable](https://www.aarp.org/Livable) - Inspiration and Information for Local Leaders

Kent Sovern @Livable515 2:04 PM

January 29, 2025: Optional "Question & Answer" webinar for potential applicants 2 p.m ET | 11 a.m. PT. (The webinar will be recorded and available for viewing soon after the event.) — [Register Here](#)

OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central lowans in Dallas, Polk, and Warren Counties from thriving.



**Service Council Minutes
January 22, 2025
8:30-9:30 am
Polk County River Place, Room 3**

Welcome and Introductions

Catherine Reaman-Gerdes, Wanda Price, Amy Croll

Old Business

Training Updates

MI numbers – 9 registered.

October – 1 (did not attend/rescheduled for February), December – 4 attended.

February – 4 registered plus October attendee.

SUD numbers -8 attended from 5 agencies.

De-escalation numbers -12 currently registered. Training is March 5th.

First year training checklist – Who are the right people to engage in this work from your agency?

Amy will reach out to individual agencies. She has some information from original 1:1 training meetings in November 2023. She will work to pull together the initial trainings identified and then connect with the entities she has not connected with to see what they would add. This is a significant challenge as not everyone has an HR person, or this work may fall to a program manager instead.

Review evaluation form – does it capture what we want?

Alexa was part of the SUD training and felt the evaluation form captured everything that we need.

Trainer evaluation form – does it capture what we want?

Amy still needs to send it to our trainer from the SUD training.

De-escalation training for September:

The group discussed scheduling for two days for 3 hours each.

Amy will schedule with Sue Wilson. It'll either be September 10 and 12 or September 11 and 13th based on room availability and Sue's availability.

New Business

Homelessness 101 training outline

We reviewed the current outline for the training. We discussed trying to keep the training to 90 minutes. A suggestion was added to try to do the training in-person a couple of times, tweak it, and then once "finalized", see if we can add it as a virtual option. With this, however, it does eliminate the networking that occurs when people meet in-person. This is something to consider as we move this forward.

Suggestions were to add in extremely low-income piece with mountain imagery (Catherine R-G) – how do we keep the guard rails up to identify the value of prevention services. Once we lose housing and/or have an eviction, then it's a whole different level of challenge. We discussed we may need to scale it back based on the timing of the training just to keep it under 90 minutes and still have time for questions.

Trauma informed assessment tool.

We reviewed the tool, identifying the elements that are specific to centralized intake. There was a strong interest in making sure an outside entity aggregated the data, ensuring it was confidential and a conversation was facilitated with the staff regarding the overall result. The key is to ensure psychological safety to be able to provide the necessary information.

Some key components that need to guide the facilitated conversation included the following:

- How do you make sure clients are still safe?
- What are the non-negotiables?

Amy suggested this could be facilitated by Homeward with practicum assistance to keep it as confidential as possible.

One requested training has been the peer-to-peer support training. This is needed by any entity who has peer to peer positions. Some who have these positions do not have anyone currently trained. This is currently offered virtually at no cost with an Iowa City in-person component. Discussion was held if this in-person component could be held locally. Amy will investigate.

Next meeting: March 26, 2025, 8:30-9:30 am, Polk County River Place, conference room 2a

CE Household Report: 01/01/2025-01/31/2025

Region: Not selected

Provider(s): Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	180												180
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	54												54
TOTAL	234												234

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housing Needs Assessment	217	2											219
TOTAL	217	2											219

Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	53												53
Placed on Prioritization List	164	2											166

SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	21												21
Family (v2.0)	1												1
Family (v3.0)	36	1											37
Single (v2.0)	3												3
Single (v3.0)	140	1											141
Youth (v2.0)	16												16

SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	133	1											134
RRH - Rapid Rehousing (4-7)	58	1											59
HP - Homelessness Prevention													
Diversion - No supports (0-3)	26												26

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	10												10
Not Housed	53												53
Average days to permanent housing	5												5
Average days on prioritization list	25												25
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	10												10
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	5												5
Client/Household no longer wishes to participate in Co	1												1
NULL	47												47

CE Household Report: 01/01/2025-01/31/2025

Region: Not selected

Provider(s): Not selected

CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	4												4
Referral to scheduled Coordinated Entry Housing Need	220	1											221
Unique Household TOTAL	222	1											223
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Emergency Shelter bed opening	41												41
Referral to Housing Navigation project or services	1												1
Referral to post-placement/follow-up case management	13												13
Referral to RRH project resource opening	9												9
Referral to Street Outreach project or services	3												3
Unique Household TOTAL	65												65
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management Enrolled in Aftercare project													
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
ES Successful referral: client accepted	14												14
ES Unsuccessful referral: client rejected	16												16
PP/CM Successful referral: client accepted	8	2											10
PP/CM Unsuccessful referral: provider rejected	1												1
RRH Successful referral: client accepted	5	1											6
RRH Unsuccessful referral: provider rejected	1												1
SO Successful referral: client accepted		2											2
NULL Successful referral: client accepted	1												1
NULL Unsuccessful referral: provider rejected	1												1

CE Household Report: 01/01/2025-01/31/2025 (Single Individuals)

Region: Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	121												121
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	51												51
TOTAL	172												172

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housing Needs Assessment	165	1											166
TOTAL	165	1											166
Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	36												36
Placed on Prioritization List	129	1											130
SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	18												18
Family (v2.0)	0												0
Family (v3.0)	2	0											2
Single (v2.0)	3												3
Single (v3.0)	126	1											127
Youth (v2.0)	16												16
SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	90	0											90
RRH - Rapid Rehousing (4-7)	55	1											56
HP - Homelessness Prevention													
Diversion - No supports (0-3)	20												20

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	9												9
Not Housed	36												36
Average days to permanent housing	8												8
Average days on prioritization list	36												36
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	9												9
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	4												4
Client/Household no longer wishes to participate in Co	1												1
NULL	31												31

CE Household Report: 01/01/2025-01/31/2025 (Single Individuals)

Region: Not selected

CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	0												0
Referral to scheduled Coordinated Entry Housing Need	167	0											167
Unique Household TOTAL	167	0											167
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Emergency Shelter bed opening	36												36
Referral to Housing Navigation project or services	1												1
Referral to post-placement/follow-up case management	13												13
Referral to RRH project resource opening	7												7
Referral to Street Outreach project or services	3												3
Unique Household TOTAL	58												58
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management Enrolled in Aftercare project													
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
ES Successful referral: client accepted	12												12
ES Unsuccessful referral: client rejected	15												15
PP/CM Successful referral: client accepted	8	2											10
PP/CM Unsuccessful referral: provider rejected	1												1
RRH Successful referral: client accepted	5	0											5
RRH Unsuccessful referral: provider rejected	1												1
SO Successful referral: client accepted		2											2
NULL Successful referral: client accepted	0												0
NULL Unsuccessful referral: provider rejected	0												0

CE Household Report: 01/01/2025-01/31/2025 (Family Household)

Region: Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	59												59
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	3												3
TOTAL	62												62

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housing Needs Assessment	52	0											52
TOTAL	52	0											52
Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	17												17
Placed on Prioritization List	35	0											35
SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	3												3
Family (v2.0)	1												1
Family (v3.0)	34	0											34
Single (v2.0)	0												0
Single (v3.0)	14	0											14
Youth (v2.0)	0												0
SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	43	0											43
RRH - Rapid Rehousing (4-7)	3	0											3
HP - Homelessness Prevention													
Diversion - No supports (0-3)	6												6

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	1												1
Not Housed	17												17
Average days to permanent housing													
Average days on prioritization list													
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	1												1
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	1												1
Client/Household no longer wishes to participate in Co	0												0
NULL	16												16

CE Household Report: 01/01/2025-01/31/2025 (Family Household)

Region: Not selected

CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	4												4
Referral to scheduled Coordinated Entry Housing Need	53	1											54
Unique Household TOTAL	55	1											56
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Emergency Shelter bed opening	5												5
Referral to Housing Navigation project or services	0												0
Referral to post-placement/follow-up case management	0												0
Referral to RRH project resource opening	2												2
Referral to Street Outreach project or services	0												0
Unique Household TOTAL	7												7
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management Enrolled in Aftercare project													
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
ES Successful referral: client accepted	2												2
ES Unsuccessful referral: client rejected	1												1
PP/CM Successful referral: client accepted	0	0											0
PP/CM Unsuccessful referral: provider rejected	0												0
RRH Successful referral: client accepted	0	1											1
RRH Unsuccessful referral: provider rejected	0												0
SO Successful referral: client accepted		0											0
NULL Successful referral: client accepted	1												1
NULL Unsuccessful referral: provider rejected	1												1

CE Household Report: 01/01/2025-01/31/2025 (Youth Subset - 18 to 24)

Region: Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	23												23
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	5												5
TOTAL	28												28

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housing Needs Assessment	27	0											27
TOTAL	27	0											27
Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	13												13
Placed on Prioritization List	14	0											14
SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	3												3
Family (v2.0)	0												0
Family (v3.0)	6	0											6
Single (v2.0)	0												0
Single (v3.0)	2	0											2
Youth (v2.0)	16												16
SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	9	0											9
RRH - Rapid Rehousing (4-7)	13	0											13
HP - Homelessness Prevention													
Diversion - No supports (0-3)	5												5

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	2												2
Not Housed	12												12
Average days to permanent housing	2												1.5
Average days on prioritization list	24												24
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	2												2
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	1												1
Client/Household no longer wishes to participate in Co	0												0
NULL	11												11

CE Household Report: 01/01/2025-01/31/2025 (Youth Subset - 18 to 24)

Region: Not selected

CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	0												0
Referral to scheduled Coordinated Entry Housing Need	27	0											27
Unique Household TOTAL	27	0											27
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Emergency Shelter bed opening	8												8
Referral to Housing Navigation project or services	0												0
Referral to post-placement/follow-up case management	1												1
Referral to RRH project resource opening	1												1
Referral to Street Outreach project or services	0												0
Unique Household TOTAL	9												9
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution interventio													
Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management													
Enrolled in Aftercare project													
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
ES Successful referral: client accepted	4												4
ES Unsuccessful referral: client rejected	2												2
PP/CM Successful referral: client accepted	1	0											1
PP/CM Unsuccessful referral: provider rejected	0												0
RRH Successful referral: client accepted	0	1											1
RRH Unsuccessful referral: provider rejected	0												0
SO Successful referral: client accepted		0											0
NULL Successful referral: client accepted	0												0
NULL Unsuccessful referral: provider rejected	0												0

**Homeward
Performance Measures Committee
February 10, 2025**

TOPIC: Performance Measure Goals

BACKGROUND:

Annually, the Performance Measure Committee reviews the goals for the homeless service providers in Polk County. Each project type is analyzed to determine if specific goals are needed or if a universal goal is appropriate. These goals will be used when reviewing the performance during the year. Additionally, the goals are included in the application and review process for the annual HUD Continuum of Care competition.

RECOMMENDATION:

Please see the attached goals recommended by the Performance Measure Committee.

FY 2025 Performance Measures

Destination Error Rate

Project Type	Goal
Single ES	20%
Family ES	10%
RRH	10%
PSH & TH	5%

Successful Exits/Retention

Project Type	Goal
Single ES	25%
Family ES	60%
RRH	72%
PSH (Retention)	93%
Street Outreach	40%

Income Increases

Project Type	Goal
RRH	25%
PSH	Q1: 15% Q3: 25% Q2: 20% Q4: 30%

Days to Move In

Project Type	Goal
PSH	90 days
RRH	75 days

Days to Data Entry

Project Type	Goal
All	7 days

Data Completeness

Project Type	Goal
All	≤2% missing (null) values