



Homeward Board Meeting

February 12, 2024 / 12:00 PM– 3:00 PM
RiverPlace – 2309 Euclid Avenue, Room 1A
IN PERSON

1. Welcome and Introductions
2. Approve Agenda*
3. Consent Items*
 - 3.1. Homeward January 2024 Meeting Minutes
 - 3.2. Homeward December 2023 Financial Statement
 - 3.3. Director Advisory Council Minutes
 - 3.4. Housing Committee Minutes
 - 3.5. Centralized Intake December Monthly Report
 - 3.6. PHC – Letter of Support for Supportive Services for Veteran Families
4. Performance Measures Committee
 - 4.1. Street Outreach Performance Measures* - Pat Schacherer
5. Equity Committee – Manisha Paudel
6. Gap Analysis Assessment – Angie Arthur
7. Grant Updates
 - 7.1. Youth Homelessness System Improvement
 - 7.2. 2023 HUD Continuum of Care Competition - Awards
8. Advocacy – Iowa Homeless Coalition Day on the Hill – February 21st 10 am. to Noon
9. Executive Director's Report – Angie Arthur
10. Business
 - 10.1. Training Survey and Youth Updates – Amy Croll
 - 10.2. Point in Time Count – Pat Schacherer
11. Public Comment/Announcements
12. Adjournment

*Next Meeting is March 4, 2024
Note: Meet is moved up a week due to Spring Break*



Homeward Board Meeting Minutes

Monday, January 8, 2024 12:00 p.m.

Polk County River Place

BOARD MEMBERS PRESENT

Angie Dethlefs-Trettin, Pastor Frederick Gaddy, Tony Montgomery, Annie Uetz, Charles Hill, Amber Lewis, Lori Jensen, Nathan Simpson, Rebecca Foster, Lyn Wilson, Jill Padgett, Ehren Stover-Wright, Jennifer Miner, Lorna Garcia, and Whitney Warnke (on phone).

BOARD MEMBERS ABSENT

Alyson Simmons, Amanda Wanke, Brett Burk, David Weidt, Dennis Henderson, Katie Snell, Manisha Paudel, and Tami Nielsen.

GUESTS

Cynthia Latcham, Jeremy Orcutt, Shelby Ridley, Jenna Schuck, Randy Jansen, Courtney Guntly, Katie Kamienski, and Emily Osweiler.

STAFF

Angie Arthur and Jim Cain

CALL TO ORDER + INTRODUCTIONS

Annie Uetz called the meeting to order at 12:04 p.m.

APPROVAL OF AGENDA

A motion was made by Angie Dethlefs-Trettin to approve the agenda. Seconded by Rebecca Foster. Carried.

APPROVAL OF CONSENT AGENDA

A motion was made by Nathan Simpson to approve the consent agenda items. Seconded by Tony Montgomery. Carried.

GRANT COMMITTEE

Jim Cain provided an overview of the Youth Homelessness System Improvement (YHSI) Grant. The Des Moines/Polk County CoC will partner with the Iowa Balance of State CoC (IA BOS) on the grant since maximum points are awarded to applicants whose application covers two or more CoCs or 75% of a state. IA BOS will be the applicant since their CoC covers over 75% of the state. Activities being considered for inclusion in the application fall in the areas of Planning and Partnerships, Coordinated Entry, and Racial and Gender Equity. HUD anticipates funding 35 projects in amounts ranging from \$200,000 to \$2 million. Total grant funds available are \$50 million. Applications are due to HUD by February 15, 2024.

GAPS ANALYSIS ASSESSMENT

Jim Cain shared Matt White's December *System Modeling Planning and Process* presentation with the board. Jim highlighted Matt's recommendations: 1.) Urgent need to address lack of emergency shelter for families. Gap of 65 shelter units forces families into unsafe living



arrangements; 2.) Expand RRH and PSH options for single adults as a critical strategy to reduce unsheltered homelessness; and 3.) Expand homelessness prevention, diversion and navigation for all household types as well as Matt's cost projects totaling over \$16 million annually. Discussion and questions followed.

ADVOCACY

Angie Arthur passed out a one-page summary of Homeward's eviction expungement initiative and described the process for getting legislation introduced and passed in this session of the Iowa General Assembly. Angie also described the process being set up to alert Homeward board members when action is needed on eviction expungement as well as other homelessness-related initiatives that may come up during the session.

EXECUTIVE DIRECTOR'S REPORT

- Angie Arthur requested that board members complete the annual code of conduct certification. She passed out copies of the form and asked that they be returned at the end of the board meeting. Angie also mentioned there was a copy in the January board packet for those who didn't get a hard copy.
- Amy Croll has sent out a training survey and received 26 responses from service provider to this point. Multiple responses from each organization are desired. Please respond to the emails you have received.
- Angie spoke at United Way of Central Iowa's advocacy event about eviction expungement.
- Angie has presented information regarding the Gap Analysis to the OpportUnity Housing Committee and a group of downtown employers.
- Outreach and presentations have taken place with various groups this month including the Municipal Area Council.

BUSINESS

Centralized Intake

- Shelby Ridley from Primary Health Care provided preliminary Centralized Intake:
 - 2,400 intakes in 2023, more individuals than families; 2nd highest number of intakes since CI's inception.
 - October was the busiest month with 255 intakes.
 - "First time" homelessness was up. This was attributed to the spend down of federal pandemic funding.
 - 51% of persons who completed an intake have a VI-SPDAT score in the PSH range; 66% of families scored in the PSH range.
 - More unsheltered families than ever before. Numbers have gone from no families living in cars to 5 to 10 families living in cars during the summer months of 2023. Fewer families are able to self-resolve.
 - Housing Referrals – 633 households referred to PSH, RRH or other permanent housing.
 - Shelter Referrals – 777 referrals to shelter
 - Non-CoC Referrals – 9,799 referrals made to DOT, SNAP, mental health, substance abuse with the number one referral being to SNAP for food stamps.
 - Currently, 75 families are on the shelter waiting list.



HOMeward

- Number of households on the housing wait list is in the 750 range – currently cleaning up the wait list. Missing affordable two, three and four bedroom units the most.
- System Streamline Committee is exploring ways persons experiencing homelessness can better access mainstream systems (Mental heal, substance abuse, public benefits and medical care). The committee has already met with inpatient mental health providers and is the process of setting up a meeting with inpatient mental health providers.
- CI Work Team is exploring Progressive Risk Modeling, as an alternative to VI-SPDAT, but needs the buy-in from other systems to access the data necessary to effectively implement the model.

Point in Time Count

- PIT will be held January 24th-25th from noon to noon.
- Volunteers will be organized in 4-hour shifts from 8am-midnight on the 24th and 8am-12pm on the 25th. This year, volunteers are being asked to complete a full four-hour shift.
- Angie Arthur will send out a link board members may use to sign up.

PUBLIC COMMENTS/ANNOUNCEMENTS

- Shelby Ridley announced that Cliff Antoine, the youth housing navigator, has taken a new job. Primary Health Care is currently seeking to fill the position with someone who works well with youth.

ADJOURNMENT

A motion was made by Angie Dethlefs-Trettin to adjourn the meeting. Seconded by Tony Montgomery. Carried.

The next Homeward Board Meeting will be on Monday, February 12, 2024 at 12:00pm.

TARBELL & CO, PLC

A CERTIFIED PUBLIC ACCOUNTING FIRM

Accountants' Compilation Report

To the Board of Directors of:

Homeward Iowa
505 Fifth Avenue, Suite 1010
Des Moines, IA 50309

Management is responsible for the accompanying financial statements of Homeward Iowa which comprise the Statement of Assets, Liabilities, and Net Assets- Modified Cash Basis as of December 31, 2023, and the related Statement of Revenues and Expenses- Modified Cash Basis for the six months ended December 31, 2023, in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's Assets, Liabilities, Net Assets, Revenues, and Expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information contained in the Statement of Revenues and Expenses – Budget vs Actual for the one and six months ended December 31, 2023 is presented for purposed of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Homeward Iowa.

Tarbell & Co., P.L.C.

Tarbell & Co., P.L.C.
West Des Moines, IA
A Certified Public Accounting Firm
January 10, 2024

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Homeward Iowa
Statement of Assets, Liabilities, and Net Assets
Modified Cash Basis

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
102 · Operational checking account	29,177.63
104 · Business primary share savings	100.00
106 · Ultra business money market	177,828.49
108 · Youth action council checking	3,993.71
110 · Online app checking	229.51
Total Checking/Savings	211,329.34
Other Current Assets	
111 · CCCU CD- 2109	254,933.65
112 · CCCU CD- 2321	101,553.66
Total Other Current Assets	356,487.31
Total Current Assets	567,816.65
TOTAL ASSETS	567,816.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
235 · ARPA Deferred Revenue	300,000.00
Total Other Current Liabilities	300,000.00
Total Current Liabilities	300,000.00
Total Liabilities	300,000.00
Equity	
290 · Unrestricted Net Assets	265,897.80
Net Income	1,918.85
Total Equity	267,816.65
TOTAL LIABILITIES & EQUITY	567,816.65

Homeward Iowa
Statement of Revenues and Expenses
Modified Cash Basis

	Jul - Dec 23
Ordinary Income/Expense	
Income	
301 · Polk County investment	75,000.00
306 · Investment interest income	10,333.88
312 · City of Des Moines	75,000.00
313 · HUD Planning Grant	73,018.97
376 · Unrestricted funding	1,950.00
377 · Individual donations	3,127.28
378 · Restricted funding	17,484.78
	255,914.91
Total Income	
Expense	
Program Commitments	
417 · Intergenerational Homeless Stud	12,500.00
418 · Community Case Manager Pilot	37,500.00
419 · Prevention	867.76
491 · Youth Action Council	4,994.64
590 · Centralized Intake	25,000.02
	80,862.42
Total Program Commitments	
Professional Fees	
502 · Accounting services	2,500.00
	2,500.00
Total Professional Fees	
Staff Costs	
511 · Salaries	118,339.30
512 · Employee benefits	4,354.35
514 · Payroll taxes	10,299.55
515 · Retirement plan	3,654.73
522 · PEO	3,308.11
589 · Mileage	274.03
	140,230.07
Total Staff Costs	
Insurances	
523 · D & O	871.00
524 · General liability and rental	250.00
525 · Workers compensation	34.59
	1,155.59
Total Insurances	
Office Expenses	
530 · Parking	1,175.80
531 · Office material and supplies	910.51
532 · Office rent	10,500.00
534 · Telephone/internet	530.05
535 · Filing fees	62.50
536 · Postage	66.00
	13,244.86
Total Office Expenses	
Technology	
541 · Equipment maintenance	3,061.68
543 · Equipment replacement/software	4,591.70
	7,653.38
Total Technology	
Education/Advocacy	
573 · Advertising/marketing	213.41
575 · Electronic media	424.65
	638.06
Total Education/Advocacy	

Homeward Iowa
Statement of Revenues and Expenses
Modified Cash Basis

	<u>Jul - Dec 23</u>
Staff and Board Development	
581 · Dues/subscriptions/memberships	37.43
582 · Continuing education	2,080.88
583 · Board and committee meetings	3,256.61
585 · Strategic Plan/Project Management	2,336.76
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Total Staff and Board Development	7,711.68
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Total Expense	253,996.06
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Net Ordinary Income	1,918.85
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Net Income	1,918.85
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See Accountants' Compilation Report

Homeward Iowa
Statement of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

	Dec 23	Budget	Jul - Dec 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
301 · Polk County investment	0.00	6,250.00	75,000.00	37,500.00	75,000.00
306 · Investment interest income	4,832.65	0.00	10,333.88	0.00	0.00
312 · City of Des Moines	0.00	12,500.00	75,000.00	75,000.00	150,000.00
313 · HUD Planning Grant	0.00	10,978.75	73,018.97	65,872.50	131,745.00
376 · Unrestricted funding	1,950.00	6,250.00	1,950.00	37,500.00	75,000.00
377 · Individual donations	3,067.28	250.00	3,127.28	1,500.00	3,000.00
378 · Restricted funding	16,984.78	1,250.00	17,484.78	7,500.00	15,000.00
Total Income	26,834.71	37,478.75	255,914.91	224,872.50	449,745.00
Expense					
Program Commitments					
410 · Point in Time	0.00	166.66	0.00	999.99	2,000.00
417 · Intergenerational Homeless Stud	0.00	1,870.25	12,500.00	11,221.50	22,443.00
418 · Community Case Manager Pilot	0.00	6,250.00	37,500.00	37,500.00	75,000.00
419 · Prevention	0.00		867.76		
491 · Youth Action Council	481.41	500.00	4,994.64	3,000.00	6,000.00
590 · Centralized Intake	4,166.67	4,166.67	25,000.02	25,000.00	50,000.00
591 · CoC Training	0.00	250.00	0.00	1,500.00	3,000.00
Total Program Commitments	4,648.08	13,203.58	80,862.42	79,221.49	158,443.00
Professional Fees					
501 · Misc professional fees	0.00	833.33	0.00	5,000.00	10,000.00
502 · Accounting services	500.00	600.00	2,500.00	3,600.00	7,200.00
503 · Audit fees	0.00	833.33	0.00	5,000.00	10,000.00
Total Professional Fees	500.00	2,266.66	2,500.00	13,600.00	27,200.00
Staff Costs					
511 · Salaries	19,190.20	20,087.14	118,339.30	120,522.85	241,045.70
512 · Employee benefits	777.74	1,666.66	4,354.35	10,000.00	20,000.00
514 · Payroll taxes	1,532.30	1,536.67	10,299.55	9,220.00	18,440.00
515 · Retirement plan	684.28	1,004.36	3,654.73	6,026.14	12,052.29
522 · PEO	253.38	575.00	3,308.11	3,450.00	6,900.00
589 · Mileage	0.00	41.67	274.03	250.00	500.00
Total Staff Costs	22,437.90	24,911.50	140,230.07	149,468.99	298,937.99
Insurances					
523 · D & O	0.00	116.67	871.00	700.00	1,400.00
524 · General liability and rental	0.00	20.83	250.00	125.01	250.00
525 · Workers compensation	0.00	63.34	34.59	380.01	760.00
Total Insurances	0.00	200.84	1,155.59	1,205.02	2,410.00

Homeward Iowa
Statement of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

	Dec 23	Budget	Jul - Dec 23	YTD Budget	Annual Budget
Office Expenses					
530 · Parking	274.05	255.00	1,175.80	1,530.00	3,060.00
531 · Office material and supplies	574.47	58.33	910.51	350.00	700.00
532 · Office rent	1,500.00	1,500.00	10,500.00	9,000.00	18,000.00
534 · Telephone/internet	82.77	125.00	530.05	750.00	1,500.00
535 · Filing fees	0.00	16.67	62.50	100.00	200.00
536 · Postage	0.00	16.67	66.00	100.00	200.00
537 · Printing expense	0.00	41.67	0.00	250.00	500.00
Total Office Expenses	2,431.29	2,013.34	13,244.86	12,080.00	24,160.00
Technology					
541 · Equipment maintenance	359.60	450.00	3,061.68	2,700.00	5,400.00
543 · Equipment replacement/software	0.00	250.00	4,591.70	1,500.00	3,000.00
544 · Data for HMIS	0.00	666.66	0.00	4,000.00	8,000.00
Total Technology	359.60	1,366.66	7,653.38	8,200.00	16,400.00
Education/Advocacy					
573 · Advertising/marketing	0.00	416.66	213.41	2,499.99	5,000.00
575 · Electronic media	0.00	83.33	424.65	500.00	1,000.00
580 · Tickets	0.00	166.66	0.00	999.99	2,000.00
593 · eNewsletter	0.00	20.83	0.00	125.00	250.00
Total Education/Advocacy	0.00	687.48	638.06	4,124.98	8,250.00
Staff and Board Development					
581 · Dues/subscriptions/memberships	21.39	50.00	37.43	300.00	600.00
582 · Continuing education	-68.03	666.66	2,080.88	4,000.00	8,000.00
583 · Board and committee meetings	0.00	166.67	3,256.61	1,000.00	2,000.00
585 · Strategic Plan/Project Manageme	216.76	416.67	2,336.76	2,500.00	5,000.00
Total Staff and Board Development	170.12	1,300.00	7,711.68	7,800.00	15,600.00
Total Expense	30,546.99	45,950.06	253,996.06	275,700.48	551,400.99
Net Ordinary Income	-3,712.28	-8,471.31	1,918.85	-50,827.98	-101,655.99
Net Income	-3,712.28	-8,471.31	1,918.85	-50,827.98	-101,655.99

Homeward's Director Advisory Council
Meeting Minutes

December 5, 2023 11am-Noon
River Place, Room 3

In Attendance: Emily Osweiler, Lori Rinehart, Angie Arthur, Randy Jansen, Kim Jones, Melissa O'Neil, Cole Lindholm, Pat Schacherer, Jim Cain, Kiana Hines, Ashlan Lippert, Jennifer Miner, Tim Shanahan, Deirdre Henriquez, Caroline Gathright

- I. The meeting was called to order at 11:03am.
- II. The minutes from October were approved; Lori Rinehart motioned and Angie Arthur seconded. (There were no minutes from November as it was the Matt White presentation and those PPT slides were shared.)
- III. Discussion/Updates
 - A. Systems Steamline Committee
 1. Jim Cain shared that we had our first meeting with another "system." Jim, Shelby Ridley, Dee Henriquez, and Emily Osweiler met with colleagues from CSA, BMC, Eyerly Ball, Stepping Stones, and Polk County to discuss Outpatient Mental Health and how it overlaps with the Homeless provider space.
 2. It was a great meeting with interaction amongst everyone. The questions were sent ahead of time and then Shelby took notes. The notes will be sent out to the DAC once everyone in the meeting has had a chance to review them.
 3. The next system is Inpatient Mental Health
 - B. Matt White presentation discussion
 1. There was discussion regarding the first presentation. The group was not surprised by the findings and we look forward to his final assessment on December 14.
 - C. Community Book Club Announcement
 1. Everyone is invited to read Homelessness is a Housing Problem: How Structural Factors Explain U.S. Patterns and discuss it as a group on Wednesday, January 31, 2024 at Smokey Row Cottage Grove from noon-1pm.
 - D. Next meeting decision: Jan 2 or Feb 6
 1. The DAC decided to skip our regularly scheduled meeting in January and convene the group on Feb 6th due to the New Year schedules.
- IV. Community Updates
 - A. CISS got new cots so that shelter clients will be able to use those instead of the tables and chairs when they are full. They hit a new high serving 263 people one night in November.
 - B. The Central Library will offer outreach on Fridays. They are also collecting and giving out winter gear.
 - C. PIT will be January 24th at Noon to January 25th at Noon with 4 hour shifts that volunteers can help with. There will be two volunteer trainings on January 18th at 8:30am and 4pm at PHC.
- V. Meeting was adjourned at noon.

THE NEXT DIRECTOR ADVISORY COUNCIL MEETING WILL BE TUESDAY, FEBRUARY 6, 2024 FROM 11-NOON AT RIVER PLACE.

OpportUNITY
HOUSING WORKGROUP MEETING
MEETING AGENDA



DATE: Monday, January 22, 2024

TIME: 1:00-2:00 PM

LOCATION: Hybrid: Zoom and Leadership Room at UWCI

TIME	ITEM	PRESENTER
1:00-1:05	Welcome	Rachel Ong - Habitat for Humanity Angie Arthur - Homeward
1:05-1:25	DART: Funding Overview and Updates	Catlin Curry - DART
1:25-1:35	Eviction Expungement Advocacy	Angie Arthur - Homeward
1:30-1:50	Fair Housing Analysis of Impediments Plan	Jodi Gjersvik – City of Des Moines
1:50-2:00	Community Updates	All

Next Housing Work Group Meeting: Monday, February 19, 2024 from 1:00-2:00PM

Notes:

- Catlin provided an overview of the potential impacts on DART service routes if there is not additional funding. (Sides attached in email)
- There will be a new route established to provide transportation to KEMIN Industries. This route is being funded by KEMIN and will potentially go from the downtown station to the fairgrounds. The final route is still in progress.
- Angie provided an overview of where the eviction expungement legislation is.
- The bill made it through the House unanimously last year and will need to go through the Senate this year.
- Senator Zaun said there needs to be more support for this legislation from the judiciary committee.
- Angie has asked that those who are able, to call their senators that [sit on the committee](#) and express support for the bill. [HF548](#). Calling republican Senators is the most helpful. Please be specific that this is the bill that already passed the House last year that needs to be reintroduced, not a new bill.
- There are also tools to advocate on the [Homeward website](#).

OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central lowans in Dallas, Polk, and Warren Counties from thriving.

OpportUNITY
HOUSING WORKGROUP MEETING
MEETING AGENDA



DATE: Monday, January 22, 2024

TIME: 1:00-2:00 PM

LOCATION: Hybrid: Zoom and Leadership Room at UWCI

- Jodi Gjersvik provided an update about the two initiatives the City of Des Moines is currently working on: the consolidated housing plan and the fair housing impediments survey.
- Jodi is asking for support with gather information for the fair housing survey.

Hello OpportUNITY Housing Group,

Thank you for the opportunity to speak to you today. To summarize, at least once every five years, state and local government entities that receive federal funding from the US Department of Housing and Urban Development (HUD) are required to perform an analysis of fair housing issues and causes of those issues that impact their jurisdiction. Those state and local entities, referred to as program participants, then create goals to address the fair housing issues and causes identified by the analysis.

In 2023, local recipients of HUD funding—including the City of Des Moines, the City of West Des Moines, and the Des Moines Municipal Housing Agency (DMMHA)—agreed to collaborate and create a regional Analysis of Impediments to Fair Housing (AI). This survey contains 3 questions intended to get to know you and 7 open-ended questions for you to provide input concerning fair housing impediments in our community. Please contact me if you would like to schedule a 1:1 interview instead of completing the online survey, and I will reach out to you to schedule it.

We thank you in advance for taking the time to complete this survey. Once we have received survey responses, we will summarize the information and present to the OpportUNITY Housing Group in the future.

<https://forms.office.com/g/nnuHVni5bK>



OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central Iowans in Dallas, Polk, and Warren Counties from thriving.

OpportUNITY
HOUSING WORKGROUP MEETING
MEETING AGENDA



DATE: Monday, January 22, 2024

TIME: 1:00-2:00 PM

LOCATION: Hybrid: Zoom and Leadership Room at UWCI

Community Updates:

- The first community land trust steering committee meeting is this Wednesday.
- Bridgette Robinson from NFC along with other community partners is working on a project around housing and re-entry. She is asking anyone who has knowledge in that space to reach out to connect. Looking to find ways to fill gaps and support these folks more effectively.
- Luke shared that the community wide Food Insecurity plan is being released February 6th. There is an event at the Community Foundation C3 center from 1:30p-3:00p. You all should have received an invitation to attend. [Here is the link](#) to register if you did not.
- Homeward is having their Point in Time count on Wednesday for Polk County. If you know of any camps in the area, please let Angie know so the most accurate information is collected. aarthur@homewardiowa.org
- WeLift is hosting a poverty simulation in Indianola Thursday, February 29th 9:30-12:00pm. The flier is attached to the email.
- United Way is having their legislative breakfast Tuesday February 6th 7:30a-9:00a in the legislative dining room.
- Habitat for Humanity's day on the hill is January 31, from 7:30-10a in the first floor rotunda. Contact [Rachel Ong](#) for more information.



February 8, 2024

Kelly Huntsman, CEO
Primary Health Care, Inc.
1200 University Ave Ste. 200
Des Moines, IA 50309

Dear Mrs. Huntsman,

I am pleased to write this letter in support of Primary Health Care's (PHC) Supportive Services for Veteran Families Grant application to the Veterans Administration. PHC Supportive Services for Veteran Families grant assists homeless or near homeless Veterans and their families gain or maintain permanent housing as they work towards goals that will ensure their long term housing stability.

Homeward serves as Polk County's homelessness planning organization, forging strategic partnerships between homelessness organizations, community partners, government officials, and people experiencing homelessness. Our work is to ensure that Polk County residents rarely experience homelessness at all and that their stay in homelessness is a brief, one-time experience when it does occur. We recognize the need for services and housing for our homeless population and believe in the work of Primary Health Care. Primary Health Care's experience and resources to provide case management and connection to housing is top notch in our community.

Primary Health Care is the only SSVF grantee that serves the six counties in Central Iowa (Polk, Dallas, Story, Warren, Jasper and Marshall) and has served these communities over the last nine years. PHC is the Centralized Intake for Polk County and has an SSVF staff member that ensures that all Veterans have utilized the CES system and are entered into HMIS. PHC works closely with other Veteran providers in the community and regularly attends the monthly Veteran by name list meeting. PHC also co-leads the annual PIT count in Polk County each January. PHC's Chief Operating Officer sits on the Homeward Board of Directors and other PHC leadership regularly participate in multiple CoC committee meetings.

The collaborations formed between this program and other agencies here in the community have been highly successful at making a difference in the lives of homeless and near homeless Veterans in Central Iowa. I wish you the best of luck with this application and look forward to continued involvement with your program in the future.

Sincerely,

Angie Arthur
Homeward - Executive Director

**Homeward
Performance Measures Committee
February 12, 2024**

TOPIC: Performance Measure Goals

BACKGROUND:

Annually, the Performance Measure Committee reviews the goals for the homeless service providers in Polk County. Each project type is analyzed to determine if specific goals are needed or if a universal goal is appropriate. These goals will be used when reviewing the performance during the year. Additionally, the goals are included in the application and review process for the annual HUD Continuum of Care competition.

In previous years, it was not necessary to have goals for street outreach. With an increase in people living unsheltered, goals have been recommended for street outreach.

RECOMMENDATION:

FY 2024 Scoring Recommendations for Street Outreach (*Q1 2024*)

Proposed Metrics

1. Days to Data Entry – 7 days or under
2. Positive Exits (including to emergency shelter) – 20%
3. Destination Error Rate – 50%
4. Data Quality – Measured by the CoC Monitoring report (categorized into 0-2%, 2-5%, over 5%)
5. Client inactivity – Client has no “Current Living Situation entry in last 90 days” – under 10% (available in ESG CAPER)

**Homeward
 2023 HUD Continuum of Care Competition Awards
 February 2024**

CoC Number	Provider Name	Project or Award Name	FY 2023 Amount
IA-502	Anawim Housing	Anawim Consolidated 2023	\$1,536,474
IA-502	Anawim Housing	Anawim HOP Consolidated 2023	\$1,194,114
IA-502	Anawim Housing	Anawim Youth PSH 2023	\$248,163
IA-502	Children & Families of Iowa	Children & Families of Iowa Rapid Rehousing 2023	\$124,632
IA-502	Children & Families of Iowa	Children & Families of Iowa Rapid Rehousing II 2023	\$492,699
IA-502	Homeward	CoC Planning Grant 2023	\$238,823
IA-502	Iowa Homeless Youth Center	IHYC Transitional & Rapid Rehousing 2023	\$309,705
IA-502	Iowa Homeless Youth Center	IHYC Youth Rapid Rehousing 2023	\$177,738
IA-502	Institute for Community Alliances	Iowa Institute HMIS 2023	\$108,419
IA-502	Primary Health Care	Primary Health Care CI 2023	\$147,882
IA-502	Primary Health Care	Primary Health Care Consolidated 2023	\$411,024
IA-502	Anawim Housing	YHDP Anawim Permanent Supportive Housing 2023	\$211,577
IA-502	Children & Families of Iowa	YHDP Children & Families of Iowa TH&RRH 2023	\$202,373
IA-502	Institute for Community Alliances	YHDP HMIS 2023	\$37,470
IA-502	Iowa Homeless Youth Center	YHDP IHYC Mental Health & Drop In Services 2023	\$152,089
IA-502	Iowa Homeless Youth Center	YHDP IHYC Rapid Rehousing 2023	\$287,988
IA-502	Primary Health Care	YHDP Primary Health Care Housing Navigator 2023	\$81,222
TOTAL			\$5,962,392

