



Homeward Board Meeting
May 12, 2025 / 12:00 PM-1:30 PM
RiverPlace – 2309 Euclid Avenue, Room 1A
IN PERSON

1. **Welcome and Introductions**
2. **Approve Agenda***
3. **Consent Items***
 - 3.1. Homeward April 2025 Meeting Minutes
 - 3.2. March Financial Statements
 - 3.3. Coordinated Services Minutes
 - 3.4. Performance Measures Committee Minutes
 - 3.5. Housing Work Group Minutes
 - 3.6. Centralized Intake April Monthly Report
 - 3.7. Letter of Support – PHC for TBRA Grant
4. **Nominating Committee** – Lorna Garcia
5. **Grant Committee** – Fred Gaddy
 - 5.1. Performance Management Plan*
 - 5.2. Continuum of Care Competition – Letter of Interest*
 - 5.3. Continuum of Care Ranking and Prioritization*
6. **Legislative Advocacy** – Angie Arthur
 - 6.1. Federal
 - 6.2. State
7. **5-Year Strategic Plan to Address Homelessness** – Angie Arthur
8. **Executive Director’s Report** – Angie Arthur
9. **Business**
 - 9.1. The Power of Community in Women’s Transformation – Amy Landrigan (The Beacon)
 - 9.2. System Performance Measures – Susie McCarragher (ICA)
10. **Public Comment/Announcements**
11. **Adjournment**

Next Meeting is June 9, 2025

* - Denotes voting item

Homeward Board Meeting
April 14, 2025 / 12:00 PM-1:00 PM
RiverPlace – 2309 Euclid Avenue, Room 1A
IN PERSON

BOARD MEMBERS PRESENT: Annie Uetz, Lyn Wilson, David Weidt, Amanda Wanke, Tony Montgomery, Luke Lynch, Reverend Frederick Gaddy, Manisha Paudel, Lorna Garcia, Ehren Stover-Wright, Margaret Acosta Weirich, Alyson Simmons, Jennifer Miner

GUESTS: Jeremy Orcutt, Katie Kamienski, Courtney Guntly, Pat Schacherer, Kris Schechinger-Camper, Mariah Breeze, Emily Osweiler, Amy Landrigan

STAFF: Angie Arthur, Jim Cain, Mila Trombino

1. WELCOME AND INTRODUCTIONS

Annie Uetz welcomed everyone at 12:03pm and did introductions. Katie Snell has resigned from the Homeward board due to job change.

2. APPROVAL OF AGENDA

Amanda Wanke motioned to approve the agenda. Tony seconded the motion. All approved. Motion passes.

3. APPROVAL OF CONSENT ITEMS

- 3.1 Homeward March 2025 Meeting Minutes
- 3.2 February Financial Statements
- 3.3 Finance Committee Minutes
- 3.4 Directors Advisory Council Minutes
- 3.5 Performance Measures Committee Minutes
- 3.6 Housing Work Group Minutes
- 3.7 Centralized Intake March Monthly Report

Amanda Wanke moved the consent agenda. Reverend Frederick Gaddy seconded the motion. All others approved. Motion passes.

4. NOMINATING COMMITTEE – Lorna Garcia

Lorna Garcia reported that board terms are coming to an expiration. Board members are being sought to fill the following gaps: substance use, faith community, financial, and LGBTQ advocates. The board application can be found on the Homeward website. The application closes April 30th.

LEGISLATIVE ADVOCACY – Angie Arthur

4.1 Federal

Angie Arthur reported that the HUD 2023 planning grant is arriving 5/1/2025. Anawim's grant ends April 30th, which causes concerns. Locally based contingency plans can cover funds through the end of September in case the contract is stalled. The Greater Des Moines Partnership trip is in May and Angie will be attending on behalf of Homeward.

4.2 State

Angie Arthur reported that they are continuing to monitor criminalization of homelessness language in any bills that are introduced. Eviction expungement has had many legislative iterations this session and the final language remains uncertain.

5. **GOVERNANCE COMMITTEE** – Amber Lewis and Annie Uetz

5.1 Meeting Update

Annie Uetz reported that HUD is requiring an updated governance charter. This updated charter will align with the strategic plan and will reflect a regional perspective. It's important to note the success of grant competitions has been in part due to the comprehensive work of the CoC, including the City of Des Moines as the collaborative applicant.

5.2 Membership and Annual Meeting – Jim Cain

Jim Cain reported on how to become a member of the CoC, including expectations as an individual or organizational member. These expectations include meeting attendance. The link is on Homeward's website. HUD requires an annual meeting of the membership, which typically occurs in June. This date may change to better align with the roll-out of the strategic plan.

6. **5-YEAR STRATEGIC PLAN TO ADDRESS HOMELESSNESS** – Angie Arthur

Angie Arthur reported that Matt White visited in March. A community meeting occurred on March 27th and a final leadership team meeting occurred on March 28th. The strategic plan kickoff event will be held May 6th from 1:30-3:00 pm at the C3 Center. The event will be a hybrid event. The plan name is "The Blueprint to Address Homelessness". A key component moving forward will be differentiation between the CoC board, Homeward as an organization, and an expanded HCC, including public, private, and faith-based partnerships, to assist with future funding decisions related to strategic plan implementation. CoC members will still vote on governance documents. Current efforts are focused on the kick-off event. Angie reports that they are seeing momentum and interest to create the changes in our community.

7. **EXECUTIVE DIRECTOR'S REPORT** – Angie Arthur

Angie Arthur refreshed the board of Homeward's strategic plan which focuses on partnership and collaboration, strengthening capacity, and communication. Staff continues to update the data although this recording has fallen off with the community strategic plan. Staff will begin recording on a more regular basis moving forward.

When The Blueprint kickoff event happens, the next step will be the creation of workplans in the different areas of focus.

As stated in the Federal update, Homeward's contract for HUD Planning Grant as a 5/1/25 effective date rather than the expected 12/1/2024 date. The delay has cost the organization \$125,000 in cash reserves to sustain the work.

The finance committee is still looking for another member.

Communication is looking at advocacy on a federal and state level. Angie Arthur shared some of the presentations that she has led recently.

Conversation was held about the sustainability of the organization without federal funds. Homeward can sustain for one year on reserves, pending receipt of Polk County funds. A board member asked if reserves will be replenished once the contract is issued. Angie stated this is not an option because each year for the HUD planning grant is considered a new grant and new contract.

8. BUSINESS

8.1 Reimagine DART – Amanda Wanke

Amanda Wanke reported that Reimagine DART is going through a system redesign. DART is currently collecting surveys on public input of need. The goal is to identify what does the community want and what do elected officials want, higher ridership or better coverage. While the main corridors will not change, there is discussion about a smaller network. The goal is to better address the changes in how people ride DART, allowing for more nighttime and weekend service.

Currently, 80% of public transit is federally funded while 18% is funded from property taxes. There is a new formula that was developed 5 years ago that is in the process of being implemented. It is meant to better align with how much someone pays with how much service they receive. This plan only impacts regular DART services and will not impact para transit. The goal of this process is to agree on the goals of the system across the service area. There would be a change in the level of service and the fixed route is hard to change. On demand zones could be changed and schedules can be changed. A question was asked regarding how the changes at DMPS buildings are being considered as it relates to transportation routes. Amanda stated key corridors are still being served. There is already deviation from key corridors to meet school need. Exact specifics are dependent on budget and concept.

The DART Commission is voting on May 19th. Commissioners are being asked to rely on their own constituency and their elected officials before voting. Legislative input will inform this vote. A draft will be issued in August with implementation occurring in December.

8.2 Preliminary Point in Time – Pat Schacherer

Pat Schacherer reported the HUD exchange portal is not open yet due to the administration. One delay is the demographic categories with no indication that gender data will be reported. As of now, race should still be reported. Preliminary winter PIT number is 779 which is higher than last year (winter 715 and summer 729). Emergency shelter jumped to 428, TH was down slightly to 132, and SH was at 13. Chronic homelessness increased to 200. Veterans seem to stay between 38-55 and was at 48 this year. The youth number is 46 and overall, it is still relatively stable with YHDP intervention. The data was submitted to system performance measures on 4/11/2025.

PUBLIC COMMENT/ANNOUNCEMENTS

- Homeless Coordinating Council will meet on the 22nd.
- The Monarch is open and enrolling tenants.
- Manisha Paudel shared that The City of Des Moines is offering fair housing training throughout the community and in different languages. They are open to coming to give a brief to organizations/community members. They do investigate complaints of discrimination which can be submitted to humanrights@dmgov.org



- Amy Landrigan reports the Beacon accept anyone that identifies as female. The Beacon will be full on Wednesday.

9. **ADJOURNMENT**

Amanda Wanke moved to adjourn. Margaret Acosta Weirich seconded. Meeting adjourned at 1:04pm.

Next Meeting is May 12, 2025

TARBELL & CO, PLC

A CERTIFIED PUBLIC ACCOUNTING FIRM

Accountants' Compilation Report

To the Board of Directors of:

Homeward Iowa
505 Fifth Avenue, Suite 1010
Des Moines, IA 50309

Management is responsible for the accompanying financial statements of Homeward Iowa which comprise the Statements of Assets, Liabilities, and Net Assets- Modified Cash Basis as of March 31, 2025 and 2024, and the related Statements of Revenues and Expenses- Modified Cash Basis for the nine months ended March 31, 2025 and 2024, in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's Assets, Liabilities, Net Assets, Revenues, and Expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information contained in the Statements of Revenues and Expenses – Budget vs Actual for the one month and nine months ended March 31, 2025 is presented for purposed of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Homeward Iowa.

Tarbell & CO., P.L.C.

Tarbell & Co., P.L.C.
West Des Moines, IA
A Certified Public Accounting Firm
April 21, 2025

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Homeward Iowa
Statement of Assets, Liabilities, and Net Assets
Modified Cash Basis

| | Mar 31, 25 | Mar 31, 24 |
|--|-------------------|-------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| 102 · Operational checking account | 29,809.47 | 1,921.39 |
| 104 · Business primary share savings | 100.00 | 100.00 |
| 105 · Day 1 Funds Money Market | 343,034.53 | 0.00 |
| 106 · Ultra business money market | 754.40 | 78,396.67 |
| 107 · Business exclusive money market | 444,571.40 | 258,134.78 |
| 108 · Youth action council checking | 709.31 | 3,009.57 |
| 110 · Online app checking | 129.51 | 144.51 |
| Total Checking/Savings | 819,108.62 | 341,706.92 |
| Other Current Assets | | |
| 139 · Prepaid expenses | 1,500.00 | 0.00 |
| 112 · CCCU CD- 2321 | 0.00 | 102,893.03 |
| Total Other Current Assets | 1,500.00 | 102,893.03 |
| Total Current Assets | 820,608.62 | 444,599.95 |
| TOTAL ASSETS | 820,608.62 | 444,599.95 |
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Other Current Liabilities | | |
| 241 · Accrued PTO | 11,225.58 | 0.00 |
| Total Other Current Liabilities | 11,225.58 | 0.00 |
| Total Current Liabilities | 11,225.58 | 0.00 |
| Total Liabilities | 11,225.58 | 0.00 |
| Equity | | |
| 290 · Unrestricted Net Assets | 397,743.45 | 640,897.80 |
| 292 · Temporarily restricted | 199,430.00 | 0.00 |
| Net Income | 212,209.59 | (196,297.85) |
| Total Equity | 809,383.04 | 444,599.95 |
| TOTAL LIABILITIES & EQUITY | 820,608.62 | 444,599.95 |

Homeward Iowa
Statements of Revenues and Expenses
Modified Cash Basis

| | Jul '24 - Mar 25 | Jul '23 - Mar 24 |
|---------------------------------------|-------------------|-------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 301 · Polk County investment | 125,000.00 | 75,000.00 |
| 306 · Investment interest income | 24,173.83 | 15,449.75 |
| 313 · HUD Planning Grant | 0.00 | 73,018.97 |
| 376 · Unrestricted funding | 27,644.00 | 2,325.00 |
| 377 · Individual donations | 2,629.85 | 3,294.80 |
| 378 · Restricted funding | 543,503.60 | 18,033.29 |
| Total Income | 722,951.28 | 187,121.81 |
| Expense | | |
| Program Commitments | | |
| 410 · Point in Time | 1,165.43 | 441.10 |
| 417 · Intergenerational Homeless Stud | 9,943.00 | 12,500.00 |
| 418 · Community Case Manager Pilot | 18,750.00 | 37,500.00 |
| 419 · Prevention | 0.00 | 867.76 |
| 491 · Youth Action Council | 4,597.42 | 6,215.80 |
| 590 · Centralized Intake | 37,500.01 | 37,500.03 |
| 591 · CoC Training | 0.00 | 33.00 |
| 594 · Rapid Resolution | 124,000.00 | 0.00 |
| Total Program Commitments | 195,955.86 | 95,057.69 |
| Professional Fees | | |
| 501 · Misc professional fees | 0.00 | 24,820.00 |
| 502 · Accounting services | 4,920.00 | 4,000.00 |
| 503 · Audit fees | 13,865.00 | 0.00 |
| Total Professional Fees | 18,785.00 | 28,820.00 |
| Staff Costs | | |
| 511 · Salaries | 191,682.42 | 187,225.21 |
| 512 · Employee benefits | 8,546.85 | 6,376.22 |
| 514 · Payroll taxes | 15,321.88 | 16,319.92 |
| 515 · Retirement plan | 8,849.75 | 6,612.02 |
| 522 · PEO | 2,533.80 | 4,194.94 |
| 589 · Mileage | 88.44 | 274.03 |
| Total Staff Costs | 227,023.14 | 221,002.34 |
| Insurances | | |
| 523 · D & O | 871.00 | 871.00 |
| 524 · General liability and rental | 250.00 | 250.00 |
| 525 · Workers compensation | 947.77 | 829.88 |
| Total Insurances | 2,068.77 | 1,950.88 |
| Office Expenses | | |
| 530 · Parking | 2,817.70 | 2,010.35 |
| 531 · Office material and supplies | 31.98 | 1,011.13 |
| 532 · Office rent | 13,500.00 | 15,000.00 |
| 534 · Telephone/internet | 659.56 | 778.90 |
| 535 · Filing fees | 0.00 | 62.50 |
| 536 · Postage | 73.00 | 66.00 |
| 537 · Printing expense | 542.16 | 0.00 |
| 538 · Bank fees | 10.00 | 0.00 |
| Total Office Expenses | 17,634.40 | 18,928.88 |
| Technology | | |
| 541 · Equipment maintenance | 2,145.88 | 4,144.88 |
| 543 · Equipment replacement/software | 1,416.85 | 4,651.70 |
| Total Technology | 3,562.73 | 8,796.58 |

Homeward Iowa
Statements of Revenues and Expenses
Modified Cash Basis

| | Jul '24 - Mar 25 | Jul '23 - Mar 24 |
|--|-------------------|---------------------|
| Education/Advocacy | | |
| 573 · Advertising/marketing | 512.25 | 213.41 |
| 575 · Electronic media | 642.00 | 424.65 |
| 580 · Tickets | 0.00 | 200.00 |
| Total Education/Advocacy | 1,154.25 | 838.06 |
| Staff and Board Development | | |
| 581 · Dues/subscriptions/memberships | 2,796.12 | 101.60 |
| 582 · Continuing education | 1,344.28 | 2,080.88 |
| 583 · Board and committee meetings | 392.25 | 3,330.93 |
| 585 · Strategic Plan/Project Manageme | 40,024.89 | 2,511.82 |
| Total Staff and Board Development | 44,557.54 | 8,025.23 |
| Total Expense | 510,741.69 | 383,419.66 |
| Net Ordinary Income | 212,209.59 | (196,297.85) |
| Net Income | 212,209.59 | (196,297.85) |

Homeward Iowa
Statements of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

| | Mar 25 | Budget | Jul '24 - Mar 25 | YTD Budget | Annual Budget |
|---------------------------------------|------------------|------------------|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| 301 · Polk County investment | 0.00 | 0.00 | 125,000.00 | 75,000.00 | 75,000.00 |
| 306 · Investment interest income | 2,405.26 | 0.00 | 24,173.83 | 0.00 | 0.00 |
| 312 · City of Des Moines | 0.00 | 12,500.00 | 0.00 | 112,500.00 | 150,000.00 |
| 313 · HUD Planning Grant | 0.00 | 19,902.67 | 0.00 | 179,124.00 | 238,832.00 |
| 376 · Unrestricted funding | 0.00 | 2,083.33 | 27,644.00 | 18,750.00 | 25,000.00 |
| 377 · Individual donations | 0.00 | 416.66 | 2,629.85 | 3,750.00 | 5,000.00 |
| 378 · Restricted funding | 0.00 | 7,083.34 | 543,503.60 | 63,750.01 | 85,000.00 |
| Total Income | 2,405.26 | 41,986.00 | 722,951.28 | 452,874.01 | 578,832.00 |
| Expense | | | | | |
| Program Commitments | | | | | |
| 410 · Point in Time | 0.00 | 200.00 | 1,165.43 | 1,800.00 | 2,400.00 |
| 417 · Intergenerational Homeless Stud | 0.00 | 0.00 | 9,943.00 | 0.00 | 0.00 |
| 418 · Community Case Manager Pilot | 0.00 | 6,250.00 | 18,750.00 | 56,250.00 | 75,000.00 |
| 420 · Lived expertise council | 0.00 | 625.00 | 0.00 | 5,625.00 | 7,500.00 |
| 491 · Youth Action Council | 893.55 | 625.00 | 4,597.42 | 5,625.00 | 7,500.00 |
| 590 · Centralized Intake | 4,166.67 | 4,166.66 | 37,500.01 | 37,499.99 | 50,000.00 |
| 591 · CoC Training | 0.00 | 833.33 | 0.00 | 7,500.00 | 10,000.00 |
| 594 · Rapid Resolution | 0.00 | 2,083.34 | 124,000.00 | 18,750.01 | 25,000.00 |
| Total Program Commitments | 5,060.22 | 14,783.33 | 195,955.86 | 133,050.00 | 177,400.00 |
| Professional Fees | | | | | |
| 501 · Misc professional fees | 0.00 | 833.33 | 0.00 | 7,500.00 | 10,000.00 |
| 502 · Accounting services | 515.00 | 600.00 | 4,920.00 | 5,400.00 | 7,200.00 |
| 503 · Audit fees | 0.00 | 1,500.00 | 13,865.00 | 13,500.00 | 18,000.00 |
| Total Professional Fees | 515.00 | 2,933.33 | 18,785.00 | 26,400.00 | 35,200.00 |
| Staff Costs | | | | | |
| 511 · Salaries | 20,268.40 | 23,963.00 | 191,682.42 | 215,667.00 | 287,556.00 |
| 512 · Employee benefits | 949.65 | 1,666.66 | 8,546.85 | 15,000.00 | 20,000.00 |
| 514 · Payroll taxes | 1,525.41 | 1,833.25 | 15,321.88 | 16,499.25 | 21,999.00 |
| 515 · Retirement plan | 889.33 | 1,198.17 | 8,849.75 | 10,783.50 | 14,378.00 |
| 522 · PEO | 253.38 | 575.00 | 2,533.80 | 5,175.00 | 6,900.00 |
| 589 · Mileage | 42.00 | 41.66 | 88.44 | 374.99 | 500.00 |
| Total Staff Costs | 23,928.17 | 29,277.74 | 227,023.14 | 263,499.74 | 351,333.00 |
| Insurances | | | | | |
| 523 · D & O | 0.00 | 116.66 | 871.00 | 1,050.00 | 1,400.00 |
| 524 · General liability and rental | 0.00 | 20.83 | 250.00 | 187.50 | 250.00 |
| 525 · Workers compensation | 95.27 | 63.33 | 947.77 | 570.00 | 760.00 |
| Total Insurances | 95.27 | 200.82 | 2,068.77 | 1,807.50 | 2,410.00 |

Homeward Iowa
Statements of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

| | Mar 25 | Budget | Jul '24 - Mar 25 | YTD Budget | Annual Budget |
|--|--------------------|--------------------|-------------------|--------------------|--------------------|
| Office Expenses | | | | | |
| 530 · Parking | 281.75 | 300.00 | 2,817.70 | 2,700.00 | 3,600.00 |
| 531 · Office material and supplies | 0.00 | 58.33 | 31.98 | 525.00 | 700.00 |
| 532 · Office rent | 1,500.00 | 1,500.00 | 13,500.00 | 13,500.00 | 18,000.00 |
| 534 · Telephone/internet | 82.49 | 208.33 | 659.56 | 1,875.00 | 2,500.00 |
| 535 · Filing fees | 0.00 | 16.67 | 0.00 | 150.00 | 200.00 |
| 536 · Postage | 0.00 | 16.66 | 73.00 | 149.99 | 200.00 |
| 537 · Printing expense | 542.16 | 41.67 | 542.16 | 375.00 | 500.00 |
| 538 · Bank fees | 0.00 | 0.00 | 10.00 | 0.00 | 0.00 |
| Total Office Expenses | 2,406.40 | 2,141.66 | 17,634.40 | 19,274.99 | 25,700.00 |
| Technology | | | | | |
| 541 · Equipment maintenance | 299.60 | 450.00 | 2,145.88 | 4,050.00 | 5,400.00 |
| 543 · Equipment replacement/software | 0.00 | 250.00 | 1,416.85 | 2,250.00 | 3,000.00 |
| 544 · Data for HMIS | 0.00 | 666.66 | 0.00 | 6,000.00 | 8,000.00 |
| Total Technology | 299.60 | 1,366.66 | 3,562.73 | 12,300.00 | 16,400.00 |
| Fundraising | | | | | |
| 554 · Customer relationship mgmt | 0.00 | 166.67 | 0.00 | 1,500.00 | 2,000.00 |
| 588 · Development plan | 0.00 | 833.33 | 0.00 | 7,500.00 | 10,000.00 |
| Total Fundraising | 0.00 | 1,000.00 | 0.00 | 9,000.00 | 12,000.00 |
| Education/Advocacy | | | | | |
| 573 · Advertising/marketing | 0.00 | 833.33 | 512.25 | 7,500.00 | 10,000.00 |
| 575 · Electronic media | 0.00 | 125.00 | 642.00 | 1,125.00 | 1,500.00 |
| 580 · Tickets | 0.00 | 250.00 | 0.00 | 2,250.00 | 3,000.00 |
| 593 · eNewsletter | 0.00 | 20.83 | 0.00 | 187.50 | 250.00 |
| Total Education/Advocacy | 0.00 | 1,229.16 | 1,154.25 | 11,062.50 | 14,750.00 |
| Staff and Board Development | | | | | |
| 581 · Dues/subscriptions/memberships | 21.39 | 83.34 | 2,796.12 | 750.00 | 1,000.00 |
| 582 · Continuing education | 0.00 | 916.66 | 1,344.28 | 8,249.99 | 11,000.00 |
| 583 · Board and committee meetings | 0.00 | 416.66 | 392.25 | 3,749.99 | 5,000.00 |
| 585 · Strategic Plan/Project Managemem | 39,602.92 | 416.67 | 40,024.89 | 3,750.00 | 5,000.00 |
| Total Staff and Board Development | 39,624.31 | 1,833.33 | 44,557.54 | 16,499.98 | 22,000.00 |
| Total Expense | 71,928.97 | 54,766.03 | 510,741.69 | 492,894.71 | 657,193.00 |
| Net Ordinary Income | (69,523.71) | (12,780.03) | 212,209.59 | (40,020.70) | (78,361.00) |
| Net Income | (69,523.71) | (12,780.03) | 212,209.59 | (40,020.70) | (78,361.00) |

Coordinated Services Committee
Date: March 26, 2025, 10:00 AM – 11:00 AM
Polk County River Place, Room 1A

Minutes

In attendance: Lori Jensen, Jim Cain, Catherine Gerdes, Penny Orewiler, Jenna Schuck, Susan McCarragher, Kim Wills, Amy Croll, Caroline Gathright, Carrie Moreno, Jenni Fisher, Shelli Manna, Pat Schacherer

I. Welcome and introductions

II. Homeward Updates/Executive Director's Report

- Discussion of COC contracts-Homeward planning grant.
- Calls into Senator Earnst regarding funding and renewal projects.
- Written standards could be impacted by DEI language.
- The HUD rep from Omaha has not been able to provide any new information.

III. Patrick Schacherer provided information about HAST

- Denver, Cleveland, and Columbus uses this tool.
- The form self populates.
- HAST is shorter and more direct than the VI SPDAT. There is genuine confusion in the VI SPDAT questions.
- HAST assesses the current housing situation of the individual or family.
- HAST assesses immediate housing circumstances and any underlying support needs.
- It focuses on a person's objectives-not as subjective. HAST focuses on basic details about the person and anyone else in the household.
- There was discussion on breaking the question about trauma and victims of abuse into 2 questions.
- Suggestions regarding the rough draft are encouraged.
- The draft can be edited, and other things/items can be addressed.
- Other tools can be looked at.
- The launch date is still to be determined.

V. Announcements and Sharing of Community Resources

- CFI/Transitional Housing is taking clients. Please reach out to Lori Jensen or Shawna Morgan if you have any questions.
- The CI waitlist is 850.

VII. Adjourn

Next meeting: April 23rd, 10:00-11:00 AM at Polk County River Place Room 1A

**Performance Measures Committee Meeting
 Minutes – March 27, 2025
 Teams Meeting Online 10:00 AM – 11:00 AM**

Attendees: Jennifer Miner, Amy Croll, Ehren Stover-Wright, Jorie Hidri, Kasperian Kittredge, Patrick Schacherer, Ryan Schweitzer, Shawna Morgan, Susan McCarragher, Kyndra Lobdell, The Beacon of Life Executive Director

Preliminary Winter Point-in-Time Data - Kyndra (ICA)

- HH size served increased.
- Unsheltered number increased to 59
- Total served is at 779, which is an increase of 64 people over 2024.
- 65 and older age range jumped from 3% to 5% of the total homeless population with a total of 44 total who are shelter and unsheltered.
- Of the PIT/HIC count, 65% were men, 34% women, 1% other
- Of the PIT/HIC count 59% white, 24% Black or African American. Comparatively, 8 % of Polk County residents identify as black or African American.
- We had 200 who met the definition of chronic homelessness. This is 25 more than 2024, which represents 1% of our homeless population captured in the count.
- Numbers may vary slightly as the HUD portal opens and numbers can be further deduplicated. Likely impact is no more than 2-3 people.

| | 2025 Unsheltered numbers (likely not receiving services – self-disclosure req’d) | 2025 chronic homelessness population | 2024 chronic homelessness population |
|-------------------------------|--|--------------------------------------|--------------------------------------|
| Serious Mental Illness | 92 | 199 | 174 |
| Significant Substance Use D/O | 52 | 132 | 101 |
| HIV/AIDS | 1 | 6 | 6 |
| Survivor of DV | 80 | 125 | 89 |

Other Items

Kasper reported that there is a new report available in Business Objects that may be helpful for Street Outreach. That report is specific to “How many days since the last current living situation.” Report is generated due to repeated requests from the Balance of State. The available categories for this report are 0-30 days, 30-60 days, 60-90 days, 90-180 days, and greater than 180 days.

Agenda for Next Meeting

- System Performance Measures
- Final PIT Data (tentative)
- **Next meeting: April 24, 2025 10:00-11:30**

OpportUNITY
HOUSING WORKGROUP MEETING
MEETING AGENDA



DATE: Monday, April 21, 2025
TIME: 1:00-2:00 PM
LOCATION: Zoom

Join Zoom Meeting
<https://us06web.zoom.us/j/87424386324?pwd=filPL3nuPJawM38wJb28e3QAIG1xOj.1>
 Meeting ID: 874 2438 6324
 Passcode: 616042

| TIME | ITEM | PRESENTER |
|-------------|--|--|
| 1:00-1:05 | Welcome | Rachel Ong - Habitat for Humanity Angie Arthur - Homeward |
| 1:05-1:15 | Iowa State Extension- Housing Initiatives | Omar Padilla- Iowa State Extension |
| 1:15-1:25 | Blueprint to Address Homelessness | Angie Arthur- Homeward |
| 1:25-1:40 | Legislative Update | Dave Stone-UWCI, Rachel Ong- Habitat for Humanity |
| 1:40-2:00 | Community Updates | All |

Next Housing Work Group Meeting: Monday, May 19th, 2025 from 1:00-2:00PM.

Iowa State Extension:

The first link is the overall page for unit:

<https://www.extension.iastate.edu/communities/>

This link gets you to a staff listing:

<https://www.extension.iastate.edu/communities/our-staff>

This link gets you access to a virtual map of the communities that have gone through our Rural Housing Readiness Assessment

OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central Iowans in Dallas, Polk, and Warren Counties from thriving.

OpportUNITY

HOUSING WORKGROUP MEETING

MEETING AGENDA



DATE: Monday, April 21, 2025
TIME: 1:00-2:00 PM
LOCATION: Zoom

Join Zoom Meeting

<https://us06web.zoom.us/j/87424386324?pwd=filPL3nuPJawM38wJb28e3QAIG1xOj.1>

Meeting ID: 874 2438 6324

Passcode: 616042

https://experience.arcgis.com/experience/ae46a7961edf446eaece187ee98c8ae5/#data_s=id%3AdataSource_6-18cda24f351-layer-3%3A34

The Blueprint to Address Homelessness: Angie discussed the seven different themes of the plan.

Learn more by attending the kick-off event: <https://www.homewardiowa.org/community-collaboration/blueprinttoaddresshomelessness>

Legislative Update: Session is scheduled to wrap on May 2nd, that doesn't mean session ends, just the last day members receive reimbursement.

Rachel provided updates on the status of current legislation.

Community Updates:

WeLIFT is hosting the 3rd annual mental health in the workplace event focused on substance abuse. More information is found below

Tuesday, May 6th, 8:30-11:30Am Lighthouse Community Center, Indianola

https://indianola.chamberofcommerce.me/members/evr/reg_event.php?evid=91835423&orgcode=INDI

Reimagine DART: public input still being received through end of April. Check out <https://reimaginedartdsm.com> for survey and <https://www.ridedart.com/reimagine> for meeting dates and other details

OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central Iowans in Dallas, Polk, and Warren Counties from thriving.

CE Household Report: 01/01/2025-04/30/2025

Region: Not selected

Provider(s): Not selected

Intakes completed (EE)

| CE Project (EE) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| PHC - Coordinated Intake(1184) | 179 | 149 | 147 | 179 | | | | | | | | | 654 |
| PHC - Coordinated Intake (Post-Shelter Admission)(1185) | 54 | 44 | 51 | 48 | | | | | | | | | 197 |
| TOTAL | 233 | 193 | 198 | 227 | | | | | | | | | 851 |

Assessments completed (CE Assessment)

| Assessment Level | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Crisis Needs Assessment | | 1 | | | | | | | | | | | 1 |
| Housing Needs Assessment | 219 | 187 | 190 | 223 | | | | | | | | | 819 |
| TOTAL | 219 | 188 | 190 | 223 | | | | | | | | | 820 |

| Prioritization Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-----------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Not Placed on Prioritization List | 50 | 49 | 43 | 61 | | | | | | | | | 203 |
| Placed on Prioritization List | 169 | 139 | 147 | 162 | | | | | | | | | 617 |

| SPDAT Type | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client Refused (0 Score) | 21 | 19 | 18 | 28 | | | | | | | | | 86 |
| Family (v2.0) | 1 | 3 | | 1 | | | | | | | | | 5 |
| Family (v3.0) | 36 | 36 | 40 | 53 | | | | | | | | | 165 |
| Single (v2.0) | 3 | 1 | | 2 | | | | | | | | | 6 |
| Single (v3.0) | 142 | 110 | 118 | 124 | | | | | | | | | 494 |
| Youth (v2.0) | 16 | 19 | 14 | 15 | | | | | | | | | 64 |

| SPDAT Score / Need | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| PSH - Permanent Supportive Housing (8+) | 135 | 121 | 117 | 128 | | | | | | | | | 501 |
| RRH - Rapid Rehousing (4-7) | 58 | 44 | 53 | 62 | | | | | | | | | 217 |
| HP - Homelessness Prevention | | | | | | | | | | | | | |
| Diversion - No supports (0-3) | 26 | 23 | 20 | 33 | | | | | | | | | 102 |

Removed from Prioritization List

| Housing Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housed | 16 | 13 | 20 | 23 | | | | | | | | | 72 |
| Not Housed | 48 | 46 | 47 | 81 | 2 | | | | | | | | 224 |
| Average days to permanent housing | 11 | 21 | 22 | 32 | | | | | | | | | 22 |
| Average days on prioritization list | 45 | 12 | 31 | 32 | 95 | | | | | | | | 31 |

| Project type used (Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Other Permanent Housing (OPH) | 14 | 11 | 14 | 17 | | | | | | | | | 56 |
| Permanent Supportive Housing (PSH) | | 2 | 6 | 5 | | | | | | | | | 13 |
| Rapid Rehousing (RRH) | 2 | | | | | | | | | | | | 2 |
| NULL | | | | 1 | | | | | | | | | 1 |

| Reason for removal (Not Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client/Household cannot be found or contacted. | 15 | | 1 | 17 | 2 | | | | | | | | 35 |
| Client/Household needs to be re-assessed. | | 1 | 2 | | | | | | | | | | 3 |
| Client/Household no longer wishes to participate in Co | 1 | | | 2 | | | | | | | | | 3 |
| Client/Household self-resolved and is no longer homele | 1 | 3 | 5 | 2 | | | | | | | | | 11 |
| NULL | 31 | 42 | 39 | 60 | | | | | | | | | 172 |

CE Household Report: 01/01/2025-04/30/2025

Region: Not selected

Provider(s): Not selected

CE Events

| Access Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Problem Solving/Diversion/Rapid Resolution interventio | | | 2 | | | | | | | | | | 2 |
| Referral to Prevention Assistance project | 3 | | 2 | | | | | | | | | | 5 |
| Referral to scheduled Coordinated Entry Housing Need | 222 | 189 | 194 | 224 | | | | | | | | | 828 |
| Unique Household TOTAL | 223 | 189 | 196 | 224 | | | | | | | | | 831 |
| Referral Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a Housing Stability Voucher | | 1 | | | | | | | | | | | 1 |
| Referral to Emergency Shelter bed opening | 42 | 32 | 43 | 44 | 2 | | | | | | | | 160 |
| Referral to Housing Navigation project or services | 1 | 2 | 8 | 3 | | | | | | | | | 14 |
| Referral to Joint TH-RRH project/unit/resource opening | | 1 | | | | | | | | | | | 1 |
| Referral to post-placement/follow-up case management | 13 | 8 | 18 | 20 | | | | | | | | | 59 |
| Referral to PSH project resource opening | | 3 | 2 | | | | | | | | | | 5 |
| Referral to RRH project resource opening | 9 | 7 | 9 | 18 | | | | | | | | | 43 |
| Referral to Street Outreach project or services | 3 | 3 | 4 | | | | | | | | | | 10 |
| Unique Household TOTAL | 66 | 55 | 78 | 79 | 2 | | | | | | | | 270 |
| Event Details | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Problem Solving/Diversion/Rapid Resolution interventio Client housed/re-housed in a safe alternative | | | 1 | | | | | | | | | | 1 |
| Referral to post-placement/follow-up case management Enrolled in Aftercare project | | | 1 | | | | | | | | | | 1 |
| Referral Results | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a H Successful referral: client accepted | | | 1 | | | | | | | | | | 1 |
| ES Successful referral: client accepted | 19 | 20 | 23 | 21 | | | | | | | | | 81 |
| ES Unsuccessful referral: client rejected | 21 | 11 | 15 | 17 | 4 | | | | | | | | 67 |
| Housing Nav Successful referral: client accepted | 1 | | 6 | 2 | | | | | | | | | 9 |
| Housing Nav Unsuccessful referral: client rejected | | | 1 | | | | | | | | | | 1 |
| Housing Nav Unsuccessful referral: provider rejected | | | 1 | | | | | | | | | | 1 |
| TH-RRH Successful referral: client accepted | | 1 | | | | | | | | | | | 1 |
| PP/CM Successful referral: client accepted | 8 | 5 | 8 | 12 | 1 | | | | | | | | 34 |
| PP/CM Unsuccessful referral: client rejected | | 2 | 6 | 12 | | | | | | | | | 20 |
| PP/CM Unsuccessful referral: provider rejected | 1 | | | | | | | | | | | | 1 |
| PSH Successful referral: client accepted | | 2 | 2 | | | | | | | | | | 4 |
| PSH Unsuccessful referral: client rejected | | | | 1 | | | | | | | | | 1 |
| RRH Successful referral: client accepted | 5 | 5 | 10 | 8 | | | | | | | | | 28 |
| RRH Unsuccessful referral: client rejected | | 1 | | 2 | | | | | | | | | 3 |
| RRH Unsuccessful referral: provider rejected | 1 | | | | | | | | | | | | 1 |
| SO Successful referral: client accepted | | 2 | 2 | | | | | | | | | | 4 |
| SO Unsuccessful referral: client rejected | | | 1 | | | | | | | | | | 1 |
| SO Unsuccessful referral: provider rejected | | | | 2 | | | | | | | | | 2 |
| NULL Successful referral: client accepted | | 2 | 3 | 3 | | | | | | | | | 8 |
| NULL Unsuccessful referral: provider rejected | 1 | 1 | | | | | | | | | | | 2 |

CE Household Report: 01/01/2025-04/30/2025 (Single Individuals)

Region: Not selected

Intakes completed (EE)

| CE Project (EE) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| PHC - Coordinated Intake(1184) | 119 | 95 | 95 | 109 | | | | | | | | | 418 |
| PHC - Coordinated Intake (Post-Shelter Admission)(1185) | 51 | 42 | 49 | 46 | | | | | | | | | 188 |
| TOTAL | 170 | 137 | 144 | 155 | | | | | | | | | 606 |

Assessments completed (CE Assessment)

| Assessment Level | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Crisis Needs Assessment | | 1 | | | | | | | | | | | 1 |
| Housing Needs Assessment | 166 | 128 | 141 | 153 | | | | | | | | | 588 |
| TOTAL | 166 | 129 | 141 | 153 | | | | | | | | | 589 |

| Prioritization Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-----------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Not Placed on Prioritization List | 35 | 34 | 28 | 34 | | | | | | | | | 131 |
| Placed on Prioritization List | 131 | 95 | 113 | 119 | | | | | | | | | 458 |

| SPDAT Type | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client Refused (0 Score) | 18 | 16 | 15 | 19 | | | | | | | | | 68 |
| Family (v2.0) | 0 | 0 | | 0 | | | | | | | | | 0 |
| Family (v3.0) | 2 | 1 | 2 | 2 | | | | | | | | | 7 |
| Single (v2.0) | 3 | 1 | | 2 | | | | | | | | | 6 |
| Single (v3.0) | 127 | 93 | 114 | 115 | | | | | | | | | 449 |
| Youth (v2.0) | 16 | 18 | 10 | 15 | | | | | | | | | 59 |

| SPDAT Score / Need | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| PSH - Permanent Supportive Housing (8+) | 91 | 76 | 80 | 76 | | | | | | | | | 323 |
| RRH - Rapid Rehousing (4-7) | 55 | 34 | 44 | 53 | | | | | | | | | 186 |
| HP - Homelessness Prevention | | | | | | | | | | | | | |
| Diversion - No supports (0-3) | 20 | 19 | 17 | 24 | | | | | | | | | 80 |

Removed from Prioritization List

| Housing Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housed | 13 | 12 | 15 | 14 | | | | | | | | | 54 |
| Not Housed | 36 | 28 | 31 | 38 | 0 | | | | | | | | 133 |
| Average days to permanent housing | 24 | 30 | 32 | 35 | | | | | | | | | 32 |
| Average days on prioritization list | 87 | 29 | 42 | 32 | | | | | | | | | 50 |

| Project type used (Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Other Permanent Housing (OPH) | 11 | 10 | 9 | 9 | | | | | | | | | 39 |
| Permanent Supportive Housing (PSH) | | 2 | 6 | 5 | | | | | | | | | 13 |
| Rapid Rehousing (RRH) | 2 | | | | | | | | | | | | 2 |

NULL

| Reason for removal (Not Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client/Household cannot be found or contacted. | 11 | | 1 | 4 | 0 | | | | | | | | 16 |
| Client/Household needs to be re-assessed. | | 1 | 2 | | | | | | | | | | 3 |
| Client/Household no longer wishes to participate in Co | 1 | | | 2 | | | | | | | | | 3 |
| Client/Household self-resolved and is no longer homele | 0 | 2 | 2 | 0 | | | | | | | | | 4 |
| NULL | 24 | 25 | 26 | 32 | | | | | | | | | 107 |

CE Household Report: 01/01/2025-04/30/2025 (Single Individuals)

Region: Not selected

CE Events

| Access Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Problem Solving/Diversion/Rapid Resolution interventio | | | 1 | | | | | | | | | | 1 |
| Referral to Prevention Assistance project | 0 | | 0 | | | | | | | | | | 0 |
| Referral to scheduled Coordinated Entry Housing Need | 168 | 134 | 144 | 154 | | | | | | | | | 599 |
| Unique Household TOTAL | 168 | 134 | 144 | 154 | | | | | | | | | 599 |
| Referral Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a Housing Stability Voucher | | 0 | | | | | | | | | | | 0 |
| Referral to Emergency Shelter bed opening | 37 | 22 | 25 | 30 | 0 | | | | | | | | 112 |
| Referral to Housing Navigation project or services | 1 | 2 | 6 | 2 | | | | | | | | | 11 |
| Referral to Joint TH-RRH project/unit/resource opening | | 0 | | | | | | | | | | | 0 |
| Referral to post-placement/follow-up case management | 13 | 7 | 14 | 15 | | | | | | | | | 49 |
| Referral to PSH project resource opening | | 2 | 1 | | | | | | | | | | 3 |
| Referral to RRH project resource opening | 7 | 7 | 7 | 14 | | | | | | | | | 35 |
| Referral to Street Outreach project or services | 3 | 3 | 4 | | | | | | | | | | 10 |
| Unique Household TOTAL | 59 | 42 | 53 | 58 | 0 | | | | | | | | 205 |
| Event Details | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Problem Solving/Diversion/Rapid Resolution interventio | | | 0 | | | | | | | | | | 0 |
| Client housed/re-housed in a safe alternative | | | | | | | | | | | | | 0 |
| Referral to post-placement/follow-up case management | | | | | | | | | | | | | 1 |
| Enrolled in Aftercare project | | | 1 | | | | | | | | | | 1 |
| Referral Results | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a H | | | 0 | | | | | | | | | | 0 |
| ES | | | | | | | | | | | | | 54 |
| ES | | | | | | | | | | | | | 52 |
| Housing Nav | | | | | | | | | | | | | 7 |
| Housing Nav | | | | | | | | | | | | | 0 |
| Housing Nav | | | | | | | | | | | | | 1 |
| TH-RRH | | | | | | | | | | | | | 0 |
| PP/CM | | | | | | | | | | | | | 30 |
| PP/CM | | | | | | | | | | | | | 15 |
| PP/CM | | | | | | | | | | | | | 1 |
| PSH | | | | | | | | | | | | | 2 |
| PSH | | | | | | | | | | | | | 1 |
| RRH | | | | | | | | | | | | | 23 |
| RRH | | | | | | | | | | | | | 3 |
| RRH | | | | | | | | | | | | | 1 |
| SO | | | | | | | | | | | | | 4 |
| SO | | | | | | | | | | | | | 1 |
| SO | | | | | | | | | | | | | 2 |
| NULL | | | | | | | | | | | | | 4 |
| NULL | 0 | 0 | | | | | | | | | | | 0 |

CE Household Report: 01/01/2025-04/30/2025 (Family Household)

Region: Not selected

Intakes completed (EE)

| CE Project (EE) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----------|-----------|-----------|-----------|-----|-----|-----|-----|------|-----|-----|-----|------------|
| PHC - Coordinated Intake(1184) | 60 | 54 | 52 | 70 | | | | | | | | | 236 |
| PHC - Coordinated Intake (Post-Shelter Admission)(1185) | 3 | 2 | 2 | 2 | | | | | | | | | 9 |
| TOTAL | 63 | 56 | 54 | 72 | | | | | | | | | 245 |

Assessments completed (CE Assessment)

| Assessment Level | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----------|-----------|-----------|-----------|-----|-----|-----|-----|------|-----|-----|-----|------------|
| Crisis Needs Assessment | | 0 | | | | | | | | | | | 0 |
| Housing Needs Assessment | 53 | 58 | 48 | 70 | | | | | | | | | 229 |
| TOTAL | 53 | 58 | 48 | 70 | | | | | | | | | 229 |

| Prioritization Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-----------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Not Placed on Prioritization List | 15 | 15 | 15 | 27 | | | | | | | | | 72 |
| Placed on Prioritization List | 38 | 43 | 33 | 43 | | | | | | | | | 157 |

| SPDAT Type | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client Refused (0 Score) | 3 | 3 | 3 | 9 | | | | | | | | | 18 |
| Family (v2.0) | 1 | 3 | | 1 | | | | | | | | | 5 |
| Family (v3.0) | 34 | 34 | 38 | 51 | | | | | | | | | 157 |
| Single (v2.0) | 0 | 0 | | 0 | | | | | | | | | 0 |
| Single (v3.0) | 15 | 17 | 3 | 9 | | | | | | | | | 44 |
| Youth (v2.0) | 0 | 1 | 4 | 0 | | | | | | | | | 5 |

| SPDAT Score / Need | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| PSH - Permanent Supportive Housing (8+) | 44 | 44 | 36 | 52 | | | | | | | | | 176 |
| RRH - Rapid Rehousing (4-7) | 3 | 10 | 9 | 9 | | | | | | | | | 31 |
| HP - Homelessness Prevention | | | | | | | | | | | | | |
| Diversion - No supports (0-3) | 6 | 4 | 3 | 9 | | | | | | | | | 22 |

Removed from Prioritization List

| Housing Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housed | 3 | 1 | 5 | 9 | | | | | | | | | 18 |
| Not Housed | 12 | 18 | 16 | 43 | 2 | | | | | | | | 91 |
| Average days to permanent housing | | | | | | | | | | | | | |
| Average days on prioritization list | | 0 | | 71 | | | | | | | | | 47 |

| Project type used (Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Other Permanent Housing (OPH) | 3 | 1 | 5 | 8 | | | | | | | | | 17 |
| Permanent Supportive Housing (PSH) | | 0 | 0 | 0 | | | | | | | | | 0 |
| Rapid Rehousing (RRH) | 0 | | | | | | | | | | | | 0 |
| NULL | | | | 1 | | | | | | | | | 1 |

| Reason for removal (Not Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client/Household cannot be found or contacted. | 4 | | 0 | 13 | 2 | | | | | | | | 19 |
| Client/Household needs to be re-assessed. | | 0 | 0 | | | | | | | | | | 0 |
| Client/Household no longer wishes to participate in Co | 0 | | | 0 | | | | | | | | | 0 |
| Client/Household self-resolved and is no longer homele | 1 | 1 | 3 | 2 | | | | | | | | | 7 |
| NULL | 7 | 17 | 13 | 28 | | | | | | | | | 65 |

CE Household Report: 01/01/2025-04/30/2025 (Family Household)

Region: Not selected

CE Events

| Access Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Problem Solving/Diversion/Rapid Resolution interventio | | | 1 | | | | | | | | | | 1 |
| Referral to Prevention Assistance project | 3 | | 2 | | | | | | | | | | 5 |
| Referral to scheduled Coordinated Entry Housing Need | 54 | 56 | 51 | 70 | | | | | | | | | 231 |
| Unique Household TOTAL | 55 | 56 | 53 | 70 | | | | | | | | | 234 |
| Referral Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a Housing Stability Voucher | | 1 | | | | | | | | | | | 1 |
| Referral to Emergency Shelter bed opening | 5 | 10 | 19 | 14 | 2 | | | | | | | | 49 |
| Referral to Housing Navigation project or services | 0 | 0 | 2 | 1 | | | | | | | | | 3 |
| Referral to Joint TH-RRH project/unit/resource opening | | 1 | | | | | | | | | | | 1 |
| Referral to post-placement/follow-up case management | 0 | 1 | 4 | 5 | | | | | | | | | 10 |
| Referral to PSH project resource opening | | 1 | 1 | | | | | | | | | | 2 |
| Referral to RRH project resource opening | 2 | 0 | 2 | 4 | | | | | | | | | 8 |
| Referral to Street Outreach project or services | 0 | 0 | 0 | | | | | | | | | | 0 |
| Unique Household TOTAL | 7 | 13 | 26 | 21 | 2 | | | | | | | | 66 |
| Event Details | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Problem Solving/Diversion/Rapid Resolution interventio | | | 1 | | | | | | | | | | 1 |
| Client housed/re-housed in a safe alternative | | | | | | | | | | | | | |
| Referral to post-placement/follow-up case management | | | | | | | | | | | | | |
| Enrolled in Aftercare project | | | 0 | | | | | | | | | | 0 |
| Referral Results | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a H | | | 1 | | | | | | | | | | 1 |
| ES | | | | | | | | | | | | | |
| ES | | | | | | | | | | | | | |
| Housing Nav | | | | | | | | | | | | | |
| Housing Nav | | | | | | | | | | | | | |
| Housing Nav | | | | | | | | | | | | | |
| TH-RRH | | | | | | | | | | | | | |
| PP/CM | | | | | | | | | | | | | |
| PP/CM | | | | | | | | | | | | | |
| PP/CM | | | | | | | | | | | | | |
| PSH | | | | | | | | | | | | | |
| PSH | | | | | | | | | | | | | |
| RRH | | | | | | | | | | | | | |
| RRH | | | | | | | | | | | | | |
| RRH | | | | | | | | | | | | | |
| SO | | | | | | | | | | | | | |
| SO | | | | | | | | | | | | | |
| SO | | | | | | | | | | | | | |
| NULL | | | | | | | | | | | | | |
| NULL | | | | | | | | | | | | | |

CE Household Report: 01/01/2025-04/30/2025 (Youth Subset - 18 to 24)

Region: Not selected

Intakes completed (EE)

| CE Project (EE) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| PHC - Coordinated Intake(1184) | 23 | 19 | 20 | 28 | | | | | | | | | 90 |
| PHC - Coordinated Intake (Post-Shelter Admission)(1185) | 5 | 7 | 4 | 3 | | | | | | | | | 19 |
| TOTAL | 28 | 26 | 24 | 31 | | | | | | | | | 109 |

Assessments completed (CE Assessment)

| Assessment Level | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Crisis Needs Assessment | | 0 | | | | | | | | | | | 0 |
| Housing Needs Assessment | 26 | 25 | 23 | 30 | | | | | | | | | 104 |
| TOTAL | 26 | 25 | 23 | 30 | | | | | | | | | 104 |

| Prioritization Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-----------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Not Placed on Prioritization List | 13 | 8 | 5 | 7 | | | | | | | | | 33 |
| Placed on Prioritization List | 13 | 17 | 18 | 23 | | | | | | | | | 71 |

| SPDAT Type | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client Refused (0 Score) | 3 | 1 | 1 | 3 | | | | | | | | | 8 |
| Family (v2.0) | 0 | 0 | | 0 | | | | | | | | | 0 |
| Family (v3.0) | 6 | 6 | 7 | 11 | | | | | | | | | 30 |
| Single (v2.0) | 0 | 0 | | 0 | | | | | | | | | 0 |
| Single (v3.0) | 2 | 0 | 1 | 1 | | | | | | | | | 4 |
| Youth (v2.0) | 15 | 18 | 14 | 15 | | | | | | | | | 62 |

| SPDAT Score / Need | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| PSH - Permanent Supportive Housing (8+) | 9 | 14 | 15 | 17 | | | | | | | | | 55 |
| RRH - Rapid Rehousing (4-7) | 12 | 9 | 7 | 9 | | | | | | | | | 37 |
| HP - Homelessness Prevention | | | | | | | | | | | | | |
| Diversion - No supports (0-3) | 5 | 2 | 1 | 4 | | | | | | | | | 12 |

Removed from Prioritization List

| Housing Status | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-------|
| Housed | 2 | 3 | 1 | 3 | | | | | | | | | 9 |
| Not Housed | 12 | 10 | 7 | 16 | 0 | | | | | | | | 45 |
| Average days to permanent housing | 2 | 50 | 7 | 6 | | | | | | | | | 19.78 |
| Average days on prioritization list | 24 | 11 | 10 | 39 | | | | | | | | | 24 |

| Project type used (Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Other Permanent Housing (OPH) | 2 | 1 | 0 | 1 | | | | | | | | | 4 |
| Permanent Supportive Housing (PSH) | | 2 | 1 | 1 | | | | | | | | | 4 |
| Rapid Rehousing (RRH) | 0 | | | | | | | | | | | | 0 |

NULL

| Reason for removal (Not Housed) | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Client/Household cannot be found or contacted. | 5 | | 0 | 4 | 0 | | | | | | | | 9 |
| Client/Household needs to be re-assessed. | | 0 | 0 | | | | | | | | | | 0 |
| Client/Household no longer wishes to participate in Co | 0 | | | 1 | | | | | | | | | 1 |
| Client/Household self-resolved and is no longer homele | 0 | 2 | 1 | 0 | | | | | | | | | 3 |
| NULL | 7 | 8 | 6 | 11 | | | | | | | | | 32 |

CE Household Report: 01/01/2025-04/30/2025 (Youth Subset - 18 to 24)

Region: Not selected

CE Events

| Access Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|--|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Problem Solving/Diversion/Rapid Resolution interventio | | | 0 | | | | | | | | | | 0 |
| Referral to Prevention Assistance project | 0 | | 0 | | | | | | | | | | 0 |
| Referral to scheduled Coordinated Entry Housing Need | 26 | 25 | 24 | 30 | | | | | | | | | 104 |
| Unique Household TOTAL | 26 | 25 | 24 | 30 | | | | | | | | | 104 |
| Referral Events | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a Housing Stability Voucher | | 1 | | | | | | | | | | | 1 |
| Referral to Emergency Shelter bed opening | 6 | 4 | 8 | 9 | 0 | | | | | | | | 25 |
| Referral to Housing Navigation project or services | 0 | 0 | 1 | 0 | | | | | | | | | 1 |
| Referral to Joint TH-RRH project/unit/resource opening | | 1 | | | | | | | | | | | 1 |
| Referral to post-placement/follow-up case management | 0 | 0 | 0 | 1 | | | | | | | | | 1 |
| Referral to PSH project resource opening | | 1 | 1 | | | | | | | | | | 2 |
| Referral to RRH project resource opening | 1 | 0 | 0 | 7 | | | | | | | | | 8 |
| Referral to Street Outreach project or services | 0 | 0 | 1 | | | | | | | | | | 1 |
| Unique Household TOTAL | 7 | 6 | 10 | 17 | 0 | | | | | | | | 35 |
| Event Details | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Problem Solving/Diversion/Rapid Resolution interventio | | | 0 | | | | | | | | | | 0 |
| Client housed/re-housed in a safe alternative | | | | | | | | | | | | | 0 |
| Referral to post-placement/follow-up case management | | | 0 | | | | | | | | | | 0 |
| Enrolled in Aftercare project | | | | | | | | | | | | | 0 |
| Referral Results | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
| Referral to a H | | | 1 | | | | | | | | | | 1 |
| ES | 3 | 4 | 5 | 4 | | | | | | | | | 14 |
| ES | 2 | 1 | 2 | 3 | 2 | | | | | | | | 10 |
| Housing Nav | 0 | | 0 | 0 | | | | | | | | | 0 |
| Housing Nav | | | 1 | | | | | | | | | | 1 |
| Housing Nav | | | 0 | | | | | | | | | | 0 |
| TH-RRH | | 1 | | | | | | | | | | | 1 |
| PP/CM | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| PP/CM | | 0 | 0 | 1 | | | | | | | | | 1 |
| PP/CM | 0 | | | | | | | | | | | | 0 |
| PSH | | 1 | 0 | | | | | | | | | | 1 |
| PSH | | | | 1 | | | | | | | | | 1 |
| RRH | 0 | 1 | 0 | 2 | | | | | | | | | 3 |
| RRH | | 0 | | 2 | | | | | | | | | 2 |
| RRH | 0 | | | | | | | | | | | | 0 |
| SO | | 0 | 1 | | | | | | | | | | 1 |
| SO | | | 0 | | | | | | | | | | 0 |
| SO | | | | 0 | | | | | | | | | 0 |
| NULL | | 0 | 1 | 0 | | | | | | | | | 1 |
| NULL | 0 | 0 | | | | | | | | | | | 0 |

April 18, 2025

Nathan Simpson, CEO
Primary Health Care, Inc.
1200 University Ave Ste. 200
Des Moines, IA 50309

Dear Mr. Simpson,


I am pleased to write this letter in support of Primary Health Care's (PHC) Tenant Based Rental Assistance application to the Iowa Finance Authority. PHC's TBRA program assists literally homeless individuals and families gain permanent housing as they work towards goals that will ensure their long-term housing stability. PHC has a strong record of administering Rapid Rehousing and TBRA programming, and their ability to provide case management and connection to housing is of the highest standard.

Homeward serves as Polk County's homelessness planning organization, forging strategic partnerships between homelessness organizations, community partners, government officials, and people experiencing homelessness. Our work is to ensure that Polk County residents rarely experience homelessness at all and that their stay in homelessness is a brief, one-time experience when it does occur. We recognize the need for services and housing for our homeless population and believe in the work of Primary Health Care.

PHC uses effective, evidence-based strategies when working with people experiencing homelessness. By utilizing progressive engagement, PHC case managers are prepared to meet clients where they're at and offer them the right resources at the right time. This type of intervention also lends itself to PHC's support of harm reduction and housing first strategies by ensuring the client is setting the goals and their basic needs are met first and foremost.

The relationships formed between PHC, our agency, and other agencies in our community have been highly successful at making a difference in the lives of those experiencing homelessness in Polk County and the Balance of State. I look forward to continued involvement with your program in the future.

As we all strive to end homelessness in our community, I fully support PHC's request for TBRA funding.
Sincerely,



Angie Arthur
Executive Director

PROPOSED POLICY COVER SHEET

POLICIES: Performance Management Plan

New Revised

OVERVIEW:

Having a performance management plan is a requirement of the HEARTH Act of 2009 which authorized the Continuum of Care Program. The Performance Management Plan policy was first approved in 2017 and updated in 2021.

The proposed revisions to this policy include:

- Expanding the scope of the plan to include project administration and not just performance measures to better reflect Homeward's responsibilities for evaluating a project's performance.
- Revising the wording of the annual on-site monitoring visit for clarity.

IA-502 (Des Moines/Polk County) CoC Performance Management Plan

Introduction

Section 578.7(a)(6) of the interim rule implementing the Continuum of Care program authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) directs local continua of care to:

“Consult with recipients and subrecipients to establish performance targets appropriate for population and program type, monitor recipient and subrecipient performance, evaluate outcomes, and take action against poor performers;”

Section 427 of the Act established selection criteria for HUD to use in awarding CoC funding that require CoCs to report to HUD their system-level performance. The intent of these selection criteria are to encourage CoCs, in coordination with ESG Program recipients and all other homeless assistance stakeholders in the community, to regularly measure their progress in meeting the needs of people experiencing homelessness in their community and to report this progress to HUD.

System performance targets are intended to reflect performance across multiple projects of a given type (e.g., emergency shelter) or across a range of projects and project types (e.g., length of time homeless) and subpopulations. Performance targets for the overall system represent performance of all applicable projects for all populations.

IA-502 (Des Moines/Polk County) CoC (DM/PC CoC) Performance Management Plan (PMP) identifies project and system performance goals for the DM/PC CoC and outlines how performance is measured and monitored.

The intent of the PMP is ~~not only to meet the requirements of the HEARTH Act but also to;~~

- 1.) Align housing and services to community needs
 - a.) Determine whether projects are achieving intended results
 - b.) Modify the approach or activities if the project is not achieving intended results
 - c.) Use outcome data to communicate the effectiveness of projects to funders and community
- 2.) Evaluate project administration
 - a) Findings and corrective action from City of Des Moines and HUD Monitoring as well as from annual audit
 - b) Draws to City of Des Moines are accurate and completed monthly
 - c) Grant award is fully spent during each contract period
 - d) Compliance with DM/PC CoC and HUD policies and procedures

- 2.) Engage in resource allocation
 - a.) Review and rank existing projects for renewal
 - b.) Reallocate resources from existing projects to new projects to meet new priority needs or to increase the project's performance in meeting intended results.

Basics of Performance Measurement Management

Homeward is charged with monitoring project performance, system performance, ~~and~~ setting performance measures, ~~and evaluating project administration~~. The Homeward's Grant Committee is responsible for monitoring quarterly project and system performance reviews while ~~the~~ Homeward's Performance Measures Committee is responsible for setting project and system performance measures. Both committees make regular reports at Homeward's monthly board meetings.

Project Performance Measurement

The U.S. Department of Housing and Urban Development (HUD), which provides federal homeless assistance funds through its CoC Program, requires project performance reporting via the annual CoC application and Annual Performance Reports (APRs). Measuring the performance of homeless assistance projects (i.e., CoC-funded and City of Des Moines ESG-funded) also is critical to:

- Understanding how well projects are doing at ending homelessness, or what issues projects may need to improve upon.
- Identifying project types/models that may be more successful at ending homelessness than others.

System Performance Measurement

As part of the new CoC Program regulations, HUD requires all CoCs begin to monitor the performance of their system. Measuring system performance also is critical to:

- Understanding how well the community is doing at addressing and ending homelessness.
- Identifying areas of the system that may need improvement.

Setting Performance Measures

The Performance Measures Committee considered HUD's project performance objectives and system performance measures in determining where to set project and system goals for the DM/PC CoC.

Project Administration

As part of a project's performance, HUD requires CoC's to identify and address projects that are not meeting outcomes established by the CoC beyond performance measures. In doing so, it is critical that the CoC:

- Learn why the project isn't performing as expected.

- Support poor performers as much as possible through education and technical assistance.
- Consider remedial actions such as reallocating the project’s funds for another community project.

DM/PC CoC Project Performance Measures

The project performance measures for DM/PC CoC homeless assistance projects are found in Appendix A of this plan. These performance measures apply to all City of Des Moines ESG-funded and CoC-funded projects. Each measure identifies for which project type (ES, TH, RRH and/or PSH) it is applicable.

Monitoring Project Performance

Quarterly Performance Measures Report

The Des Moines/Polk County Monitoring Report (Monitoring Report) provides project-level performance information for each performance measure. The performance information included in each Monitoring Report is based on a measure’s applicability to the type of ESG or CoC-funded project for which the report is being created.

An ESG or COC-funded projects’ performance is monitored on a quarterly basis via the Monitoring Report that can be generated in HMIS or DVISM. The reporting schedule is as follows:

- 1st Quarter = January 1 – March 31
 - Reports performance data for first quarter
- 2nd Quarter = January 1 – June 30
 - Reports performance data for first and second quarters
- 3rd Quarter = January 1 – September 30
 - Reports performance data for first, second, and third quarters
- 4th Quarter = January 1 – December 31
 - Reports performance data for the full year

Instructions for running the Monitoring Report in HMIS and DVISM are included in Appendix B.

Sharing Monitoring Report Data

Each quarter, CoC-funded and City of Des Moines ESG-funded providers will share their Monitoring

Report with Homeward’s executive director. Homeward’s executive director will share the reports with the Grant Committee each quarter

Annual On-Site Monitoring Visit

At least annually, Homeward staff and Grant Committee members will complete an on-site monitoring visit of each CoC and City of Des Moines ESG-funded provider using the Grantee Site Visit Documentation/Evaluation Form found in Appendix D.

Quality Improvement Process

Projects that fail to meet an objective for at least one year will be required to develop a Quality Improvement Plan (QIP) as outlined in Appendix C. Ongoing poor performance could ultimately result in the loss of CoC Program funding or City of Des Moines ESG funding.

Implementing the Performance Management Plan

Homeward’s staff is responsible for implementing this Performance Management Plan. Implementation involves: 1.) Receiving the Monitoring Report and reviewing all data therein; 2.) **Scheduling the annual** ~~Annually completing an~~ on-site **monitoring** visit **and completing the** of each CoC and City of Des Moines ESG-funded provider with Grant Committee members and provide the provider with a copy of the Grantee Site Visit Documentation/Evaluation Form **prior to the visit;** found in Appendix D; 3.) Sharing project and system performance information with Homeward’s board and full DM/PC CoC on a quarterly basis; and 4.) In collaboration with the Grant Committee, identify any consistently under-performing projects and target them for QIP development as needed.

In addition to monitoring project and system performance, Homeward staff will work with the Performance Committee to annually review and update the performance measures found in Appendix A of this Performance Management Plan.

Providers’ Responsibilities and Meeting Performance Objectives

Submit Quarterly Monitoring Report

This Performance Management Plan requires all CoC-funded and City of Des Moines ESG-funded projects to submit quarterly Monitoring Reports to Homeward’s executive director by the 15th day of the month following the quarter being reported.

Ensure HMIS/DVIMS Data Quality

Because the Monitoring Reports used to monitor project performance are generated from HMIS, it is critical that HMIS data be accurate and of good quality. To this end, providers should regularly engage in data quality reviews and ensure timely data entry. Providers can use the Data Quality

Framework Reports available in HMIS to help monitor and manage their HMIS data quality on an ongoing basis. The report can be found on the Reports tab in ServicePoint and in DVIMS.

Consistent data quality issues could trigger the development of a QIP or have an impact on projects' ability to access renewal CoC Program or City of Des Moines ESG funding.

Participate in the Annual On-Site Monitoring Visit

Providers will work with Homeward staff in scheduling and preparing for the annual on-site monitoring visit ensuring relevant program staff are present for the visit.

Develop Internal Improvement Plans as Needed

Providers should monitor their own performance on all applicable performance measures through use of the quarterly Monitoring Report **as well as project administration objectives**. If providers notice they are not meeting **a measure or** objective, it is their responsibility to develop internal plans to address the poor performance and ensure that improvement is made. As previously mentioned, projects that fail to meet **a measure or** objective for at least one year will be targeted for development of a QIP. Ensuring that project performance **measures and administration** objectives are met will prevent projects being targeted for QIP development.

Participate in Quality Improvement Plan as Required

Staff of projects required to develop a Quality Improvement Plan (QIP) are expected to address the deficiencies outlined in the plan in the time frame indicated. Once on a QIP a project runs the risk of losing renewal funding if they are not able to improve their performance within a specific timeframe.

APPENDIX A

DM/PC CoC PERFORMANCE MEASURES

FY 2025 Performance Measures

Destination Error Rate

| Project Type | Goal |
|--------------|------|
| Single ES | 20% |
| Family ES | 10% |
| RRH | 10% |
| PSH & TH | 5% |

Successful Exits/Retention

| Project Type | Goal |
|-----------------|------|
| Single ES | 25% |
| Family ES | 60% |
| RRH | 72% |
| PSH (Retention) | 93% |
| Street Outreach | 40% |

Income Increases

| Project Type | Goal |
|--------------|------------------------------------|
| RRH | 25% |
| PSH | Q1: 15% Q3: 25% Q2: 20% Q4: 30% |

Days to Move In

| Project Type | Goal |
|--------------|---------|
| PSH | 90 days |
| RRH | 75 days |

Days to Data Entry

| Project Type | Goal |
|--------------|--------|
| All | 7 days |

Data Completeness

| Project Type | Goal |
|--------------|---------------------------|
| All | ≤2% missing (null) values |

APPENDIX B

DSM-POLK COC AND ESG MONITORING REPORT INSTRUCTIONS

DSM-POLK ESG & CoC Monitoring Report¹

To run the reports:

1. Log in to ServicePoint.
2. Click “Business Objects”.
3. Click the marker to expand the “Public Folder”.
4. Click the marker to expand the “Des Moines-Polk CoC folder.
5. Click on the report titled “2024 DSM-Polk Monitoring Report”.
6. In the prompt window that appears, click on the prompt labeled “Provider.”
7. Search or scroll down to your project name to select it from the provider list.
8. In the prompt window, click “Enter effective date” and enter the first date after the end of the quarterly reporting period
9. In the prompt window, click “Report_StartDate” and enter the first date of the reporting period
10. In the prompt window, click “Report_EndDate+1” and enter the date that represents the day after the end date of the reporting period
11. Click Run.
12. To save a PDF copy of the report, click the down arrow icon in the upper left corner. Select “PDF” and then select “Export.”

Forward a copy of the report to Jim Cain at jcain@homewardiowa.org.

¹ Although the report is stored in the Des Moines-Polk CoC Folder, it can be run for both ESG and CoC-funded projects.

IA-502 (Des Moines/Polk County) CoC

Quality Improvement Tool

ORGANIZATION

Name: _____

CONTACT

Grant Contact Person: _____

Phone: _____ Email: _____

Agency Director: _____

Phone: _____ Email: _____

PROJECT

HUD Grant Number: _____

HUD Project Name: _____

Program Type: PSH RRH TH-RRH SSO-CI HMIS

PLAN

Area of Improvement: _____

Action Step: _____

Completion Date: _____

Staff Responsible: _____

Action Step: _____

Completion Date: _____

Staff Responsible: _____

Action Step: _____

Completion Date: _____

Staff Responsible: _____

Progress: _____

COMPLETION:

The Quality Improvement Plan for this project has been completed this ____ day of _____, 20__.

Authorized Organization Representative:

Homeward

Representative:

Name: _____

Name: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

APPENDIX D

GRANTEE SITE VISIT DOCUMENTATION/EVALUATION FORM

Grantee Site Visit Documentation/Evaluation Form

| Contact Information and Meeting Location | |
|--|--|
| Grantee Agency: | |
| On-Site Contact: | |
| Date/Location: | |

| Project Summary | |
|-------------------|---------------------------|
| Continuum of Care | Emergency Solutions Grant |
| | |

| Site Visit Participants | |
|-------------------------|---|
| Name | Title/Position – Organizational Affiliation |
| | |
| | |
| | |

| Project Status | |
|---|------------------------------|
| <i>Check as appropriate</i> | <i>Notes or more details</i> |
| 1. Please provide a summary of your project and progress to date. | |
| <input type="checkbox"/> Behind, not progressing <input type="checkbox"/> Behind, but progressing <input type="checkbox"/> Making expected progress <input type="checkbox"/> Ahead in one or more goals versus plan | |
| 2. Discuss any successes or challenges you have or foresee with your CoC project (did they offer possible solutions)? | |
| <input type="checkbox"/> Timeline or schedule <input type="checkbox"/> Budget/unspent funds <input type="checkbox"/> Data entry <input type="checkbox"/> Centralized intake <input type="checkbox"/> Performance measures | |
| 3. Do you have any technical assistance needs at this time that Homeward can assist you with? | |
| <input type="checkbox"/> HMIS/DVIMS <input type="checkbox"/> Housing First Implementation <input type="checkbox"/> VAWA Implementation <input type="checkbox"/> Financial management <input type="checkbox"/> Grant application | |
| 4. Provider Monitoring Report Assessment | |
| <input type="checkbox"/> Performance is within 5% of all goals <input type="checkbox"/> Improvement needed (identify performance measure) | |
| 5. Site visit assessment of impact of the project support/likelihood for sustainability or lessons for future Homeward support? | |
| | |

| | |
|--|--|
| | |
| 6. Grantee Follow-Up Items/Expectations and Follow-Up Items/Expectations: | |
| <input type="checkbox"/> Quarterly reports needed <input type="checkbox"/> Quality Improvement Plan <input type="checkbox"/> In-person follow up meeting | |

TOPIC: 2025 Letter of Interest

DATE: April 30, 2025

BACKGROUND:

The local process for submitting applications to be considered in the annual CoC Program Competition includes the submission of a Letter of Interest (LOI), and later, a project application. There are two LOI forms: one for existing projects who wish to renew their grant funding and one for new projects.

The Renewal LOI informs Homeward’s staff of which existing projects plan to renew their CoC grants and to any changes the funded organization may be considering. Because of the uncertainty as to whether the new administration will honor last year’s NOFO and automatically renew projects or issue a new NOFO, we’ve removed the option to make changes to renewal projects this year.

The New Project LOI informs Homeward’s staff of any new applications organizations may be considering as well as the scope of the proposed project and the amount of money that may be requested. This gives Homeward’s staff the ability to determine if the proposed project is eligible for funding and if the amount of funds to be requested is within the range of the amount of available funds as well as, suggest changes that would make the proposed project eligible for funding and within the amount of funds projected to be available.

The 2025 LOIs will be released May 19th and must be returned by noon on June 2nd.

RECOMMENDATION:

Following this two-page summary is the Grant Committee’s recommended Renewal Project and New Project LOIs for the 2025 local CoC Program Competition. Below is a summary of the changes to the LOIs for the 2025 competition.

Renewal Project LOI - The proposed changes to this LOI, include:

- Updating the date and time the LOI is due to Homeward;
- Changing the year from 2024 to 2025 throughout the document;
- Removing the table in the “ Modifications” section which denoted the types of changes a renewal application was proposing to make to their project.

New Project LOI – The proposed changes to this LOI, include:

- Updating the date and time the LOI is due to Homeward.
- Changing the year from 2024 to 2025 throughout the document.
- “Overview”, second paragraph – Added “unless an extended deadline is granted by Homeward,”
- Adding proposed 2025 new project priorities in section I.

- Updating link to 2024 NOFO in section II.
- Updating CoC Bonus amount for 2024 in section IV.
- Removing section V. describing the amount of additional funds that will be available due to the reallocation of a PSH project (Pertains to Anawim’s reallocation in 2024).
- Removing section VI. which described the parameters of any new PSH project created using the CoC Bonus and reallocated funds to prevent the current participants in the Anawim Consolidated project being reallocated from losing their housing. (Pertains to Anawim’s reallocation in 2024)

IA-502 Des Moines/Polk County CoC 2025 Continuum of Care Application

Letter of Interest – Renewal Project

OVERVIEW

The LOI process will assist Homeward in understanding the expenditure rate and budgetary needs of existing projects and whether they will request renewal funding.

If your organization is planning to renew an existing Homeless Management Information System (HMIS), Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Rapid Rehousing-TH (RRH-TH), Supportive Services Only-CI (SSO-CI), or Youth Homeless Demonstration Program (YHDP) project you must submit a *non-binding* LOI by email to **Angie Arthur** at aarthur@homewardiowa.org **no later than month/day, 2025 at 12:00 PM**. LOI's submitted after this deadline **WILL NOT** be accepted, **unless an extended deadline is granted by Homeward**, and the organization **WILL NOT** be considered for submitting a full project application for 2025 HUD CoC funds. Projects will be prioritized and ranked as described in the *2025 CoC Program Competition Priorities and Ranking*.

ORGANIZATION

Name: [Click here to enter text.](#)

Grant Contact Person: [Click here to enter text.](#)

Phone: [Click here to enter text.](#) Email: [Click here to enter text.](#)

PROJECT INFORMATION

| HUD Project Name | HUD Grant # | Program Type <small>(PSH, RRH TH-Y, SSO-CI, HMIS)</small> | Expiration Date <small>(mm/dd/yyyy)</small> | Total Grant Amount | Amount Drawn Down | Date of Last Draw <small>(mm/dd/yyyy)</small> |
|------------------|-------------|--|--|--------------------|-------------------|--|
| Project Name | Grant # | Choose an item. | Click here for calendar | \$0 | \$0 | Click here for calendar |
| Project Name | Grant # | Choose an item. | Click here for calendar | \$0 | \$0 | Click here for calendar |
| Project Name | Grant # | Choose an item. | Click here for calendar | \$0 | \$0 | Click here for calendar |
| Project Name | Grant # | Choose an item. | Click here for calendar | \$0 | \$0 | Click here for calendar |

MODIFICATIONS

- No modifications will be allowed to CoC or YHDP renewal grants for the 2025 competition.

Person completing the Letter of Interest:

Name Signature Title

I certify, on behalf of my organization, that all information contained in this Letter of Interest is accurate and true to best of my knowledge and belief and is consistent with my organization's records. I understand and acknowledge that presenting false information or failing to provide accurate and complete information as required could have a negative impact on my organization's application potentially including, but not limited to, rejection of my organization's grant application.

Executive Director/CEO/President Date

IA-502 Des Moines/Polk County CoC 2025 Continuum of Care Application

Letter of Interest – New Project

OVERVIEW

To assist in planning for the 2025 HUD Continuum of Care Application process, Homeward is implementing a Letter of Interest (LOI) process. The LOI process allows Homeward the opportunity to review prospective new applications to fill specific gaps in the local continuum using HUD Continuum of Care (CoC) CoC or DV bonus funds or through reallocation of existing program funds.

If your organization is considering submitting a new project application for the 2025 CoC Program Competition, you must submit a *non-binding* LOI by email to Angie Arthur at arthur@homewardiowa.org **no later than June 2, 2025 at 12:00 PM**. LOI's submitted after this deadline **WILL NOT** be accepted, **unless an extended deadline is granted by Homeward**, and the organization **WILL NOT** be considered for submitting a full project application for 2025 HUD CoC funds.

NEW PROJECTS

- I. Applications for new projects, as described in sections A and B below, will be considered for the 2025 CoC Program Competition.
 - A. Priorities for new projects funded through the CoC Bonus:
 1. Rapid Rehousing (RRH)* for families, couples or single individuals with a program length of 12 to 24 months.
 2. Permanent Supportive Housing (PSH) for single individuals.
 - B. Priorities for new projects funded through Reallocation:
 1. Rapid Rehousing (RRH)* for families, couples or single individuals with a program length of 12 to 24 months.
 2. Permanent Supportive Housing (PSH) for single individuals.

* Persons to be served in RRH must meet the following criteria:

- (a) residing in a place not meant for human habitation;
- (b) residing in an emergency shelter;
- (c) persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
- (d) residing in a transitional housing project that was eliminated in the FY 2017 CoC Program Competition; or
- (e) residing in transitional housing funded by a Joint TH and PH-RRH component project (see Section III.A.3.h. of the NOFA); or
- (f) receiving services through a VA-funded homeless assistance program and met one of the above criteria (Sections III.A.3.j.(3)(a), (b), (c), or (d) at initial intake to the VA's homeless assistance system.

II. To verify if your project is eligible, please review the 2024 HUD CoC NOFO: https://www.hud.gov/sites/dfiles/CPD/documents/FY2024_FY2025_CoC_and_YHDP_NOFO_FR-6800-N-25.pdf

III. To be eligible for consideration, new projects must:

- (1) Propose to serve homeless adults or homeless families coming directly from the streets or emergency shelters.
- (2) Provide scattered-site leasing (units or structures cannot be owned by applicant) or tenant-based rental assistance or, if the applicant can provide a deed or long-term lease demonstrating site control for a building or units where evidence of site control exceeds the requested grant term, and where building or units are ready to be occupied no later than **3 months** after award of funds, the applicant may instead request operating costs or project-based rental assistance.
- (3) Be submitted by a project applicant that is in good standing with HUD, which means that the project applicant does not have any open monitoring findings or history of slow expenditure of grant funds;
- (4) Demonstrate a plan for rapid implementation of the program. The project narrative must document how the project will be ready to begin housing the first program participant within 6 months of the award.
- (5) Demonstrate a connection to mainstream service systems.
- (6) Demonstrate that the type, scale, and location of the housing, as well as the type and scale of the supportive services, fit the needs of program participants.
- (7) Demonstrate that program participants will be assisted to obtain and remain in permanent housing in a manner that fits their needs.
- (8) Be a current participant or agree to participate in the Des Moines/Polk County coordinated assessment system.
- (9) Provide a 25% match (cash or in-kind contributions) for all non-lease grant funds for which the applicant has applied.

Additionally, HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:

- (a) Project applicants and potential sub-recipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, S+C, or CoC Program, as evidenced by timely reimbursement of sub-recipients, regular drawdowns, and timely resolution of any monitoring findings.
- (b) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources.
- (c) Project applicants must demonstrate they will be able to meet all timeliness standards per §578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this NOFA. HUD reserves the right to deny the funding request for a new project if the request is made by an existing recipient that HUD finds to have significant problems related to capacity, performance, or unresolved auditing or monitoring related to one or more existing grants or does not routinely draw down funds from e-LOCCS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

- IV. The expected grant amount for the CoC Bonus will be up to five percent (5%) of the DSM/Polk CoC's Final Pro Rata Need (FPRN), which totaled \$686,828 in 2024.
- V. New project applications will be ranked by Homeward's Grant Committee along with the current renewal project applications. Projects will be prioritized and ranked as described in the *2025 CoC Program Competition Priorities and Ranking*.

Letter of Interest – New Project

ORGANIZATION

Name: Click here to enter text.

Address: Click here to enter text.

City: Click here to enter text. **State:** Click here to enter text. **Zip:** Click here to enter text.

Phone: Click here to enter text. **Fax:** Click here to enter text. **Email:** Click here to enter text.

CONTACT

Grant Contact Person: Click here to enter text.

Phone: Click here to enter *text*. **Email:** *Click here to enter text.*

Agency Director: Click here to enter text.

Phone: Click here to enter text. **Email:** Click here to enter text.

PROJECT SUMMARY

Project Name: Click here to enter text.

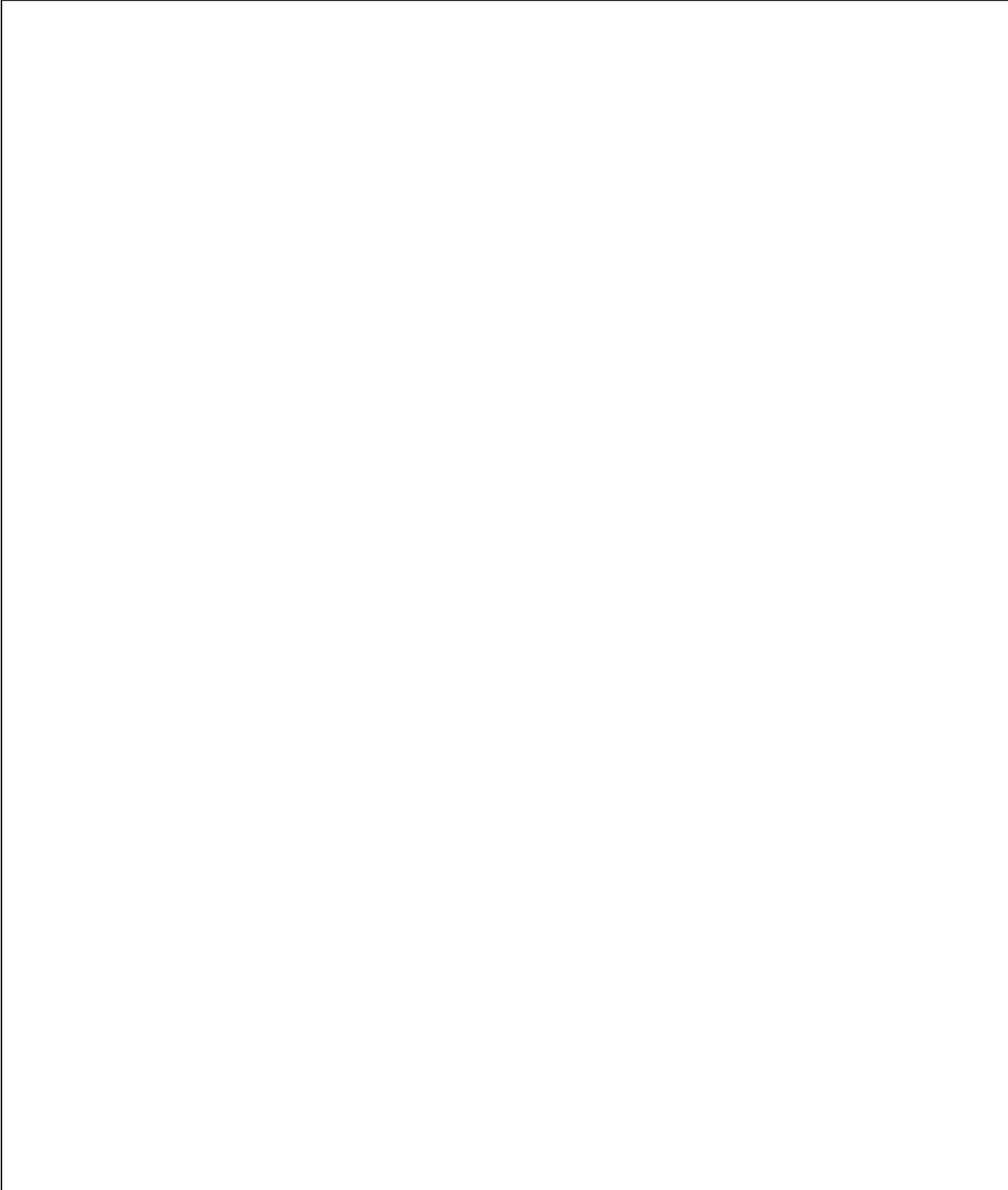
Program Type/Population Served (Choose one): RRH for adults RRH for families

Unit Configuration (Indicate number of units in front of each unit type below):

0 BR # 1 BR # 2 BR # 3 BR # 4 BR # TOTAL

Project Description (type of housing – scattered site or project-based; strategies to be used in assisting hard-to-serve populations secure housing; scope of services to be provided and specific partners who will provide services; strategies for assisting participants in accessing mainstream resources; and timetable for implementing the project) – 2,000 characters (excluding spaces)

Organization Experience and Capacity (organization’s previous experience in operating a similar project; challenges faced and specific strategies used to overcome challenges in implementing or operating a similar project; organization’s ability and qualifications to operate the proposed project - identify key members of the project operations team and briefly describe their relevant experience and duties) – 3,000 characters (excluding spaces)



Project Budget Worksheet

| Line Item (Review 24 CFR 578 for program overview & eligible expenses) | Total Assistance Request for 1 Year Grant Term |
|--|---|
| 1a. Leased Units | \$0 |
| 1b. Leased Structures | \$0 |
| 2. Rental Assistance | \$0 |
| 3. Supportive Services | \$0 |
| 4. Operations | \$0 |
| 5. HMIS | \$0 |
| 6. Subtotal Assistance Requested (lines 1a.- 5) | \$0 |
| 7. Administration (up to 10% of line 6) | \$0 |
| 8. Total Assistance plus Admn. (total lines 6 and 7) | \$0 |
| 9. Cash Match | \$0 |
| 10. In-Kind Match | \$0 |
| 11. Total Match (lines 9 and 10) – must equal 25% of line 8 | \$0 |
| 12. Total Budget (lines 8 and 11) | \$0 |

Cash and/or In-Kind Match

| Source | Amount | Cash (check) | In-kind (check) | Signed MOU or Agreement for in-kind amounts prior to a HUD grant agreement (Check if Yes) |
|---------------------------|---------------|--------------------------|--------------------------|--|
| Click here to enter text. | \$0 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Click here to enter text. | \$0 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Click here to enter text. | \$0 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Click here to enter text. | \$0 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| TOTAL | \$0 | | | |

ELIGIBILITY

Centralized Intake Verification – This project will accept referrals exclusively from the DSM/Polk County Centralized Intake System and follows all policies and procedures of the DSM/Polk County Centralized Intake System.

Yes No

Housing First Verification – This project will follow the DSM/Polk CoC’s Housing First Evaluation (see attached).

Yes No

Are there any unresolved City of Des Moines or HUD monitoring findings, or outstanding audit findings related to this organization? Yes No If “Yes,” briefly describe.

Person completing the Letter of Interest:

Name

Signature

Title

I certify, on behalf of my organization, that all information contained in this Letter of Interest is accurate and true to best of my knowledge and belief and is consistent with my organization’s records. I understand and acknowledge that presenting false information or failing to provide accurate and complete information as required could have a negative impact on my organization’s application potentially including, but not limited to, rejection of my organization’s grant application.

Executive Director/CEO/President

Date

Letter of Interest Submission: Please submit this LOI by email to [Angie Arthur at aarthur@homewardiowa.org](mailto:Angie.Arthur@homewardiowa.org) **no later than June 2, 2025 at 12:00 PM**. LOI’s submitted after this deadline **WILL NOT** be accepted and the organization **WILL NOT** be considered for submitting a full project application for 2025

Housing First Evaluation

All CoC-funded projects, except for HMIS and SSO-CI projects, **must operate as a Housing First model**. Please complete the checklist below by checking the box in front of each of the criteria that applies to your project.

1. Will/Does the project require a background screening prior to project entry (excluding sexual offender check for site-based projects with legal requirements)?
 Yes No
2. Will/Does the project prohibit persons with certain criminal convictions from entering your project (excluding registered sexual offender for site-based projects with legal requirements)?
 Yes No
3. Will/Does the project require participants to be clean and sober prior to project entry and/or during project stay?
 Yes No
4. Will/Does the project require alcohol/drug tests on participants suspected of being under the influence?
 Yes No
5. Will/Does a positive alcohol/drug test result in termination from the project and/or require participant to participate in substance abuse treatment and/or detox to resume project services?
 Yes No
6. Will/Does the project require participants to have a mental health evaluation prior to project entry?
 Yes No
7. Will/Does the project require project participants who demonstrate mental health symptoms to participate in mental health services and/or medication compliance (*excluding those who present a danger to self or others*) as a condition of services?
 Yes No
8. Will/Does the project require participants to have income at time of project entry?
 Yes No
9. Will/Does the project require participants to obtain an income as a condition of remaining in the project?
 Yes No
10. Will/Does the project require participants to participate in supportive services (such as vocational training, employment preparation, budgeting or life skills classes; not including required case management meetings) as a condition of continued services?
 Yes No
11. Will/Does the project require participants to be ‘progressing’ in their goals in order to remain in the project?
 Yes No

12. Will/Does the project require participants to sign a services plan agreement to receive your services? *(Please note a service plan is not the same as a housing plan.)*
 Yes No
13. Will/Does the project exclude or refuse project entry based on race, color, religion, national origin, disability, sex, sexual orientation, gender identity and/or gender expression?
 Yes No
14. Will/Does the project include any requirements, outside of those typically found in a lease Agreement in Polk County *(applicable to housing projects)*?
 Yes No N/A
15. Will/Do project participants have to travel to the agency’s office(s) to receive the majority of their services, including case management, after they are housed *(applicable to scattered-site housing projects)*?
 Yes No N/A
16. Will/Does the project exclude any dependent children in the household, based on age and/or gender, from remaining with the household at the project *(applicable to projects serving families)*?
 Yes No N/A
17. Will/Does the project prohibit any member(s) of a household *(as defined by the household)*, based on age, gender, biological relationship and/or marital status, from residing together at the project?
 Yes No N/A
18. Will/Does the project exclude any family composition type: single dad, single mom, same gender couples, opposite-gender couples, multi-generational, and non-romantic groups who present for services as a family? *(applicable to projects serving families)*?
 Yes No N/A
19. Will/Does project require project participants to be “placed” in accordance with their sex assigned at birth and/or “perceived” gender; and/or require participant to “prove” their gender identity prior to receiving services?
 Yes No
20. Will/Do the project exclude participants who do not have a form of identification?
 Yes No

INCLUDE WITH THIS LOI ONE COPY OF YOUR ADMITTANCE POLICY, ONE COPY OF YOUR TERMINATION POLICY AND ONE COPY OF YOUR TERMINATION APPEAL PROCESS.

TOPIC: 2025 CoC Program Competition Priorities and Ranking

DATE: April 30, 2025

BACKGROUND:

HUD’s CoC Program Competition regulations require the Des Moines/Polk County CoC to establish priorities for new projects submitted for funding. Funding for new projects may come from two sources:

CoC Bonus – A CoC may submit new project applications totaling up to 5% of its Final Pro Rata Need (the maximum amount of funds the DSM/Polk CoC can be awarded). Last year, our CoC Bonus amount was \$686,828.

Reallocation – Funds that are shifted from an existing renewal project to create one or more new projects.

RECOMMENDATION:

Following this summary is the Grant Committee’s recommendation for the 2025 CoC Program Competition Priorities and Ranking.

Page 1 contains the priorities for new projects and the rationale for selecting those priorities.

Page 2 contains the project ranking. A note about ranking. Per HUD’s CoC Program Competition regulations, renewal and new projects must be scored and assigned a unique rank number then ranked highest to lowest in one of two tiers:

Tier 1 - The amount of funds available in Tier 1 equals 90% (subject to change per HUD) of the total amount of funds needed to renew all existing non-YHDP projects¹. Therefore, all projects ranked in Tier 1 are guaranteed to be funded unless the funding for the last project in Tier 1 straddles Tier 1 and Tier 2.

Tier 2 - The amount of funds available for projects ranked in Tier 2 is the remaining 5% of the amount of funds needed to renew all existing non-YHDP projects and the CoC Bonus funds. Projects listed in Tier 2 are not guaranteed to be funded. Funding for these projects is based on the scores of the Consolidated Applications submitted by local CoC’s. The Consolidated Application is the application completed by Homeward’s staff. The higher the score of a CoC’s Consolidated Application, the more likely the CoC is to have projects funded in Tier 2.

No projects will be reallocated in the 2025 CoC Program competition.

¹ Per HUD’s CoC Program Competition regulations, Youth Homeless Demonstration Program (YHDP) renewal projects are automatically funded outside the competition, so their funding is not included in the Final Pro Rata Need.

2025 CoC Program Competition Priorities and Ranking

A. Priorities for new projects funded through the CoC Bonus:

1. Rapid Rehousing (RRH)* for families, couples or single individuals with a program length of 12 to 24 months.
2. Permanent Supportive Housing (PSH) for single individuals.

B. Priorities for new projects funded through Reallocation:

1. Rapid Rehousing (RRH)* for families, couples or single individuals with a program length of 12 to 24 months.
2. Permanent Supportive Housing (PSH) for single individuals.

* Persons to be served in RRH must meet the following criteria:

- (a) residing in a place not meant for human habitation;
- (b) residing in an emergency shelter;
- (c) persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
- (d) residing in a transitional housing project that was eliminated in the FY 2017 CoC Program Competition; or
- (e) residing in transitional housing funded by a Joint TH and PH-RRH component project (see Section III.A.3.h. of the NOFA); or
- (f) receiving services through a VA-funded homeless assistance program and met one of the above criteria (Sections III.A.3.j.(3)(a), (b), (c), or (d) at initial intake to the VA's homeless assistance system.

RATIONALE FOR PRIORIZATION IN SECTIONS A AND B

Priority 1. While the Monthly Indicators Reports for Centralized Intake show the greatest need is for PSH, the ending of the Iowa Finance Authority's RRH Pilot program later this year will leave only one RRH program serving families, couples and individuals in the CoC. This program has a length of stay of only 6 months to 12 months. The RRH Pilot has shown that a longer length of stay ensures greater stability when households exit RRH.

Priority 2. As reflected in the Monthly Indicators report, the greatest need for PSH is amongst single individuals.

RANKING PROJECTS

Scenario 1: HUD automatically renews all renewal and YHDP grants per the 2024-2025 NOFO.

- Only new projects will be scored and ranked - in order of priority as listed in sections A and B on page 1 and then based on total score, highest to lowest.

Scenario 2: HUD releases a 2025 NOFO that describes a competition like previous annual competitions.

- Renewal projects will be ranked first in Tier 1 based on total score highest to lowest.
- New projects will be ranked next in Tier 1 and/or 2 in order of priority as listed in sections A and B on page 1 and then based on total score highest to lowest.

NOTE: *If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 1; and then, using the CoC score, and other factors described in Section II.B.17. of the NOFA, HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award the project at the reduced amount, provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).*

- Per HUD policy, YHDP renewal projects will not be ranked in either tier nor will they be subject to the same competitive process as CoC renewal projects.
- Renewal projects with a performance measure score of 70% or less may be subject to reallocation or moved to Tier 2 and ranked after the new projects based on score.

2024 SPDAT Scores By Household Type

SINGLE INDIVIDUALS

| SPDAT Score / Need | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|------------|------------|------------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|
| PSH - Permanent Supportive Housing (8+) | 55 | 60 | 58 | 54 | 70 | 65 | 64 | 57 | 85 | 90 | 74 | 86 | 795 |
| RRH - Rapid Rehousing (4-7) | 51 | 56 | 62 | 54 | 54 | 44 | 22 | 32 | 48 | 51 | 43 | 34 | 537 |
| HP - Homelessness Prevention | | | | | | | | | | | | | |
| Diversion - No supports (0-3) | 15 | 8 | 14 | 16 | 8 | 6 | 18 | 24 | 31 | 19 | 27 | 27 | 211 |

FAMILIES

| SPDAT Score / Need | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|------------|------------|------------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|
| PSH - Permanent Supportive Housing (8+) | 31 | 26 | 27 | 54 | 58 | 56 | 47 | 51 | 53 | 53 | 52 | 60 | 548 |
| RRH - Rapid Rehousing (4-7) | 14 | 11 | 13 | 8 | 13 | 10 | 7 | 7 | 18 | 13 | 8 | 13 | 133 |
| HP - Homelessness Prevention | | | | | | | | | | | | | |
| Diversion - No supports (0-3) | 6 | 3 | 3 | 6 | 5 | 4 | 3 | 3 | 2 | 5 | 10 | 1 | 51 |

YOUTH (18-24)

| SPDAT Score / Need | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD |
|---|------------|------------|------------|------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|
| PSH - Permanent Supportive Housing (8+) | 8 | 9 | 7 | 15 | 19 | 12 | 14 | 8 | 19 | 16 | 16 | 19 | 156 |
| RRH - Rapid Rehousing (4-7) | 6 | 5 | 7 | 5 | 16 | 4 | 2 | 7 | 6 | 8 | 10 | 6 | 78 |
| HP - Homelessness Prevention | | | | | | | | | | | | | |
| Diversion - No supports (0-3) | 0 | 0 | 0 | 3 | 2 | 1 | 0 | 3 | 0 | 1 | 5 | 3 | 18 |

YAC Meeting Agenda

HUD Ranking and Prioritization

4/29/25

4:30-5:00 pm

Present: Aurora, Michael, Tay, Luke, LaRai, Nikki, Elijah, Jim Cain, Amy Croll

Meeting started: 4:35 pm

Reviewed the 2024 SPDAT scores by household types by month for PSH, RRH, and Diversion

Reviewed the demand for each category and extenuating circumstances

Jim reviewed extenuating circumstances, which includes the ending of a COVID relief RRH pilot program.

Jim reviewed the 2025 CoC Program Competition Priorities and Ranking

Recommending priorities include RRH for families, couples, or single individuals for a length of 12 to 24 months. The pilot demonstrates that a longer length of stay provided more stability. The second priority include Permanent Supportive Housing for individuals.

Ranking Projects

Reviewed two scenarios based on HUD process. In scenario 1, HUD renews all automatic renewals and only identified priority programs are ranked and scored.

Scenario 2 reviews a 2025 NOFO annual competition, in which Tier 1 will be renewal applications and Tier 2 will be new applications.

YHDP projects will not be ranked in either tier and are not subject to the same requirements.

Renewal projects with performance measure score of 70% or less may be reallocated or moved to Tier 2 and ranked after the new projects based on score.

Questions were asked about which programs would be impacted.

Michael moved approval of the 2025 Ranking and Prioritization. Tay seconded. All approved. Motion passes.

Meeting adjourned at 4:53 pm.

