



Homeward Board Meeting

June 10, 2024 / 12:00 PM-1:00 PM

RiverPlace – 2309 Euclid Avenue, Room 1A

IN PERSON

1. **Welcome and Introductions**
2. **Approve Agenda***
3. **Consent Items***
 - 3.1. Homeward May 2024 Meeting Minutes
 - 3.2. Homeward April 2024 Financial Statement
 - 3.3. Finance Committee Minutes
 - 3.4. Director Advisory Council Minutes
 - 3.5. Housing Committee Minutes
 - 3.6. Coordinated Services Committee Minutes
 - 3.7. Centralized Intake May Monthly Report
4. **Finance Committee** – Tony Montgomery
 - 4.1. FY2025 Budget*
5. **Nominating Committee** – Nathan Simpson
 - 5.1. Board Member Nominations*
6. **Executive Committee** – Annie Uetz
 - 6.1. Election of Officers*
7. **Grant Committee** – Angie Dethlefs-Trettin
 - 7.1. **Letter of Support Request** – Hope Ministries* - Cole Lindholm
8. **Executive Director's Report** – Angie Arthur
9. **Business**
 - 9.1. **Mobile Integrated Health Care - DMFD** – John Jensen and Hali VanVelzen
10. **Public Comment/Announcements**
 - 10.1. **Point in Time Count – July 31st**
11. **Adjournment**

Next Meeting is August 12, 2024





Homeward Board Meeting Minutes

May 13, 2024 / 12:00 PM-1:00 PM

RiverPlace – 2309 Euclid Avenue, Room 1A

IN PERSON

BOARD MEMBERS PRESENT

Lorna Garcia, Rebecca Foster, Annie Uetz, Manisha Paudel, Jennifer Miner, David Weidt, Katie Albrecht-Snell, Amanda Wanke, Angie Dethlefs-Trettin, Lyn Wilson, Jill Padgett, Lori Jensen, Nathan Simpson, Whitney Warnke Ehren Stover-Wright, Frederick Gaddy, Amber Lewis, Dennis Henderson, Alyson Simmons

BOARD MEMBERS ABSENT

Brett Burk, Charles Hill, Tony Montgomery, Tami Nielsen

STAFF

Angie Arthur and Amy Croll

GUESTS

Courtney Guntly, Jeremy Orcutt, Melissa O'Neil, Katie Kamienski, Cynthia Latchum, Patrick Schacherer, Emily Osweiler, Dannie Patrick, Leon Negen, Jorie Hidri

CALL TO ORDER

Annie Uetz welcomed everyone to the meeting and did introduction. 12:04 pm

APPROVAL OF AGENDA

Angie Dethlefs-Trettin moved approval of the May agenda. Dennis Henderson seconded. All in favor. Motion carried.

APPROVAL OF CONSENT ITEMS

Amanda Wanke moved approval of the consent agenda. Jill Padgett seconded. All in favor. Motion carried.

NOMINATING COMMITTEE

Nathan Simpson presented on the applications received. Six openings on the board exist and more than six applications have been received. The nominating committee is meeting on May 21 to review applications and will make recommendations to the board at the June board meeting.

GAP ANALYSIS





Angie Arthur asked Courtney Guntly to speak briefly about the Balance of State's engagement of Matt White of Housing Innovations to conduct a state-wide gap analysis. The lead researcher, Matt White, also completed the Polk County gap analysis with Homeward. He will be in the metro on May 16th and is available at 4:00 pm for a conversation regarding Polk County next steps. Separately, additional work continues to establish a family shelter and a shelter for individuals identifying as women.

GRANT COMMITTEE

2024 HUD CONTINUUM OF CARE COMPETITION – APPLICATIONS*

Angie Dethlefs-Trettin reported that the letter of interest process is complete and all current projects have requested to continue, minus Anawim's request for funding re-allocation. Angie Dethlefs-Trettin motion to approve the committee's recommendations with the caveat that the grants committee can make small edits as needed once the NOFO is released. All in favor. Nathan Simpson and Ehren Stover-Wright abstained. Motion passes.

2024 HUD COC COMPETITION – SCORE SHEETS*

Angie Dethlefs-Trettin motion to approve the five CoC Competition Score Sheets: PSH-RRH-TH scores sheet; Centralized Intake (SSO-CI) score sheet; Supportive Services Only for YHDP renewals (YHDP-SSO) score sheet with the caveat that the grants committee can make small edits as needed once the NOFO is released. All in faor. Nathan Simpson and Ehren Stover-Wright abstained. Motion passes.

EXECUTIVE DIRECTOR'S REPORT

Angie Arthur reported out the highlights as they pertain to the strategic plan. Staff continue to partner with other Iowa CoCs to offer a July training on VAWA. Staff are working with the City of Des Moines on the Homelessness plan and the Impediments to Housing survey. Angie will convene the Homeless Coordinating Council meeting on May 16th at 12:00 pm.

From an organizational perspective, Angie released a RFP for an auditor. A question received was the need for a full audit or if a review would be sufficient. Staff benefits were increased to add in short-term disability and increase life insurance to \$50k.

In terms of communication, the gap analysis one pagers are on the website under the gap analysis page. Dr. Colburn's visit mobilized ongoing interest in the connection between housing and homelessness. We are also pulling together slides to be able to talk about the extremely low-income (30%) population.

BUSINESS

UPDATE – YOUTH ACTION COUNCIL AND YOUTH PROJECTS



Amy Croll reported that YAC recently published their web page found on the Homeward website. YAC recently presented at Grand View University and has been asked to return to present each semester to social work students. They conducted an all-day service project with five classes at West Des Moines Jr. High School to complete 200 homeless kits. YAC will be deciding where those homeless kits will go, but suggestions were provided by the Board.

POINT IN TIME COUNT PRESENTATION – Karlee Kearns (ICA)

Karlee Kearns from ICA presented on the 2024 Point in Time Count that occurred from Jan 24 (noon) to January 25 (noon). In 2024, the PIT total number was 715. Of those 715 individuals, 400 were in Emergency Shelter, 147 were unsheltered, 14 were in Supported Housing, and 154 participate in Transitional Housing. It's important to note that 715 is the highest PIT count number in the last 10 years. The PIT Chronic population has also increased to 175. While chronicity is self-reported, this is also the largest number in the past six years. The Veteran population and the youth population have remained stable with the Veteran number at 54 and the youth number at 41 for the January 2024 PIT count.

Nationally, the age of first-time homelessness has been significantly increasing and we are starting to see that pattern although not as significantly here in the metro. Jennifer Miner highlighted innovative strategies the VA is taking to address this aging population as the VA expects rates will continue to rise until 2030 when they are anticipated to plateau.

The bed utilization rates as reported in the HIC for this timeframe are also at an all-time high, with rates at 90% for ES, 80% for TH, and 98-100% for all other classes (PSH, OPH, and SH). Given that PIT numbers are at an all-time high as are utilization rates, it's an indicator that the system is serving at max capacity.

Jill Padgett inquired as to why these numbers continue to rise. Ehren Stover-Wright highlighted the recent Dr. Gregg Colburn presentation that demonstrates the correlation between housing vacancy rates and homelessness. In the metro, vacancy rates are at 5%, and with the continued metro population growth, affordable housing infrastructure will continue to be overburdened, driving the homeless population upward. Angie Arthur reported the metro has also lost 387 long-term hotel stay options over the past few years.

PUBLIC COMMENT/ANNOUNCEMENTS





Leon Negen from Hope Ministries stated the aging population served by a tiny home project has an average age of intake in TX of 57 and average age of death is 59. We need to keep in mind that age of death is lower than the general population.

ADJOURNMENT

Frederick Gaddy motioned to adjourn. Amanda Wanke seconded. Meeting adjourned at 1:08 pm.

Next Meeting is June 10, 2024

TARBELL & CO, PLC

A CERTIFIED PUBLIC ACCOUNTING FIRM

Accountants' Compilation Report

To the Board of Directors of:

Homeward Iowa
505 Fifth Avenue, Suite 1010
Des Moines, IA 50309

Management is responsible for the accompanying financial statements of Homeward Iowa which comprise the Statement of Assets, Liabilities, and Net Assets- Modified Cash Basis as of April 30, 2024, and the related Statement of Revenues and Expenses- Modified Cash Basis for the ten months ended April 30, 2024, in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's Assets, Liabilities, Net Assets, Revenues, and Expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information contained in the Statement of Revenues and Expenses – Budget vs Actual for the one and ten months ended April 30, 2024 is presented for purposed of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Homeward Iowa.

Tarbell & Co., P.L.C.

Tarbell & Co., P.L.C.
West Des Moines, IA
A Certified Public Accounting Firm
May 14, 2024

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Homeward Iowa
Statement of Assets, Liabilities, and Net Assets
Modified Cash Basis

	<u>Apr 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
102 · Operational checking account	40,705.47
104 · Business primary share savings	100.00
106 · Ultra business money market	78,505.57
107 · Business exclusive money market	284,274.23
108 · Youth action council checking	3,158.33
110 · Online app checking	64.51
Total Checking/Savings	406,808.11
Other Current Assets	
112 · CCCU CD- 2321	102,893.03
Total Other Current Assets	102,893.03
Total Current Assets	509,701.14
TOTAL ASSETS	<u>509,701.14</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
235 · ARPA Deferred Revenue	300,000.00
Total Other Current Liabilities	300,000.00
Total Current Liabilities	300,000.00
Total Liabilities	300,000.00
Equity	
290 · Unrestricted Net Assets	265,897.80
Net Income	-56,196.66
Total Equity	209,701.14
TOTAL LIABILITIES & EQUITY	<u>509,701.14</u>

Homeward Iowa
Statement of Revenues and Expenses
Modified Cash Basis

	Jul '23 - Apr 24
Ordinary Income/Expense	
Income	
301 · Polk County investment	75,000.00
306 · Investment interest income	16,701.53
312 · City of Des Moines	75,000.00
313 · HUD Planning Grant	134,913.30
376 · Unrestricted funding	27,480.00
377 · Individual donations	3,294.80
378 · Restricted funding	43,403.29
	<hr/>
Total Income	375,792.92
Expense	
Program Commitments	
410 · Point in Time	441.10
417 · Intergenerational Homeless Stud	12,500.00
418 · Community Case Manager Pilot	56,250.00
419 · Prevention	867.76
491 · Youth Action Council	7,127.11
590 · Centralized Intake	41,666.70
591 · CoC Training	33.00
	<hr/>
Total Program Commitments	118,885.67
Professional Fees	
501 · Misc professional fees	24,820.00
502 · Accounting services	4,500.00
	<hr/>
Total Professional Fees	29,320.00
Staff Costs	
511 · Salaries	205,247.62
512 · Employee benefits	7,153.96
514 · Payroll taxes	17,857.92
515 · Retirement plan	7,393.87
522 · PEO	4,448.32
589 · Mileage	274.03
	<hr/>
Total Staff Costs	242,375.72
Insurances	
523 · D & O	871.00
524 · General liability and rental	250.00
525 · Workers compensation	914.58
	<hr/>
Total Insurances	2,035.58
Office Expenses	
530 · Parking	2,283.20
531 · Office material and supplies	1,342.95
532 · Office rent	16,500.00
534 · Telephone/internet	862.21
535 · Filing fees	62.50
536 · Postage	66.00
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Total Office Expenses	21,116.86
Technology	
541 · Equipment maintenance	4,504.48
543 · Equipment replacement/software	4,796.91
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Total Technology	9,301.39
Education/Advocacy	
573 · Advertising/marketing	238.40
575 · Electronic media	424.65
580 · Tickets	216.04
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Total Education/Advocacy	879.09

Homeward Iowa
Statement of Revenues and Expenses
Modified Cash Basis

	<u>Jul '23 - Apr 24</u>
Staff and Board Development	
581 · Dues/subscriptions/memberships	122.99
582 · Continuing education	2,080.88
583 · Board and committe meetings	3,359.58
585 · Strategic Plan/Project Manageme	<u>2,511.82</u>
Total Staff and Board Development	<u>8,075.27</u>
Total Expense	<u>431,989.58</u>
Net Ordinary Income	<u>-56,196.66</u>
Net Income	<u><u>-56,196.66</u></u>

Homeward Iowa
Statement of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

	Apr 24	Budget	Jul '23 - Apr 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
301 · Polk County investment	0.00	0.00	75,000.00	75,000.00	75,000.00
306 · Investment interest income	1,251.78	0.00	16,701.53	0.00	0.00
312 · City of Des Moines	0.00	12,500.00	75,000.00	125,000.00	150,000.00
313 · HUD Planning Grant	61,894.33	21,957.50	134,913.30	87,830.00	131,745.00
376 · Unrestricted funding	25,155.00	6,250.00	27,480.00	62,500.00	75,000.00
377 · Individual donations	0.00	250.00	3,294.80	2,500.00	3,000.00
378 · Restricted funding	25,370.00	1,250.00	43,403.29	12,500.00	15,000.00
Total Income	113,671.11	42,207.50	375,792.92	365,330.00	449,745.00
Expense					
Program Commitments					
410 · Point in Time	0.00	166.67	441.10	1,666.67	2,000.00
417 · Intergenerational Homeless Stud	0.00	1,870.25	12,500.00	18,702.50	22,443.00
418 · Community Case Manager Pilot	18,750.00	6,250.00	56,250.00	62,500.00	75,000.00
419 · Prevention	0.00	0.00	867.76	0.00	0.00
491 · Youth Action Council	911.31	500.00	7,127.11	5,000.00	6,000.00
590 · Centralized Intake	4,166.67	4,166.66	41,666.70	41,666.66	50,000.00
591 · CoC Training	0.00	250.00	33.00	2,500.00	3,000.00
Total Program Commitments	23,827.98	13,203.58	118,885.67	132,035.83	158,443.00
Professional Fees					
501 · Misc professional fees	0.00	833.33	24,820.00	8,333.33	10,000.00
502 · Accounting services	500.00	600.00	4,500.00	6,000.00	7,200.00
503 · Audit fees	0.00	833.34	0.00	8,333.34	10,000.00
Total Professional Fees	500.00	2,266.67	29,320.00	22,666.67	27,200.00
Staff Costs					
511 · Salaries	18,022.41	20,087.14	205,247.62	200,871.42	241,045.70
512 · Employee benefits	777.74	1,666.67	7,153.96	16,666.67	20,000.00
514 · Payroll taxes	1,538.00	1,536.66	17,857.92	15,366.66	18,440.00
515 · Retirement plan	781.85	1,004.36	7,393.87	10,043.58	12,052.29
522 · PEO	253.38	575.00	4,448.32	5,750.00	6,900.00
589 · Mileage	0.00	41.66	274.03	416.66	500.00
Total Staff Costs	21,373.38	24,911.49	242,375.72	249,114.99	298,937.99
Insurances					
523 · D & O	0.00	116.67	871.00	1,166.66	1,400.00
524 · General liability and rental	0.00	20.83	250.00	208.34	250.00
525 · Workers compensation	84.70	63.33	914.58	633.34	760.00
Total Insurances	84.70	200.83	2,035.58	2,008.34	2,410.00

Homeward Iowa
Statement of Revenues and Expenses - Budget vs Actual
Modified Cash Basis

	Apr 24	Budget	Jul '23 - Apr 24	YTD Budget	Annual Budget
Office Expenses					
530 · Parking	272.85	255.00	2,283.20	2,550.00	3,060.00
531 · Office material and supplies	331.82	58.33	1,342.95	583.33	700.00
532 · Office rent	1,500.00	1,500.00	16,500.00	15,000.00	18,000.00
534 · Telephone/internet	83.31	125.00	862.21	1,250.00	1,500.00
535 · Filing fees	0.00	16.67	62.50	166.67	200.00
536 · Postage	0.00	16.66	66.00	166.66	200.00
537 · Printing expense	0.00	41.67	0.00	416.67	500.00
Total Office Expenses	2,187.98	2,013.33	21,116.86	20,133.33	24,160.00
Technology					
541 · Equipment maintenance	359.60	450.00	4,504.48	4,500.00	5,400.00
543 · Equipment replacement/software	145.21	250.00	4,796.91	2,500.00	3,000.00
544 · Data for HMIS	0.00	666.67	0.00	6,666.67	8,000.00
Total Technology	504.81	1,366.67	9,301.39	13,666.67	16,400.00
Education/Advocacy					
573 · Advertising/marketing	24.99	416.67	238.40	4,166.66	5,000.00
575 · Electronic media	0.00	83.33	424.65	833.34	1,000.00
580 · Tickets	16.04	166.67	216.04	1,666.66	2,000.00
593 · eNewsletter	0.00	20.84	0.00	208.34	250.00
Total Education/Advocacy	41.03	687.51	879.09	6,875.00	8,250.00
Staff and Board Development					
581 · Dues/subscriptions/memberships	21.39	50.00	122.99	500.00	600.00
582 · Continuing education	0.00	666.67	2,080.88	6,666.67	8,000.00
583 · Board and committee meetings	28.65	166.66	3,359.58	1,666.66	2,000.00
585 · Strategic Plan/Project Manageme	0.00	416.67	2,511.82	4,166.67	5,000.00
Total Staff and Board Development	50.04	1,300.00	8,075.27	13,000.00	15,600.00
Total Expense	48,569.92	45,950.08	431,989.58	459,500.83	551,400.99
Net Ordinary Income	65,101.19	-3,742.58	-56,196.66	-94,170.83	-101,655.99
Net Income	65,101.19	-3,742.58	-56,196.66	-94,170.83	-101,655.99

Finance Committee
Chair: Tony Montgomery
Homeward Board

May 8, 2024 (1:00pm)

Agenda

1. Welcome
 - Attendees: Tony Montgomery, Angie Arthur, Brian Willem
2. March Financials
 - Balance Sheet, Income Statement, Budget vs. Actual
 - No notable items beyond ordinary business
3. Revenue
 - HUD Planning Grant
 1. On tack to expend grant; expect full expense by June/July
 2. Next HUD Planning Grant has been awarded; begin in 12/2024
 - Foundation Grants
 1. Will receive \$10K from United Health Care to be used for diversion activities.
 2. Will receive funds remaining from Opening Doors Event; est. \$8-\$10K. Use for diversion activities.
 3. Expect final Family Promise dollars; ext. \$85K. Homeward will hold for use in future family shelter project
4. Auditor RFP
 - RFP submission due on 05/10; three submissions to-date
 - Lowest bid currently at \$14K
 - Discussion on type of audit needed for Homeward
 1. Full Audit vs. Review
 2. Will consider smaller scale if no funder requires a full audit
 - Will meet again to select from submitted
5. CD Maturity
 - Current \$100K CD maturity date of 5/15/24
 - Recommend Money Market placement for 5 months at guaranteed 5% @ Community Choice Credit Union
6. CD Maturity Draft Homeward Budget FY24 (07/01/204 – 06/30/2024)
 - Current \$100K CD maturity date of 5/15/24
7. Draft Homeward Budget FY24 (07/01/204 – 06/30/2024)
 - Review of significant changes
 - Review and approve at June Finance Committee
 - Full approval at June BOD Meeting

Next Meeting on 06/04/2023

Homeward's Director Advisory Council

Meeting Minutes

May7, 2024, 11am-Noon

River Place, Room 3

In Attendance: Dee Henriquez (CISS), Emily Osweiler (GDMSH), Patrick Schacherer (ICA), Jorie Hidri (PHC), Jennifer Miner (VA), Katie Kamienski (YSHC), Carrie Woerdeman (HOME, Inc), Tim Shanahan (Families Forward), Amber Lewis (City of DSM), Ashlan Lippert (DMPL)

- I. The meeting was called to order at 11:03am by Emily Osweiler.
- II. Self-introductions- each person shared a brief personal and professional piece of good news)
- III. There was a call for the April minutes to be approved. Tim Shanahan motioned and Pat Schacherer seconded. The minutes were approved unanimously.
- IV. Tim Shanahan volunteered to give a brief spotlight on Families Forward. Hawthorn Hill and Bidwell Riverside Center merged about a year ago. There are four programs operating within this organization:
 - a. New Directions Shelter- New Directions is an emergency shelter with supportive services for up to eight families experiencing homelessness. They work with Centralized Intake.
 - b. Child Development Center- This is on Hartford. There are openings now. They partner with United Way to provide services including occupational and speech therapy. They provide breakfast, lunch, and a snack. They have openings now.
 - c. The Home Connection- This is supportive housing for families with children experiencing homelessness. The rent is a minimum of \$550. They help people increase their income and gain financial independence to transition out over a period of 2-4 years. They have single family homes, duplexes, and a 3-plex through Des Moines.
 - d. Bidwell Pantry- They have a DMARC partnership. They are the busiest pantry in Iowa.
 - e. They also provide supportive services to the Libertad Apartments on SE 14th. Libertad is a LIHTC property.
- V. The workgroups had not met, so there were no updates.
- VI. Community Updates/Concerns
 - a. There was a free-flowing discussion into food insecurity in our community and the increased need that the pantries are seeing.
 - b. Amber Lewis gave an overview and update on the Pallet Rapid Response Shelter Villages. Not everyone in the DAC meeting had been at the Pallet presentation. There was discussion about what the shelters were like, the dignity standards, and the idea for Des Moines to purchase 40 of these units serving up to 80 people. Amber shared that at this point there is no identified ongoing funding for operations nor a provider that has showed interest in taking this project on.
 - i. There was discussion about whether this might be a fit for families as that is one of the biggest needs from the gaps analysis and we concluded that this might not be a good option.
 - ii. There was discussion around having a follow-up meeting with everyone who was at the Pallet presentation to have a discussion without the Pallet reps.
 - c. We discussed the new structure of the agenda. People liked getting to know more about one another's work and personal life. We lined up the next two spotlights for June (Ashlan Lippert will share about her experience with St. Francis in NYC and into her

current role with DMPL) and July (Amber Lewis sharing a presentation she is working on for the larger community and asking for input). We will take volunteers for August and September coming soon!

VII. Meeting was adjourned at Noon.

THE NEXT DIRECTOR ADVISORY COUNCIL MEETING WILL BE TUESDAY, JUNE 4, 2024, FROM 11-NOON AT POLK COUNTY RIVER PLACE.

OpportUNITY
HOUSING WORKGROUP MEETING
MEETING AGENDA



DATE: Monday, May 20, 2024

TIME: 1:00-2:00 PM

LOCATION: Zoom

TIME	ITEM	PRESENTER
1:00-1:05	Welcome	Rachel Ong - Habitat for Humanity Angie Arthur - Homeward
1:05-1:45	The Urban Institute: Upward Mobility Framework	Bill Pitkin Claudia Solari
1:45-2:00	Community Updates - Summer Meal Meetups	All

Next Housing Work Group Meeting: Monday, June 17, 2024 from 1:00-2:00PM

Notes:

This month's housing meeting was dedicated to hearing from the Urban Institute about their Upward Mobility Framework. Below are the links that were shared in the chat.

Main Upward Mobility project website: <https://upward-mobility.urban.org/>

Information on the Boone County, Missouri upward mobility project:
<https://www.showmeboone.com/community-services/upward-mobility/>

Information on data walks and community engaged methods at Urban's CERC toolkit: <https://www.urban.org/policy-centers/cross-center-initiatives/community-engaged-methods/cem-toolkit>

A great source for local housing strategies to enhance housing affordability is through another tool: <https://localhousingsolutions.org/>

Results for America: <https://catalog.results4america.org/>

National Association of Counties: <https://www.naco.org/resource/economic-mobility-resource-hub>

Opportunity Atlas: <https://www.opportunityatlas.org/>

One more resource <https://housingmatters.urban.org/>

OpportUNITY is a collective impact initiative fighting to reduce poverty and eliminate barriers that prevent central Iowans in Dallas, Polk, and Warren Counties from thriving.

OpportUNITY
HOUSING WORKGROUP MEETING
MEETING AGENDA



DATE: Monday, May 20, 2024

TIME: 1:00-2:00 PM

LOCATION: Zoom

Community Updates:

- Project Iowa is hosting a Lunch + Learn next week to discuss insights on Iowa's Workforce and would love to invite anyone in the group to attend. Here is the link with details and to RSVP <https://donorbox.org/events/601103>
- Summer Meals information: If you would like flyers to distribute please let Luke know. For more information about Summer Meal Meet-ups visit <https://www.unitedwaydm.org/summer-meal-meet-ups>
- Angie Arthur: the summer point in time count will be July 31 starting at noon. There will be more information coming for ways to volunteer or help. Email Angie if you are interested in participating. aarthur@homewardiowa.org
- Jodi Gjersvik- focusing on the barriers to housing and needs survey. There are organizations in the community that are getting mini grants to increase participation in the survey. Jodi has a flier about the survey that is available in English and Spanish. Let her know if you would like any.
- **Iowa Cubs and Legislative Slow Pitch Softball Game**

Hello! Looking for a fun way to support affordable housing? **Team up with Habitat on Sunday, June 9!**

Iowa Republican legislators and Iowa Democratic legislators will face off in the 3rd Annual **Iowa Legislative Slow-Pitch Softball Game**, beginning after the conclusion of the 1 p.m. Iowa Cubs game on **Sunday, June 9**. The event will benefit Habitat for Humanity of Iowa and Puppy Jake Foundation.

Sign up [here](#) for tickets (only tickets bought by this link will benefit the charities)!

- Iowa Cubs game begins at 1 p.m., Legislative Slow-Pitch Softball Game to follow
- Principal Park, [1 Line Drive, Des Moines, IA 50309](#)

Coordinated Services Minutes
Wednesday, March 27, 2024
10:00am – 11:00am – In Person Meeting

In Attendance: Claressa Peterson, Kim Wills, Lori Jensen, Jenni Fisher, Patricia Lozano, Madison Nehls, Katie Kamienski, Carrie Moreno, Jenna Schuck, Tyan Smith, Angie Aurther, Catherine Gerdes, Caroline Gathright, Penny Orewiler

1. Welcome and Introductions
2. Director's report
 - "Homelessness is a Housing Problem" by Gregg Colburn (recommended reading)
 - The release of the GAP analyses can be found on the Homeward website.
3. Free Store Community Presentation with Marty Rathje, Peggy Smith, and Penny Fisher
 - The FreeStore provides household items and furniture free of charge to people who are referred by Iowa's domestic violence services. We also provide these same items to needy families from other social agencies for a nominal fee to the agency.
 - The FreeStore is entirely run by volunteers, with no paid staff. Volunteers are always needed to pick-up furniture, organize items in the warehouse, greet clients, help clients move furniture to their new apartments, and raise funds.
 - The FreeStore depends on your generosity to continue its work. Over 95 percent of your donation goes directly to support families in need.
 - The FreeStore is a warehouse where we store household items that we give to families who are moving out of domestic violence shelters. Often the women and children left their homes in the middle of the night with little but the clothes on their backs. At the shelter they receive help to start new independent and safe lives. The problem arises when they are ready to move into their own apartments. They are often stymied because they have no household goods. (We also respond to requests from other social service agencies to supply household goods to their clients.)
4. Closing

Next Meeting: May 22, 2024 10:00am – 11:00am
○ This meeting will be in person at River Place - 2300 Euclid Ave.

CE Household Report: 01/01/2024-05/31/2024

Region: Not selected

Provider(s): Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	137	119	138	166	173								732
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	45	47	43	33	43								211
TOTAL	182	166	181	199	216								943

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	2	1											3
Housing Needs Assessment	166	160	174	189	192								872
TOTAL	168	161	174	189	192								873
Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	31	24	36	46	36								173
Placed on Prioritization List	137	137	138	143	156								704
SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	15	6	16	18	11								66
Family (v2.0)		1			1								2
Family (v3.0)	34	29	30	52	59								202
HP Assessment (BOS ONLY)		1											1
Single (v2.0)	9	3	1	3	3								19
Single (v3.0)	97	107	115	100	101								517
Youth (v2.0)	13	14	12	16	17								71
SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	83	85	84	106	122								476
RRH - Rapid Rehousing (4-7)	64	66	73	61	58								319
HP - Homelessness Prevention													
Diversion - No supports (0-3)	21	10	17	22	12								82

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	10	8	11	11	9								49
Not Housed	22	22	34	89	72								236
Average days to permanent housing	40	24	18	27	60								33
Average days on prioritization list	19	77	38	65	54								54
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	5	4	6	5	7								27
Permanent Supportive Housing (PSH)	1	1	2	2									6
Rapid Rehousing (RRH)	3	2	3	4	1								13
Transitional Housing (TH)		1											1
NULL	1				1								2
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	5	5	6	49	17								80
Client/Household no longer wishes to participate in Co	1	1	1	3	1								7
Client/Household self-resolved and is no longer homele	2	1	1	1	4								9
Client is now deceased.				1									1
Client is now in a substance abuse treatment facility or			1										1
Client is now in jail/prison/juvenile detention facility.				2									2
NULL	14	15	25	33	50								136

CE Household Report: 01/01/2024-05/31/2024

Region: Not selected

Provider(s): Not selected

CE Household Report: 01/01/2024-05/31/2024

Region: Not selected

Provider(s): Not selected

CE Events

Access Events		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project		4		1	4	5								14
Referral to scheduled Coordinated Entry Crisis Needs Assessment		1												1
Referral to scheduled Coordinated Entry Housing Need Assessment		166	161	173	188	188								870
Unique Household TOTAL		171	161	173	190	189								877
Referral Events		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher		3												3
Referral to Emergency Shelter bed opening		27	45	40	55	33								197
Referral to Housing Navigation project or services		3	1	6	11	10								31
Referral to Joint TH-RRH project/unit/resource opening			1											1
Referral to post-placement/follow-up case management		12	19	7	10	8								56
Referral to PSH project resource opening		1	1	3	3	2								10
Referral to RRH project resource opening		11	8	18	12	23								72
Referral to Street Outreach project or services		1	2	1										4
Unique Household TOTAL		56	72	69	80	72								330
Event Details		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention														
Client housed/re-housed in a safe alternative														
Referral to post-placement/follow-up case management														
Enrolled in Aftercare project			2											2
Referral Results		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher		2												2
ES	Successful referral: client accepted	11	11	13	12	12								59
ES	Unsuccessful referral: client rejected	11	22	21	21	16								89
ES				1										1
Housing Nav	Successful referral: client accepted	3		2	7	2								14
Housing Nav	Unsuccessful referral: client rejected				2	2								4
TH-RRH	Successful referral: client accepted		1											1
PP/CM	Successful referral: client accepted	7	8	8	7	2								32
PP/CM	Unsuccessful referral: client rejected	1	2	7	7	6								23
PSH	Successful referral: client accepted	1		3	2	2								8
PSH	Unsuccessful referral: client rejected	1				1								1
RRH	Successful referral: client accepted	9	6	11	11	9								46
RRH	Unsuccessful referral: client rejected		2	1										3
RRH	Unsuccessful referral: provider rejected	2			1									3
SO	Successful referral: client accepted		2											2
SO	Unsuccessful referral: provider rejected					2								2
NULL	Successful referral: client accepted	3	1	1	4	5								14
NULL	Unsuccessful referral: client rejected		1	1										2
NULL			1		1	1								3

CE Household Report: 01/01/2024-05/31/2024 (Single Individuals)

Region: Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	79	80	97	100	95								451
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	42	43	42	30	38								195
TOTAL	121	123	139	130	133								646

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	1	0											1
Housing Needs Assessment	117	119	131	121	118								604
TOTAL	118	119	131	121	118								605
Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	21	13	25	24	14								97
Placed on Prioritization List	97	106	106	97	104								508
SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	10	5	13	11	6								45
Family (v2.0)		0			0								0
Family (v3.0)	0	0	0	1	2								3
HP Assessment (BOS ONLY)		0											0
Single (v2.0)	9	2	1	2	3								17
Single (v3.0)	88	100	107	93	92								478
Youth (v2.0)	11	12	10	14	15								62
SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	53	58	57	52	66								286
RRH - Rapid Rehousing (4-7)	50	54	60	53	45								260
HP - Homelessness Prevention													
Diversion - No supports (0-3)	15	7	14	16	7								59

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	7	4	9	8	7								35
Not Housed	14	13	20	56	34								135
Average days to permanent housing	52	22	31	39	102								51
Average days on prioritization list	33	161	76	87	69								85
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	3	3	5	4	6								21
Permanent Supportive Housing (PSH)	1	0	2	2									5
Rapid Rehousing (RRH)	2	1	2	2	1								8
Transitional Housing (TH)		0											0
NULL	1				0								1
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	3	3	5	33	8								50
Client/Household no longer wishes to participate in Co	1	1	1	3	1								7
Client/Household self-resolved and is no longer homele	0	0	0	0	2								2
Client is now deceased.				1									1
Client is now in a substance abuse treatment facility or			1										1
Client is now in jail/prison/juvenile detention facility.				1									1
NULL	10	9	13	18	23								73

CE Household Report: 01/01/2024-05/31/2024 (Single Individuals)

Region: Not selected

CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	1		0	1	1								3
Referral to scheduled Coordinated Entry Crisis Needs Assessment	1												1
Referral to scheduled Coordinated Entry Housing Needs Assessment	118	124	134	125	119								617
Unique Household TOTAL	120	124	134	125	119								619
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	1												1
Referral to Emergency Shelter bed opening	18	32	20	32	11								112
Referral to Housing Navigation project or services	3	1	4	8	4								20
Referral to Joint TH-RRH project/unit/resource opening		0											0
Referral to post-placement/follow-up case management	11	17	7	8	5								48
Referral to PSH project resource opening	1	0	3	2	2								8
Referral to RRH project resource opening	8	6	11	8	14								47
Referral to Street Outreach project or services	1	1	1										3
Unique Household TOTAL	42	53	44	53	35								221
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention													
Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management													
Enrolled in Aftercare project		2											2
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	1												1
ES Successful referral: client accepted	6	6	6	2	2								22
ES Unsuccessful referral: client rejected	8	14	10	13	5								50
ES			0										0
Housing Nav Successful referral: client accepted	3		1	5	1								10
Housing Nav Unsuccessful referral: client rejected				2	1								3
TH-RRH Successful referral: client accepted		0											0
PP/CM Successful referral: client accepted	7	8	8	6	1								30
PP/CM Unsuccessful referral: client rejected	0	2	5	6	5								18
PSH Successful referral: client accepted	1		2	2	1								6
PSH Unsuccessful referral: client rejected	1				1								1
RRH Successful referral: client accepted	6	4	5	6	2								23
RRH Unsuccessful referral: client rejected		2	1										3
RRH Unsuccessful referral: provider rejected	2			1									3
SO Successful referral: client accepted		1											1
SO Unsuccessful referral: provider rejected					2								2
NULL Successful referral: client accepted	0	0	1	2	2								5
NULL Unsuccessful referral: client rejected		1	0										1
NULL		1		1	1								3

CE Household Report: 01/01/2024-05/31/2024 (Family Household)

Region: Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	58	39	41	66	78								282
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	3	4	1	3	6								17
TOTAL	61	43	42	69	84								299

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	1	0											1
Housing Needs Assessment	49	41	43	68	74								271
TOTAL	50	41	43	68	74								271
Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	10	11	11	22	22								76
Placed on Prioritization List	40	30	32	46	52								198
SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	5	1	3	7	5								21
Family (v2.0)		1			1								2
Family (v3.0)	34	29	30	51	57								199
HP Assessment (BOS ONLY)		1											1
Single (v2.0)	0	1	0	1	0								2
Single (v3.0)	9	6	8	7	9								38
Youth (v2.0)	2	2	2	2	2								9
SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	30	26	27	54	56								190
RRH - Rapid Rehousing (4-7)	14	12	13	8	13								59
HP - Homelessness Prevention													
Diversion - No supports (0-3)	6	3	3	6	5								23

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	3	4	2	3	2								14
Not Housed	8	9	14	33	38								101
Average days to permanent housing													
Average days on prioritization list		0											0
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	2	1	1	1	1								6
Permanent Supportive Housing (PSH)	0	1	0	0									1
Rapid Rehousing (RRH)	1	1	1	2	0								5
Transitional Housing (TH)		1											1
NULL	0				1								1
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	2	2	1	16	9								30
Client/Household no longer wishes to participate in Co	0	0	0	0	0								0
Client/Household self-resolved and is no longer homele	2	1	1	1	2								7
Client is now deceased.				0									0
Client is now in a substance abuse treatment facility or			0										0
Client is now in jail/prison/juvenile detention facility.				1									1
NULL	4	6	12	15	27								63

CE Household Report: 01/01/2024-05/31/2024 (Family Household)

Region: Not selected

CE Events

Access Events		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project		3		1	3	4								11
Referral to scheduled Coordinated Entry Crisis Needs Assessment		0												0
Referral to scheduled Coordinated Entry Housing Needs Assessment		48	37	39	65	70								256
Unique Household TOTAL		51	37	39	67	71								261
Referral Events		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher		2												2
Referral to Emergency Shelter bed opening		9	13	20	24	22								86
Referral to Housing Navigation project or services		0	0	2	3	6								11
Referral to Joint TH-RRH project/unit/resource opening			1											1
Referral to post-placement/follow-up case management		1	2	0	2	3								8
Referral to PSH project resource opening		0	1	0	1	0								2
Referral to RRH project resource opening		3	2	7	5	9								26
Referral to Street Outreach project or services		0	1	0										1
Unique Household TOTAL		14	19	25	29	37								111
Event Details		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention														
Client housed/re-housed in a safe alternative														
Referral to post-placement/follow-up case management														
Enrolled in Aftercare project			0											0
Referral Results		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	Successful referral: client accepted	1												1
	ES Successful referral: client accepted	5	5	7	10	10								37
ES	Unsuccessful referral: client rejected	3	8	11	8	11								39
	ES			1										1
Housing Nav	Successful referral: client accepted	0		1	2	1								4
Housing Nav	Unsuccessful referral: client rejected				0	1								1
TH-RRH	Successful referral: client accepted		1											1
PP/CM	Successful referral: client accepted	0	0	0	1	1								2
PP/CM	Unsuccessful referral: client rejected	1	0	2	1	1								5
PSH	Successful referral: client accepted	0		1	0	1								2
PSH	Unsuccessful referral: client rejected	0				0								0
RRH	Successful referral: client accepted	3	2	6	6	7								24
RRH	Unsuccessful referral: client rejected		0	0										0
RRH	Unsuccessful referral: provider rejected	0			0									0
SO	Successful referral: client accepted		1											1
SO	Unsuccessful referral: provider rejected					0								0
NULL	Successful referral: client accepted	3	1	0	2	3								9
NULL	Unsuccessful referral: client rejected		0	1										1
NULL			0		0	0								0

CE Household Report: 01/01/2024-05/31/2024 (Youth Subset - 18 to 24)

Region: Not selected

Intakes completed (EE)

CE Project (EE)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PHC - Coordinated Intake(1184)	14	15	12	27	29								97
PHC - Coordinated Intake (Post-Shelter Admission)(1185)	4	5	5	4	8								26
TOTAL	18	20	17	31	37								123

Assessments completed (CE Assessment)

Assessment Level	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Crisis Needs Assessment	0	0											0
Housing Needs Assessment	15	19	15	26	33								105
TOTAL	15	19	15	26	33								105
Prioritization Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Not Placed on Prioritization List	2	4	4	10	9								29
Placed on Prioritization List	13	15	11	16	24								78
SPDAT Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client Refused (0 Score)	0	0	0	2	1								3
Family (v2.0)		0			0								0
Family (v3.0)	4	5	3	8	10								29
HP Assessment (BOS ONLY)		0											0
Single (v2.0)	0	0	0	0	0								0
Single (v3.0)	0	0	1	0	5								6
Youth (v2.0)	11	14	11	16	17								68
SPDAT Score / Need	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
PSH - Permanent Supportive Housing (8+)	7	10	7	16	18								57
RRH - Rapid Rehousing (4-7)	8	9	8	6	14								44
HP - Homelessness Prevention													
Diversion - No supports (0-3)	0	0	0	4	1								5

Removed from Prioritization List

Housing Status	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Housed	0	1	2	2	1								6
Not Housed	0	2	3	15	18								37
Average days to permanent housing		15	30	18	1								18.5
Average days on prioritization list		5	6	44	65								47
Project type used (Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Other Permanent Housing (OPH)	0	0	0	1	1								2
Permanent Supportive Housing (PSH)	0	0	2	1									3
Rapid Rehousing (RRH)	0	0	0	0	0								0
Transitional Housing (TH)		1											1
NULL	0				0								0
Reason for removal (Not Housed)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Client/Household cannot be found or contacted.	0	0	0	4	6								10
Client/Household no longer wishes to participate in Co	0	0	0	2	1								3
Client/Household self-resolved and is no longer homele	0	0	0	0	0								0
Client is now deceased.				0									0
Client is now in a substance abuse treatment facility or			0										0
Client is now in jail/prison/juvenile detention facility.				0									0
NULL	0	2	3	9	11								24

CE Household Report: 01/01/2024-05/31/2024 (Youth Subset - 18 to 24)

Region: Not selected

CE Events

Access Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to Prevention Assistance project	1		0	1	0								2
Referral to scheduled Coordinated Entry Crisis Needs Assessment	0												0
Referral to scheduled Coordinated Entry Housing Needs Assessment	14	19	15	26	30								104
Unique Household TOTAL	15	19	15	27	30								106
Referral Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	0												0
Referral to Emergency Shelter bed opening	3	12	6	9	7								36
Referral to Housing Navigation project or services	0	0	0	2	4								6
Referral to Joint TH-RRH project/unit/resource opening		1											1
Referral to post-placement/follow-up case management	0	2	0	1	2								5
Referral to PSH project resource opening	0	0	2	2	1								5
Referral to RRH project resource opening	0	0	0	0	4								4
Referral to Street Outreach project or services	0	0	0										0
Unique Household TOTAL	3	13	7	11	16								46
Event Details	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Problem Solving/Diversion/Rapid Resolution intervention													
Client housed/re-housed in a safe alternative													
Referral to post-placement/follow-up case management													
Enrolled in Aftercare project		1											1
Referral Results	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Referral to a Housing Stability Voucher	0												0
ES Successful referral: client accepted	2	6	3	1	3								15
ES Unsuccessful referral: client rejected	2	3	4	2	3								14
ES			1										1
Housing Nav Successful referral: client accepted	0		0	1	1								2
Housing Nav Unsuccessful referral: client rejected				0	0								0
TH-RRH Successful referral: client accepted		1											1
PP/CM Successful referral: client accepted	0	1	0	1	0								2
PP/CM Unsuccessful referral: client rejected	0	1	0	0	2								3
PSH Successful referral: client accepted	0		2	1	1								4
PSH Unsuccessful referral: client rejected	0				0								0
RRH Successful referral: client accepted	0	0	0	0	1								1
RRH Unsuccessful referral: client rejected		0	0										0
RRH Unsuccessful referral: provider rejected	0			0									0
SO Successful referral: client accepted		0											0
SO Unsuccessful referral: provider rejected					0								0
NULL Successful referral: client accepted	0	0	0	1	0								1
NULL Unsuccessful referral: client rejected		0	0										0
NULL		0		0	0								0

**Homeward
Finance Committee
June 10, 2024**

Topic: Fiscal Year 2025 Budget

Recommendation: The Finance Committee is moving for approval of the Fiscal Year 2025 Budget for Homeward.

HOMEWARD
7-1-2024 thru 6-30-2025
FY25 DRAFT BUDGET

<u>RECEIPTS</u>	FY24		
Polk County Investment	\$75,000.00		
City of Des Moines	\$150,000.00	includes funds for CCM Pilot	
Other Cities			
HUD/YHDP Planning Grant	\$238,832.00		
Restricted Contributions	\$85,000.00		
Unrestricted Contributions	\$25,000.00		
Individual Donors	\$5,000.00		
TOTAL RECEIPTS	\$578,832.00		
<u>EXPENSES</u>			
<u>PROGRAM COMMITMENTS</u>			
Centralized Intake	\$50,000.00		
Rapid Resolution	\$25,000.00		
Point in Time	\$2,400.00		
Youth Action Council	\$7,500.00		
Lived Expertise Council	\$7,500.00	New Entry	
CoC Training	\$10,000.00		
Unsheltered Study	\$0.00		
Intergenerational Homeless Study	\$0.00		
Community Case Manager Pilot	\$75,000.00	Carryover FY24 Restricted	
Program Total	\$177,400.00		
<u>OPERATIONAL EXPENSE</u>			
Professional Fees			
Misc Professional Fees	\$10,000.00		
HUD Grant writer	\$0.00		
Organizational Support	\$0.00		
Total Professional Fees	\$10,000.00		
Staff Costs			
Salaries	\$287,556.00	4% Increase. Add .5 FTE	
Employee Benefits	\$20,000.00		
Payroll Taxes (7.65%)	\$21,999.00		
Retirement Plan (5% of salary)	\$14,378.00		
Mileage reimbursement	\$500.00		
Professional Employer Organization	\$6,900.00		

Total Staff Costs	\$351,333.00		
Insurance			
D&O Insurance	\$1,400.00		
General Liability and Rental	\$250.00		
Workers Comp	\$760.00	Paid through PEO	
Total Insurance	\$2,410.00		
Office Expense			
Office Materials and Supplies	\$700.00		
Office Rent	\$18,000.00		
Parking	\$3,600.00		
Telephone - Cell and dedicated line	\$2,500.00		
Filing Fees	\$200.00		
Postage	\$200.00		
Printing/Letterhead	\$500.00		
Accounting	\$7,200.00		
Audit	\$18,000.00	Based off of RFP Response	
Total Office Expense	\$50,900.00		
Technology			
Equipment Maintenance	\$5,400.00		
Equipment Replacement/Software/Licenses	\$3,000.00		
Data for HMIS	\$8,000.00		
Total Technology Expense	\$16,400.00		
Fundraising			
Customer Relationship Mgmt	\$2,000.00	New entry	
Development Plan	\$10,000.00		
Total Fundraising Expense	\$12,000.00		
Education/Advocacy			
Marketing	\$10,000.00		
Electronic (Web page/Social Media)	\$1,500.00		
eNewsletter	\$250.00		
Tickets/Tables/Sponsorships	\$3,000.00		
Total Education/ Advocacy Expense	\$14,750.00		
Staff and Board Development			
Dues Subscriptions & Membership	\$1,000.00		
Continuing Education (fees/transportation)	\$11,000.00		
Board and Committee Meeting Expenses	\$5,000.00		

Strategic Plan/Project Management		\$5,000.00		
Total Board and Staff Development		\$22,000.00		
Total Operational Expense		\$479,793.00		
Total Organizational Budget		\$657,193.00		
Expenses Under (Over) Revenue		-\$78,361.00		
<u>CARRYOVER</u>				
Unrestricted		\$249,237.00		
Restricted		\$275,000.00	DSM ARPA, Family Shelter	
Carryover/Net assets		\$524,237.00		

**Homeward Nominating
Committee June 10, 2024**

Topic: Homeward Board Member Nominations

Recommendation: A public announcement seeking members for the Homeward Board was released in April 2024. Based on HUD guidelines for Continuum of Care board member participation, the nomination committee sought leaders with lived experience in homelessness as well as people with expertise in finances, business leadership, legal services, or workforce. The committee has met and reviewed the applications submitted. The nominations committee recommends the following individuals for appointment and reappointment to Homeward.

Board Member Appointment

- Renee' Miller(2026) finishing term
- Rusty Johnson (2027)
- Dannie Patrick (2027)
- Taylor Peterson (2027)
- Margaret Weirich (2027)
- Eli Williams (2027)

Board Member Reappointment

- Rebecca Foster(2027)
- Annie Uetz (2027)
- Whitney Warnke (2027)

**Homeward
Election of Officers
June 10, 2024**

Topic: Election of Officers

Recommendation: The by-laws of Homeward require the election of officers during the June board meeting. Below is the slate of officers nominated for FY2025.

Chair: Annie Uetz

Vice Chair: Nathan Simpson

Secretary: Katie Snell

Treasurer: Tony Montgomery



Hope Ministries Supportive Housing for Men

For the formerly homeless people Hope Ministries serves, finding affordable housing can be very difficult or even impossible – especially if the individual has already exhausted subsidized/low-income housing options. A supportive community is also important in maintaining the healing the individual experienced while he was served at a Hope Ministries’ residential facility.

To address these needs, Hope Ministries will provide supportive housing units that are affordable and provide a supportive community for our program participants to transition into, acting as a bridge to permanent housing in the near future. Hope Ministries plans to renovate the campus at 1301 Kenyon Ave., which is currently on the market, to provide affordable, supportive housing for single men. We will serve single men in our supportive housing for a period of up to two years.

The Kenyon property is currently owned by Orchard Place and was previously used as a residential group home. It has 14 individual bedrooms, along with shared kitchen, food storage, dining and living room spaces. Hope Ministries will renovate the property to create 12 units of affordable, supportive housing. Each resident will have his own room with a bed and dresser, and an individual bathroom including a toilet and shower. All other areas – kitchen, dining room, living room, and recreation/game room – will be shared by residents.

Utilizing this model will help former Hope Ministries program participants transition effectively into self-sufficiency and permanent housing. Safe, affordable housing in a supportive community-living environment is a needed step for many of the men we serve. Providing this opportunity at 1301 Kenyon Ave. will help fill the gap in available, affordable housing in Des Moines.

Hope Ministries will offer single men the opportunity to apply and be considered for supportive housing at 1301 Kenyon Ave. if they have completed our life recovery program, or if they have been served by Hope Ministries and are employed but in need of housing. Providing this option to live in a recovery and faith-based campus, surrounded by men with united goals, will help formerly homeless individuals transition to permanent housing. The supportive housing campus will offer men opportunities to practice the skills they have learned, live out their recovery, and continue to address barriers to permanent housing.

A resident will serve as a housing assistant, living onsite to monitor building and property maintenance, and to address any concerns with residents. We will also have a case manager available at various times throughout the week to meet with residents, and to continue to offer case management services during the residents’ stay in supportive housing. Participation in case management will be a free benefit available to supportive housing residents, but it will not be required.

Hope Ministries Supportive Housing will emphasize living life in Christian community as well as living life in a recovery community. Residents on our supportive housing campus should want and support this type of environment. There will be no program requirements for residents of Hope Ministries Supportive Housing.

Our supportive housing campus will provide opportunities for men to practice what they learned in Hope Ministries’ programs, with support available to promote success, achievement and transition. Residents will be expected to follow these few rules for the safety and well-being of all:

1. Pay your rent on time.
2. Observe and obey Civil Law.
3. Observe and obey Hope Ministries Supportive Housing rules and the rules stated in your housing contract.

- a. You are not to possess or use any alcohol or illegal/illicit drugs, including drug paraphernalia within the premises or on the grounds of Hope Ministries. This does not support a recovery community and will lead to immediate eviction.
- b. You must maintain a sober state that will not cause conflicts with other residents of the supportive housing campus. Conflicts will be investigated, and continued conflicts may lead to eviction.
- c. No guns or weapons are permitted on Hope Ministries' premises or grounds. Instances of weapon possession will lead to immediate eviction.
- d. Behavior in word or deed must not include verbal or physical threats or violence of any kind (will lead to immediate eviction).
- e. No overnight guests will be permitted, and no children will be allowed on the men's supportive housing campus.
- f. There will be no smoking of any kind within Hope Ministries Supportive Housing facilities. Smoking areas are designated outside on campus.
- g. You are required to maintain your unit in a neat, clean and orderly fashion, and to report maintenance needs or repairs in a timely manner. You are responsible to do your part in maintaining the cleanliness and orderliness of the common area(s), including: living room/family room, kitchen/food service/dining area, recreation and game room, and physical exercise (workout room).
- h. No pets of any kind are allowed.

Case management services available through regular, weekly office hours will include:

- 1. Advice, counsel and accountability with finances
- 2. Information and encouragement in church involvement
- 3. Transportation resources and training
- 4. Accountability and resources to maintain sobriety
- 5. Assistance with educational advancement and opportunities
- 6. Assistance with employment opportunities and counseling
- 7. Assistance with securing permanent housing
- 8. Community opportunities including groups, classes, retreats, entertainment options/events, support group meetings, worship, and spiritual development opportunities

June 10, 2024

Leon Negen, CEO
Hope Ministries
P.O. Box 862
Des Moines, IA 50304-0862

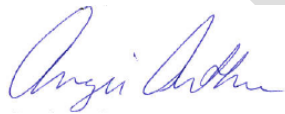
Dear Leon

I am pleased to write this letter in support for the Kenyon Housing Project being proposed by Hope Ministries. Homeward has collaborated with Hope Ministries for many years as a partner in the care of some of our county's most vulnerable residents. Hope Ministries has provided shelter and support to single individuals as a critical part of the chain of agencies providing housing to those most in need.

Homeward serves as Polk County's homelessness planning organization, forging strategic partnerships between homelessness organizations, community partners, government officials, and people experiencing homelessness. Our work is to ensure that Polk County residents rarely experience homelessness at all and that their stay in homelessness is a brief, one-time experience when it does occur. In February 2024, Homeward released a gap analysis of the homeless system in Polk County performed by Housing Innovations. A finding of the analysis is that Polk County has a significant annual gap of 523 permanent supportive housing units. The Kenyon property will create 12 units of affordable permanent housing, which is greatly needed in Polk County.

The collaborations formed between Hope Ministries and other agencies here in Polk County have been successful at making a difference in the lives of people experiencing homelessness. Thank you for this opportunity to lend support to the proposed Kenyon Housing Project.

Sincerely,



Angie Arthur
Executive Director
Homeward